

Minutes of the Regular Meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Tuesday, October 5, 2021 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin board of the fire house and the post offices of Woodbridge and Sewaren.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for our men and women serving overseas.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr., Commissioner Jeffrey Moran

ALSO PRESENT: Attorney – Christopher Howell
Chief John Golden
Marianne Horta
Maria Bucsanszky

Commissioner J.C.K.: I need a motion to approve the minutes of the previous meetings.

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the Regular Meeting on September 1st, 2021 and the Special Meeting on September 15th, 2021 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: We’ll move on to Committee Reports and Personnel and Liaison to the Volunteer Fire Company – Commissioner Moran.

COMMITTEE REPORTS

PERSONNEL AND LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner J.M.: The hiring process is moving forward. I request a full report from Personnel to be put in their entirety in the formal minutes of the meeting.

Commissioner J.C.K.: Any questions for Commissioner Moran? Alright, we’ll move on the Apparatus – Vehicles – Commissioner Howell.

APPARATUS – VEHICLES:

Commissioner T.H.: The following is a summary report of our equipment for the month of September. Engines 1-1 and 1-2 both had a recall issue regarding the pump transfer. Engine 1-3 had some spring work. It's going to be done at Perth Amboy Spring Works. Truck 1-2-6, the ladder truck, had shocks repaired at Perth Amboy Spring and the mobile radio is in need of repair; our team will replace it. Other equipment items are noted at the 1-3-11 had a cracked windshield which was replaced at Heavenly Body Works down on Amboy Avenue here in Woodbridge. I would request that the entire report be made part of the minutes. That's the end of my report.

Commissioner J.C.K.: Okay, any questions for Commissioner Howell. Okay we'll move on to Telecommunications and Hydrants – Commissioner P. Kenny.

TELECOMMUNICATIONS AND HYDRANTS:

Commissioner P.K.: Under Hydrants, I have an official report. The Water Company is making a connection underneath the track on Route 35. Their mainline is in the process right now and they're doing some other work over by School 1 redoing the lines on Seymour and Washington. They're making new connections to the houses over there. And on Radios it's the first I heard about the mobile radio in the ladder truck so I'll call the Chief and found out what we're going to do with that. That's all I got.

Commissioner J.C.K.: Okay, questions for Commissioner Kenny? Buildings and Grounds – Commissioner Minkler.

BUILDING AND GROUNDS:

Commissioner R.M.: Thank you Mr. President, Dunigan was out and he needs to review our quote for the hot water heater and the apparatus heaters and the building baseboard heater repairs. We're going to replace the landscaping trees and bushes on the side of the building in October and the rest of the report has to be included in the minutes of this meeting.

Commissioner J.C.K.: Any questions for Commissioner Minkler? Alright, we'll move on the Payroll and Bills.

The report of Payroll and Bills for September, 2021:

Maria Bucsanszky: The bills for September, 2021.

Bills: \$246,352.72

Payroll: \$408,096.30

Commissioner Todd Howell made a motion to pay the payroll and bills and six add-on bills that total \$3,042.3 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously except for Commissioner Todd Howell abstaining on bill number 20706.

Commissioner J.C.K.: Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: Treasurer's Report for October 5th, 2021.

Previous Balance – September 1 st , 2021	\$4,619,667.81
Deposits	\$2,257,837.81
Payroll and Adjustments	\$ 346,331.34
Current Bills	\$ 246,352.72
Ending Balance as of October 5 th , 2021 without the add-on bills	\$6,284,821.56

Commissioner Todd Howell made a motion to accept the Treasurer's Report which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All Communications were pass through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have none.

Commissioner J.C.K. Commissioner Moran.

Commissioner J.M.: None Mr. President.

Commissioner J.C.K.: Chief.

Chief John Golden: None.

Commissioner J.C.K.: Marianne.

Marianne Horta: Hopefully for this month we'll have our two vehicles and I am working on the retirement schedule for 2022.

Commissioner J.C.K.: Okay, Chris.

Christopher Howell, Attorney: Unfinished Business was the full contract removals, I had circulated that, plus their proof of insurance. I was told Jeff Kozak is going to reach out with our Chief just to let him know when they're going to come to the property and start the work and that work has to be done in the next sixty days so the Chief can let them know as that goes along. Sixty days as of, we'll just say, last Friday or no sixty days as of the 1st of October so it has to be done October, November, by the end of November. That means completely done, removed, gone so I'm not there but you're there see if you can kind of advise them to go along. If they are not moving, I'll write a letter or email.

Chief John Golden: I saw the email that they were coming; they never showed up that day and no one showed up any time since.

Christopher Howell, Attorney: Just my experience so far we just put them on a short leash and just you know not let them wander too far you know because if no progress in the next two weeks you know let me know maybe and I can make an inquiry write a letter you know and see what's going on. What we're concerned is that the ground is going to freeze right and we're not going to get it removed so we need to get it done before then. That's why we put that time frame in.

Commissioner J.C.K.: That was a good idea.

Christopher Howell, Attorney: Okay, so just keep me advised but that's were we at with that.

Commissioner J.C.K.: New Business – Commissioner P. Kenny.

NEW BUSINESS:

Commissioner P.K.: None at this time.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: None.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: I have none.

Commissioner J.C.K.: Commissioner Moran.

Commissioner J.M.: None.

Commissioner J.C.K.: Chief.

Chief John Golden: Attached is the contract of the Purchase Manual that I worked with Marianne. I would ask for approval. We contacted a couple of quotes. We haven't seen any come back for her review.

Commissioner J.C.K.: Okay, Marianne.

Marianne Horta: Nothing.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Also, we got communications with Nicole saying that she's been talking to the State and Chapter 48 is approved and I think they are just waiting for a hard copy.

Maria Bucsanszky: A written doc, yes.

Commissioner J.C.K.: Good. Okay, Remarks, Comments or Questions From the Audience and we'll start with Chief Hapstak.

REMARKS, COMMENTS OR QUESTIONS FROM THE AUDIENCE:

CHIEF'S REPORT:

	<u>2020</u>	<u>2021</u>
September Calls	63	87
Year Ending December	533	502

Chief Hapstak: That's all I have Mr. President.

Commissioner J.C.K.: Okay, anyone else? I need a motion to go into Executive Session for legal and personnel matters.

Commissioner Robert Minkler, Sr. made a motion to go into Executive Session for legal and personnel matters at 7:15 PM which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the Regular Meeting which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Chris, do you want to give a summary.

Christopher Howell, Attorney: Sure. Mr. President tonight's Executive Session involved the following items. We discussed the ongoing improvements of 109 Green Street. Talked about the bond purchasing and financing that surrounds that. We also talked about purchasing and financing of our new fire truck that was approved and ladder truck. We discussed the findings of our feasibility study that's going to be presented to the Board on October 28th. We then talked about the potential purchase of a Hopelawn Rescue truck and then we talked about the Commissioner's salaries for the 2022 Budget and that would conclude the Executive Session for tonight.

Commissioner J.C.K.: Okay, so I have a Resolution 2021-10-1 for the 2022 Commissioner Salary Guide.

Commissioner Todd Howell made a motion to approve Resolution 2021-10-1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Next is November 10th we are going to have a Special Meeting from 6 P.M. to 9 P.M. The purpose of that meeting is for the purchase of a 2016 Rescue with some equipment not to exceed \$200,000.00 into a sum from Dedicated Equipment Reserve.

Commissioner Todd Howell made a motion to approve the Special Meeting on November 10th which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner T.H.: I'd just like to add to the record that I received at home a card from the Gerity family, David Gerity representing the Gerity family, thanking the entire department for their kindness and our support on the death of their brother Michael Gerity. We did our end with the equipment outside as we usually do for the family and they were very appreciative.

Commissioner J.C.K.: Okay, tonight we have David here and Bobby here. They asked to come here tonight. I thought it really was a great idea. David came up with

the idea. Way back in time there's a picture of one signing the CBA with their (inaudible) and tonight showing togetherness between the Local and the Board and he asked if you could potentially do that again tonight. I suggested that I would be very honored and I think all members of the Board would be honored so we're going to have a CBA up here and to get the good thing also known as the \$10,000.00 camera. Do you want to get a couple of the guys to come in?

David Hines: Whoever you are comfortable with. I have a book here.

Commissioner T.H.: If you remember that picture we were seated, the Board, and members of the Union were also seated.

The picture was taken.

Commissioner J.C.K.: Okay, we need a motion to adjourn.

Commissioner Robert Minkler, Sr. made a motion to adjourn the Regular Meeting at 8:09 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Respectfully submitted,
Maria Bucsanszky
District Clerk

WOODBIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

October 5, 2021

10/01/21

Date	Num	Name	Memo	Amount
Northfield Bank - Voucher				
09/02/2021	20670	A-B-D Electrical Supply co Inc	6V Battery	-11.75
09/02/2021	20671	Campbell Supply, Inc	2006 ALF - SCheck Engine Light & Alarm Are On Truck ...	-385.00
09/02/2021	20672	Margaret Sulej	Cleaning 109 Green Street 08/26/2021	-180.00
09/02/2021	20673	Noll Brothers Inc.	Tow - 2005 Ford Excursion (1-3-4)	-110.00
09/02/2021	20674	SSR Landscape Contractors	Landscaping, Porch & Gutters	-5,600.00
09/02/2021	20675	Turnout Fire & Safety	Uniform/Shorts/Wagner	-99.00
09/02/2021	20676	Water Workz LLC	Installed Sprinklers/109 Green Street	-1,650.00
09/02/2021	20677	ADVANCE AUTO PARTS	Account #1872535921/Supplies - Wiper Blades & Wash...	-39.87
09/02/2021	20678	Charles Mangione	Website Maintenance - August 2021	-75.00
09/02/2021	20679	Glasson's Auto Repair	2005 Ford Excursion - Battery & Air Bag Module	-994.28
09/02/2021	20680	Home News + Tribune	Account#ASB-076094-Notice Special Meeting 09/15/2021	-17.20
09/02/2021	20681	NJ Advance Media (Star Ledger)	Account #XWOOD2393021 -Notice - Regular Meeting 0...	-57.35
09/02/2021	20682	Silent Companion Corp	Account #F2196/Fire Alarm Montoring 418 School Street	-66.00
09/02/2021	20683	Turnout Fire & Safety	Uniform/Jago	-789.35
09/02/2021	20684	Verizon Wireless	Acct# 342401275-00001/Cell Phones	-165.52
09/21/2021	20685	AT&T	A/C# 0555384092001/ Landline 732-636-1725	-44.63
09/21/2021	20686	Campbell Supply, Inc	2014 Sparta Pumper - Align Vehicle & Towing Engine 1 ...	-12,128.45
09/21/2021	20687	Comcast	Account #8499-05-340-0759387/Internet	-185.84
09/21/2021	20688	Francis Campbell	Workstation/Server Support & Maintenance & Email Hos...	-1,333.25
09/21/2021	20689	MIDDLESEX WATER COMPA...	Hydrant Service - September 2021	-42,820.44
09/21/2021	20690	PSE&G	Acct#7550582203/109 Green Street 08/07/2021 - 09/07/...	-589.74
09/21/2021	20691	Spectrotel	Account #34348561/Clerk	-54.29
09/21/2021	20692	U.S. Bank	Acct#4798531221546585/ Jr Academy Supplies & Subs...	-201.72
09/21/2021	20693	Verizon Wireless	Acct# 342401275-00001/Cell Phones	-206.90
09/21/2021	20694	Comcast	Account #8499053400528238/Internet	-67.98
09/21/2021	20695	Spectrotel	Account #348180/Cad/Landline/Fire Alarm/Solar	-152.52
09/21/2021	20696	Verizon Wireless - Laptop Mod...	A/C# 982554463-00001/Laptop Modem	-759.78
09/21/2021	20697	Verizon Connect	C/S #WOOD028 Monthly Service August 2021	-97.14
09/23/2021	20699	Lease Servicing Ctr, Inc dba N...	2021 Ford Escape Lease Payment	-7,910.68
10/01/2021	20698	Catherine Crowe	Reimbursement - Health Benefits September 2021	-362.13
10/05/2021	20700	ABSOLUTE EYEWEAR	Safety Glasses for 11 Employees	-3,000.00
10/05/2021	20701	Access Self Storage of Woodb...	Storage Rental Unit #16029 09/18/21-10/17/21/LC,10/18...	-792.00
10/05/2021	20702	Acme Manufacturing	Railing on Porch @ 109 Green Street	-1,350.00
10/05/2021	20703	Amazon Capital Services	Otterbox Phone Case	-25.94
10/05/2021	20704	Bowco Laboratories Inc	Regular Service September 2021/418 School Street	-38.00
10/05/2021	20705	Charles Mangione	Website Maintenance - September 2021	-75.00
10/05/2021	20706	Christopher Howell	Monthly Fee - October 2021	-4,150.00
10/05/2021	20707	Comcast	Account #8499053401168158/109 Green Street	-461.46
10/05/2021	20708	Continental Fire & Safety Inc	(4) Bullard T3 Replacement Batteries	-569.56
10/05/2021	20709	Dell Marketing L.P.	Customer #014808267 - (2) Dell Latitude 7220 Tablets	-4,250.00
10/05/2021	20710	Edmunds & Associates Inc	Software Service	-187.50
10/05/2021	20711	Elizabethtown Gas	Account #2164284700 - Gas/Firehouse 07/26/2021 - 08/...	-1.49
10/05/2021	20712	FF1 Professional Safety Servic...	TNT Preventative Maintenance Agreement	-1,325.00
10/05/2021	20713	Francis Campbell	Workstation/Server Support & Maintenance & Email Hos...	-1,333.25
10/05/2021	20714	General Graphics	1000 Chip Clips	-4,545.00
10/05/2021	20715	Heavenly Bodyworks	Windshield Replacement	-850.00
10/05/2021	20716	Home News + Tribune	Account#ASB-076094-Notice Regular Meeting 10/06/2021	-7.74
10/05/2021	20717	JEN ELECTRIC INC.	GPS Pre-emption Lights Tested	-720.00
10/05/2021	20718	Life Insurance Company Of No...	Policy #GL-5474 Volunteer Life Insurance - October 2021	-285.33
10/05/2021	20719	Lowe's	Account 82131319024076/Supplies	-477.77
10/05/2021	20720	Madsen & Howell, Inc	Supplies	-143.50
10/05/2021	20721	Maria Bucsanszky, E.A.	Monthly Fee - October 2021	-5,833.34
10/05/2021	20722	Marie Gould	Reimbursement - Health Benefits Sept 2021	-362.13
10/05/2021	20723	Mary Ann Sofka	2 1/2 Hours Transcription for Regular Meeting Septemb...	-62.50
10/05/2021	20724	Meridian Occupational Health ...	Physicals Inv# 470864	-100.00
10/05/2021	20725	Metuchen Mower Inc	Portable Generator Service	-362.31
10/05/2021	20726	Michael A Bilyak	Restored Power to Attic Fan	-635.00
10/05/2021	20727	Middlesex County Treasurer	Fire Election Expense - April 20, 2021 - Printing & Posta...	-1,606.22
10/05/2021	20728	NFPA MANCHESTER ...	ID#2717895 - Kids Activity Book, Bags, Banners & Broc...	-173.75
10/05/2021	20729	PSE&G	Acct#7356632500/Firehouse 08/11/2021 - 09/09/2021	-859.06
10/05/2021	20730	SOME's Uniforms	15- Citation Award Bars	-92.00
10/05/2021	20731	Sophie Bader	Reimbursement - Health Benefits September 2021	-362.13
10/05/2021	20732	Standard Insurance Company	Life Insurance - Policy #136829 - October 2021	-3,821.40
10/05/2021	20733	Staples	6035 5178 2066 2780 Supplies-Office Supplies	-43.71
10/05/2021	20734	Stone Mountain Printing	Printing of Union Contract	-377.80
10/05/2021	20735	Survivor Fire & Safety Equipm...	Fire Extinguisher Inspection	-621.60
10/05/2021	20736	Verizon Wireless	Acct# 342401275-00001/Cell Phones	-165.26
10/05/2021	20737	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage October 2021	-1,788.80
10/05/2021	20738	W.B. Mason Co., Inc	C/S# C1235200 -Supplies - Toner for FPB Printer	-198.89

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/05/2021	20739	Access Self Storage of Woodb...	Storage Rental Unit #16007 ,10/13-11/12, 11/13-12/12, ...	-1,182.00
10/05/2021	20740	Edmunds & Associates Inc	Electronic Requisitions	-2,000.00
10/05/2021	20741	Mary Ann Sofka	2 Hours Transcription for Special Meeting September 15...	-50.00
10/05/2021	20742	Middlesex County Treasurer	Special Fire Election Expense -August 18, 2021 - Printin...	-3,938.16
10/05/2021	20743	PSE&G	Acct# 1301369209/FH Parking Lot	-28.01
10/05/2021	20744	W.B. Mason Co., Inc	C/S# C1235200 -Supplies - Flash Drive	-35.96
10/05/2021	TEPS	State of New Jersey- Health B...	Health Benefits Retired - 10/01/2021 - 10/31/2021	-27,623.61
10/05/2021	20745	W.B. Mason Co., Inc	C/S# C1235200 - Janitorial Supplies	-295.22
10/05/2021	TEPS	State of NJ- Health Benefits F...	Health Benefits Active10/01/2020-10/31/2021	-79,824.40
10/05/2021	20746	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 10/01/2021-10/31/2021	-12,165.11
Total Northfield Bank - Voucher				-246,352.72
TOTAL				-246,352.72

RESOLUTION 2021 - 10 – 1

Board approval of Elected Commissioner Compensation
2022 Salary Guide (January – December)

WHEREAS the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge establishes annual compensation for its fire district Commissioners pursuant to N.J.S.A. 40A:14-88; and

NOW, THEREFORE, BE IT RESOLVED by the Fire Commissioners of Fire District No. 1 of the Township of Woodbridge hereby approve the 2022 Commissioners compensation in compliance of the 2022 District budget requirements as follows:

President \$17,500;

1st Vice President \$15,250;

2nd Vice President ; \$13,750;

Secretary \$13,750;

Treasurer \$13,750;

BE IT FURTHER RESOLVED, that the above salaries shall take effect on January 1, 2022; and

BE IT FURTHER RESOLVED, that the Board shall re-evaluate the salary structure adjusting as appropriate and approve of same annually as per N.J.S.A. 40A:14-88.

Motion to approve resolution made by Commissioner Patrick Kenny

Second by Commissioner Robert Minkler Sr, All in Favor.

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT 1

ADOPTED: October 6, 2021

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District 1, Township of Woodbridge at their regular meeting held on October 6, 2021.

Maria Bucsanszky

District Clerk

Chiefs Report

October 2021

From: Chief John Golden

The hiring process is moving forward. We received the background checks from Deputy Director Joe Nisky. The Administration has reviewed the packets and will be scheduling candidate interviews.

The committee for the purchase of the new ladder truck has scheduled the first meeting.

I would like to congratulate BC Robert Minkler and BC Mark Minkler on developing the “Shell Facility Preplan Training” held at the firehouse. This was very informative a well received.

I am working with members of the Woodbridge School District on the hiring process for a part-time secretarial assistant. I would like to thank Principal Lottman and Guidance Counselor Kevin Kane for their assistance. They have provided names of candidates and I will be scheduling interviews during October.

I would like to thank Marianne Horta for her assistance with developing a department purchase manual. I ask the Board to approve this manual as policy.

The vehicle for the Chief is moving forward. I would like to recognize Marianne Horta for the hard work she committed to this project. The finance paperwork has been filed and we should hear in the next couple days when we can expect delivery.

Upcoming Events:

October 6- Open House

October 5, 6 and 7 – Pump Class

October 9 – Lowes Safety Day @ 11:00 am

October 26 and 27 – Live Burn Training at MCFA for all personnel 6:30 pm

October 29 – Woodbridge High School Trunk & Treat 4pm to 6 pm

Respectfully Submitted,

Chief John Golden



WOODBRIDGE FIRE DEPARTMENT

Monthly Pre-Plan Report

- Construction is continuing at 10 Green Street, Avenue & Green at Woodbridge Station. (1) Five Story Multi-Family Building (232 Units, 11,700 SF of Retail Space). Anticipated completion is now October 2021. As of October 1, 2021 they are operating under a temporary certificate of occupancy, with starting to occupy the second floor only.
- Construction is continuing at 55 Brook Street, Brook Street Lofts. (1) Six Story Multi-Family Building (146 Units). Dry Standpipe in service as of 7/30/21, located on North James Street. Standpipe will continue as floors progress.
- Construction is continuing at Main Street & Mutton Hollow Road, Vermella Woodbridge. (5) Four to Five Story Multi-Family Buildings, (376 Units, 1 Clubhouse at 7,909 SF, 1 Retail Building at 9,800 SF and 1 Retail Building at 5,214 SF). Buildings A and B along with the clubhouse are tentatively scheduled to be occupying November 2021.
- Construction is continuing at 10 Main Street, Modera Woodbridge. (2) Seven Story Multi-Family Buildings, (279 Residential Units, 6,071 SF of Retail Space). Dry Standpipe in service as of 6/18/21, located in Stairwell # 1. Standpipe will continue as floors progress. FDC located on Main Street across from Townhall entrance.
- Construction is completed at Jacobs Landing; all buildings are occupied.
- SHELL, Fire Boat mooring project has been completed as well as the FDC. Awaiting on a site visit from FDNY Marine Division.
- Industrial Firefighting class was held on September 25, 2021. All career officers were in attendance as well as one volunteer officer.
- Each shift and members of F.P.B. completed pre-planning of 10 Main Street.
- Each shift and members of F.P.B. completed pre-planning of 450 Main Street (Vermella Project).
- Mobile Eyes and the CAD have been updated as information is received.

Respectfully Submitted,
Mark J. Minkler
Battalion Chief CFEI / CVFI
Division of Pre-Incident Planning
Woodbridge Fire Department
418 School Street
Woodbridge, NJ 07095
Ph. 732-602-6050 Ext. 6178

September 2021

WOODBRIIDGE FIRE PREVENTION BUREAU REPORT SEPTEMBER 2021

DATE: October 1, 2021

REPORT COVERING: SEPTEMBER

FIRE INVESTIGATIONS: 0

TOTAL INSPECTIONS COMPLETED IN SEPTEMBER: 206

COMPLAINTS & SPOT INSPECTIONS: 6

LIFE HAZARDS: 21

QUARTERLY:1

SEMI-ANNUAL:2

NON- LIFE HAZARD USES:73

TOTAL REINSPECTIONS: 92

PERMITS ISSUED:14

TOTAL AMOUNT BILLED IN SEPTEMBER: \$5,324.00

TOTAL AMOUNT COLLECTED IN SEPTEMBER: \$6,402.80

HOME INSPECTIONS: 1

FIRE SAFETY EDUCATION CLASSES: 1

REQUESTS: None

OTHER:

**Robert Fizer
Captain**

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: October 3, 2021

Monthly Building Report for the October 2021 Meeting

- Work room cleaned and organized
- Performance builder and Burke called to look at side door closure, Dorm main door rubbing on floor awaiting contractor visit. 8/28/21
- Aquila to replace dead landscaping trees and bushes on side of building in October.
- Dunnigan was out again to review quote for hot water heater, apparatus area heaters and building baseboard heat repairs.

Respectfully submitted,
Battalion Chief, David Hines

To: Deputy Chief Paul
From: Battalion Chief Hines

Date: October 3, 2021

Monthly Compliance Report for the October 2021 Meeting

Monthly Requirements

- Building generator test 9/6/21
- Rae meter calibration 9/6/21
- Building extinguisher checks 9/12/21
- SCBA inspection 9/10//21
- Ground ladder inspections (Annual testing)

Quarterly Inspections

- Job Performance /Safety check sheet Tour 1

Bi-Annual Inspections

- Fall hydrant inspections started

Annual Inspections

- Ground Ladders
- Hose
- Pump Testing

Upcoming Events/Other:

- Gear washing

Respectfully Submitted,
Battalion Chief David Hines

Chief Golden,

The following is the summary equipment report for the month of September 2021.

1. Engine 1-1

- Officer's side intake has small leak – Notified Campbell (On Hold)
- Engine Brake working intermittently – Scheduled to go to Absolute 10/11
- Recall issue regarding the pump transfer solenoid

2. Engine 1-2

- Officer Rear Door paint blistering – Working w/Campbell/Spartan(Warranty)
- Officer middle roll up door stripe bubbling – See Above
- Bell on front bumper – diamond plate mount broken
- Recall issue regarding the pump transfer solenoid

3. Engine 1-3

- Fire & Safety repaired issues found from PM
- Spring work to be completed at Perth Amboy Spring Works

4. Truck 1-2-6

- Shocks repaired at Perth Amboy Spring
- Mobile Radio in need of replacement - Ordered 9/22
- New wiper arms installed – Fire & Safety
- Generator temperature sensor replaced – Fire & Safety

5. Auxiliary Vehicles

- 1-3-1 and 1-3-2 in need of interior door panels on driver's doors – Scheduled for 10/4 & 10/5
- Gas powered vehicles serviced at Glasson's

6. Other equipment items noted is as follows;

- Generators 4, 5, & 6 annual service completed – Metuchen Mower
- 1-3-11 had cracked windshield – replaced via Heavenly Body Works

Please let me know if you have any questions. Thank you.

*Robert Paul
Deputy Chief
Woodbridge Fire Department
418 School St.
Woodbridge, NJ 07095
(732) 326-2435*

Monthly Equipment Report

September 2021

Engine 1

- Outstanding Issues
 - Officer's side intake has small leak – Notified Campbell
 - Paint matter on roll up doors brought to attention of Campbell – PJ will look into warranty
 - Engine Brake working intermittently – Scheduled to go to Absolute 10/11
 - Recall issue regarding the pump transfer solenoid

Engine 2

- Outstanding Issues
 - Driver side front bumper paint blistering – Campbell made aware (Warranty)
 - Officer Rear Door paint blistering – Campbell made aware (Possible slat replacement) (Warranty)
 - Officer middle roll up door stripe bubbling – Campbell made aware (Possible slat replacement) (Warranty)
 - Bell on front bumper – diamond plate mount broken
 - Brakes hang up intermittently – Campbell notified
 - Generator oil light illuminated – Campbell notified
 - Water leaking in cab above officer seat believed to be from a marker light not properly installed – Campbell notified
 - Recall issue regarding the pump transfer solenoid

Engine 3

- Resolved
 - Batteries replaced
 - License plate light and fixture replaced
 - Steering assist cylinder repaired
 - Bushing under radiator repaired
 - Transfer switch repaired
 - #4 discharge gauge repaired
 - Rear Pre-Connect 1.75" discharge valve will not close – Repaired in station by Fire & Safety
 - Spring work completed at Perth Amboy Spring Works

Truck 6

- Outstanding
 - Bubbling paint in various spots
 - Front bumper diamond plate under bell cracked – Awaiting quote from Campbell
 - Officer side step light to turntable is out – Campbell ordered parts
 - Air conditioning not working – diagnosed as a bad roof condenser and possibly a line on the roof; there is refrigerant all over the driver's side of the roof
 - Driver headlight wiring requires evaluation by qualified mechanic
 - Aerial monitor controls working intermittently 8/9/21
 - Mobile Radio in need of replacement
 - Ordered 9/22 – Estimated delivery 8-12 weeks – ESS
- Resolved
 - New wiper arms installed – Fire & Safety
 - Generator temperature sensor replaced – Fire & Safety
 - Springs and Shocks work completed - Perth Amboy Spring Works
 - Driver seat reported not to be holding air – no obvious leaks detected (Fire & Safety)

Auxiliary Vehicles

- Outstanding
 - 1-3-1 and 1-3-2 in need of interior door panels on driver's door
 - Parts ordered at Glasson's – Scheduled for 10/4 & 10/5
- Resolved
 - Gas powered vehicles serviced at Glasson's
 - 1-3-11 had cracked windshield – replaced via Heavenly Body Works
 - 1-3-6 received four new tires – Glasson's
 - 1-3-6 had interior door panel replacement on driver's door

Turnout Gear

- Outstanding
 - Recruit Vega was advised to turn in all gear
 - Failed to turn in pager

Equipment Out of Service

- Outstanding
 - Rescue Jacks bag damaged beyond repair
 - Replacement bag not available – No longer in production – Awaiting vendor recommendation
 - Thermal Imaging Camera out of service – New camera quotes being accepted
 - Two gate valves failed inspection – State Line for repair
 - RAE Meter 3 broken charger base – Repair by Gen-EI – to be delivered 10/1
 - RAE Meter 3 Oxygen sensor used to repair Meter 2 – Gen-EI 9/28
 - SCBA Cylinder 6 leaking from valve – NJFE notified
- Resolved
 - RAE Meter # 1 OOS – Bad Oxygen Sensor – Replaced from by shift – part from Gen-EI
 - RAE Meter # 2 OOS – Bad LEL Sensor – Replaced by Gen-EI

- Failed 5" hose of varying lengths to be modified into 15' & 25' ponies – State Line
 - Placed in service on apparatus
- Two 100' lengths of 7.25" hose – State Line for repair
 - Placed back on LDH trailer

Miscellaneous

- Outstanding
 - Hurst tools to be serviced – TASC (waiting for a reply; second email sent)
- Resolved
 - Generators 4, 5, & 6 annual service completed – Metuchen Mower

Orders & Deliveries

- Ordered
 - Department Gear Order Placed – Skylands
 - Harnesses - All Hands
 - Mobile radio for Truck 6 - ESS
 - Uniforms for Capt. Barcellona
- Delivered
 - Six lengths of 1.75" hose – FF1
 - Bullard T3 TIC – Batteries reported as not holding a charge – Ordered through Continental Fire
 - Two Dell tablets for Engine 2 & Engine 3
 - Two sets of batteries from Amazon for the foam trailer monitor remote control