

**Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, May 4, 2016 at 6:00 P.M.**

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and also today just to make everyone aware is National Firefighters Day so if you see anyone thank your brother or your sister for their service that they perform for us.

**PRESENT:** Commissioner Ken Gardner (Arrived 7:03 P.M.),  
Commissioner Todd Howell, Commissioner John C. Kenny,  
Commissioner Robert Minkler, Sr.

**EXCUSED:** Commissioner Patrick Kenny

**ALSO PRESENT:** Attorney – Christopher Howell  
Clerk – Maria Bucsanszky

Commissioner Todd Howell made a motion to approve the minutes of the April 6<sup>th</sup>, 2016 Regular Meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Committee Reports. Personnel – Commissioner Howell.

**COMMITTEE REPORTS:**

**PERSONNEL:**

Commissioner T.H.: Under Personnel I report that we have one individual who is out on sick time because of a personal problem...two people actually out on personal and due to be back shortly otherwise everybody is doing very well. That’s the end of my report Mr. President.

Commissioner J.C.K.: Okay, anybody got any questions for Personnel? Okay we’ll move on to Equipment – Vehicles – Commissioner Howell.

**EQUIPMENT - VEHICLES:**

Commissioner T.H.: We got some minor repairs done to the engines, nothing of any great import. Everything is up and running. That's the end of the report.

Commissioner J.C.K.: Okay, any questions on Equipment – Vehicles? Okay  
Equipment – Portables.

**EQUIPMENT - PORTABLES:**

Commissioner J.C.K.: We got the hose in. We had to change out the hose on the truck that's its all the triple ply so that they can pump to with no issues for the higher rating. The saws did come in and were put for the new saws. I'm going to be looking to...on the foam trailer we need an adapter for that so that we can get maximum flow out of it, we have a broken adapter so we will be working to get that. Gear has been moving along. I see emails are coming through ensuring that any new volunteers are getting geared up quickly and so that minimum downtime for their availability. That's all I got under Equipment – Portables. Anybody have any questions under that?

Commissioner R.M.: Negative.

Commissioner J.C.K.: Okay, House – Commissioner Gardner.

**BUILDINGS AND GROUNDS:**

Commissioner K.G.: Thank you Mr. President. I talked a few times before and the Board gave approval to work with Airtek to do a study of our air condition and our heating system and I have several contracts, or excuse me, bids from them to talk over and Chris I just would ask for your review of this as to can we award this without getting any other bids. The number one reason is that we bid air conditioning at least twice before we got no other bids but this is even more significant because the building has various systems that it's not easy to somebody else to just go in there and Airtech has been working on it for years so that's certainly a reason to consider it.

Christopher Howell, Attorney: To consider Airtek....

Commissioner K.G.: To consider without getting other....

Christopher Howell, Attorney: We just need to review the contracts to see what the dollar amount is.

Commissioner K.G.: Okay so there's a couple here. This one is...as you know there are various systems throughout the building so in the locker room or the dorm there is a heat control but apparently it wasn't connected to anything so we need to connect that and that would be connected to the baseboard that's just outside the

meeting room door in the hallway and control those two areas. That contract is for \$3,600.00.

Commissioner J.C.K.: And that's with one duct Ken?

Commissioner K.G.: What's that?

Commissioner J.C.K.: It's for heat?

Commissioner K.G.: That one is for heat, right. That's for baseboard, for the hallway outside here and then they call it locker room but it's our...the dorm/bathroom and also this bathroom as well.

Commissioner R.M.: How much is it?

Commissioner K.G.: What's that Bob?

Commissioner R.M.: How much is that?

Commissioner J.C.K.: Thirty-six.

Commissioner K.G.: That's \$3,600.00.

Commissioner J.C.K.: And that's what to replace the zone valves?

Commissioner K.G.: Right. Yeah they have...apparently there's a valve in the back right corner here. I came in and Dan from Airtek walked me through and looked at it so there's...you can't even see it its back behind the file cabinets. But what they're going to do is adjust that so we get some heat in this bathroom which we don't have and its always very cold in the wintertime in there and since that's the line that comes across is connected to the hallway and because the other one bathroom is right behind this one it'll be easier for them to go through the wall and just connect those three. The next one deals with the fact that the chief's office and the CAP/COMM office is very hot when the heat is on so they have proposed a Mitsubishi ductless air conditioning system for both of those rooms. There are various details in the bill. I'll pass it down for you to look at. That's for a total of \$6,900.00. The next is there's a thermostat on the wall outside of the chief's office and it controls the baseboard that runs in the chief's office through the back of the storage closet, if that's the correct term, but the room that's next to the chief's office. So what happens is when the heat goes on in there and the thermostat is outside and both of those doors are shut the heat builds up in that room and both of those doors are shut most of the time and then when you open it up it's a problem. So we thought that by relocating that thermostat inside the closet and we're suggesting that because the career guys have access to the closet, usually you won't have to bother the chief to get in there to lower it or raise it if necessary that'll give a better indicator and let that thermostat work properly. That's only \$650.00 but that should take care of the heat in those areas and of course

the CAP/COMM room just above that and that's all I have on the air conditioning. We do have a bid here on the boiler but that's a different subject.

Commissioner J.C.K.: Okay, so the one in the chief's office that's just for air conditioning?

Commissioner K.G.: The chief's office and the CAP/COMM room will have individual controls but will have one individual air conditioning unit heating both of them.

Commissioner J.C.K.: Okay, so it's AC only not....

Commissioner K.G.: Right because you already have the baseboard there.

Commissioner J.C.K.: Okay, I got you...I'm onboard.

Commissioner K.G.: Right, that's \$6,900.00.

Commissioner J.C.K.: Okay.

Commissioner K.G.: You know so there are three separate contracts for three separate reasons. The only thing we would run into the bid...what's the second bid number?

Maria Bucsanszky: Seventeen five.

Christopher Howell, Attorney: Seventeen five, yes.

Commissioner K.G.: So after seventeen five is when you have to go to a qualified purchasing agent? Correct, but again we don't have any other bids and we haven't received any so that's the question. I mean if you're under seventeen five between there and twenty-six point five or whatever the new number is you're supposed to get three bids.

Christopher Howell, Attorney: Right, but there's an exception for maintenance and repairs so if this could be discussed again for maintenance and repair so then it will fall into that. I'll ask you to send it to me. I'll look at it and review it one more time just to make sure before we put it out to bid. It doesn't sound to bad.

Commissioner K.G.: Okay.

Commissioner J.C.K.: And if you know the name of the outfits that you reach you just got to send that in an email who you reached out to and we can also forward that because we have an interlocal with Marianne Horta the purchasing agent for the town to be certified and we can get the green light through there too.

Christopher Howell, Attorney: That sounds good, fine.

Commissioner K.G.: Okay, good. I'll make copies of these and give them....

Commissioner J.C.K.: So I'll make a motion if everything is fine through legal and the town purchasing agent that we award the contract.

Commissioner John C. Kenny made a motion that if everything is fine with legal and the town purchasing agent to award the contract with Airtek which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Any questions?

Commissioner R.M.: Even though we have the boiler getting done we're not going to be over the threshold for....

Commissioner K.G.: That's a whole separate ballgame.

Commissioner T.H.: We're still going to include the boiler.

Commissioner J.C.K.: That's another bomb.

Commissioner R.M.: Okay.

Commissioner K.G.: The boiler is going to be over you know twenty or twenty-five thousand dollars.

Commissioner R.M.: Right.

Commissioner J.C.K.: Okay, any other questions?

Commissioner R.M.: Nope.

Commissioner K.G.: That's all I have on Buildings tonight Mr. President.

Commissioner J.C.K.: Okay, anybody got any questions for Building...for House? Okay, Purchasing – Commissioner Gardner.

**PURCHASING:**

Commissioner K.G.: Just the usual Purchasing Mr. President.

Commissioner J.C.K.: Okay, anybody have any questions for Purchasing? Okay, Fire Prevention – Commissioner Minkler.

**FIRE PREVENTION:**

Commissioner R.M.: Yes Mr. President, the report covering April, 2016 – Fire Investigations – 3; Total inspections completed – 123; Spot inspections – 5; Life hazard uses – 12; Quarterly – 8; Non-life hazard uses – 103; Total re-inspections – 47; Total amount billed in April, 2016 - \$1,736.00; Total amount collected in April - \$36,096.00 and One Fire Safety Class was conducted.

Commissioner J.C.K.: Okay, anybody got any questions for Fire Prevention?

Commissioner T.H.: Negative.

Commissioner J.C.K.: Okay move on to Hydrants and Radios – Commissioner Minkler.

**RADIOS AND HYDRANTS:**

Commissioner R.M.: Okay, they're moving along with the process. They did the soil samplings up by Route 9 for the project up there on Route 9 North. If everything goes right they should be working on that the end of June the beginning of July and they also took out a couple of more hydrants at the end of Crampton Avenue. They're working on relocating the other hydrants so we're making progress down there too.

Commissioner J.C.K.: I think, right, there's still some more that have to be done on Watson Avenue?

Commissioner R.M.: Yes they didn't get them all done yet.

Commissioner J.C.K.: Okay.

Commissioner R.M.: And soon as they get it all done I know the mayor is in the process of looking at some other options down there.

Commissioner J.C.K.: Okay, anybody got any questions for Radios and Hydrants? Okay, we'll move on to Safety – Commissioner Gardner.

**SAFETY:**

Commissioner K.G.: I think we have a Safety meeting coming up in a couple of weeks Mr. President, that's all for now.

Commissioner J.C.K.: Okay, Liaison To The Volunteer Fire Company – Commissioner Gardner.

**LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner K.G.: We have a contract in front of us from Occupational Health which deals with the fit testing for the volunteer company. There are a couple of bumps this year. We probably can work them out but we'll have further discussion on that.

Commissioner J.C.K.: Okay.

Commissioner K.G.: And that's all I have for now.

Commissioner J.C.K.: Okay, anybody got any questions? Okay, we'll move on to Report of Payroll and Bills.

**The report of Payroll and Bills for April, 2016:**

Bills: \$346,158.06

Payroll: \$220,232.30

Commissioner T.H.: In the matter of the bills I'd like to add-on the following bills. There are a total of miscellaneous bills numbering eleven bills for the amount of money of \$5,233.57.

Commissioner Todd Howell made a motion to accept the Payroll and Bills with the add-ons of \$5,233.57 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously except for a question from Commissioner Ken Gardner and Commissioner Robert Minkler, Sr. abstaining on Voucher 15216, 15210, 15182 and yes on all the rest.

Commissioner K.G.: Mr. President, question, and always with Best Tek I guess under computers, pagers and internet I see we got a bunch of different things there. Is there any better explanation as to...or a short explanation you can give or somebody can give as to what we did here with the computer system?

Commissioner J.C.K.: Well I know the one for four thousand was what we approved last month for the software, for Firewall, or something like that one of those that adds up.

Commissioner T.H.: Archiving; that was the archive.

Commissioner J.C.K.: Archiving.

Commissioner K.G.: Is Websense...Maria do you know is Websense the Firewall?

Maria Bucsanszky: I believe it is. There's an annual renewal with that, your server backup charge that he was charging for.

Commissioner J.C.K.: It's in here.

Maria Bucsanszky: Yes, we're emailing/archiving. That's for Websense. That's four thousand dollars. Firehouse email maintenance is six hundred and fifty-five dollars. There was a Microsoft tablet purchase for twenty-four hundred dollars. Then the server backup for twelve hundred dollars for the year and then of course his monthly service agreement is five seventy a month.

Commissioner K.G.: Okay, that's good, thank you and the other stuff is out. Thank you very much. That's the only questions I have Mr. President.

Commissioner J.C.K.: Okay, no one else has anything? Treasurer's Report.

**TREASURER'S REPORT:**

Maria Bucsanszky: The treasurer's report for May 4<sup>th</sup>, 2016

Previous Balance – April 6 <sup>th</sup> , 2016	\$3,791,006.01
Deposits	\$ 31,210.00
Payroll and Adjustments	\$ 142,256.13
Current Bills	\$ 346,160.86
Ending Balance as of May 4th, 2016 without the add-on bills	\$3,338,799.02

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's report as read which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All communications have been passed through to the Commissioners.

Commissioner J.C.K.: Okay, Unfinished Business – Commissioner Minkler.

**UNFINISHED BUSINESS:**

Commissioner R.M.: None at this time.

Commissioner J.C.K.: Commissioner Howell.



Commissioner T.H.: None.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner K.G.: No thank you.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Okay, I have none. New Business – Commissioner Minkler.

**NEW BUSINESS:**

Commissioner R.M.: Yes, I'd like to bring up a situation that is going on in our town in this respect. We have a boy who is in high school who was diagnosed with cancer and they're having all kinds of fundraisers for him in town and one of the things they are doing is they're selling shirts and it's called Barron for Bennie. A lot of organizations are buying them and the students and all that stuff but they're showing support by buying them and posting a picture on his website on Facebook. I'm bringing it up to the Board. I would like to have the permission or grant the permission to the career department and the volunteers if they want to buy a shirt they can buy a shirt and they can wear the shirt through May 15<sup>th</sup> through June 15<sup>th</sup> and they're more than welcome to take a picture and we can post it on there to show support for this kid. He was playing baseball; he didn't do too good so the father moved him to track. He went to track and started running, got sick, the father took him to the hospital and the long and the short was they found a brain tumor on the kid. So they're doing this nice thing in town and a lot of people are getting involved in it. They got over fifteen thousand people that are liking this whole situation and it would be nice for the fire department to show the support to this kid who lives in town. He lives right up here in the park and one of the fundraisers is they're going to be doing a five mile walk and run around the park just to show support for him. So I'm asking if we could get permission for the career department and also the volunteers if they want to do it too to get involved.

Commissioner T.H.: I'll make that a motion we do that.

Commissioner Todd Howell made a motion to grant permission to the career department and volunteers to be able to buy a shirt from Barron for Bennie and wear them from May 15<sup>th</sup> through June 15<sup>th</sup> which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner R.M.: The only thing is if one of the guys doesn't want to wear the shirt I don't think it should be penalized for everybody else.

Commissioner T.H.: It's a personal choice.

Commissioner R.M.: Yes.

Commissioner J.C.K.: Okay, any other questions.

Commissioner R.M.: No.

Commissioner J.C.K.: Another one?

Commissioner R.M.: No, that's it I'm done.

Commissioner J.C.K.: Okay.

Commissioner R.M.: Yeah I'm good tonight.

Commissioner J.C.K.: Being light.

Commissioner T.H.: Nothing sir.

Commissioner J.C.K.: Ken.

Commissioner K.G.: No, thank you.

Commissioner J.C.K.: Chris.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: I don't have anything either. Let me double check. Oh, I have the training report. Training report for May – Total hours for training for the month of April was 361. The past month the volunteer fire company took part with the career officers on traditional fire attacks. This drill was presented by the fire academy. It was actually...someone else was there. It was very interesting and it's a whole new way of going to attack fires. We also did...there was training conducted on the K950 saw. We also conducted a fire hydrant inspection to help with the locations. The career and volunteer took part as the active shooter training presented through the police department and the FBI. This drill explained how emergency services would be used in future active shooter training when the area that the fire service is helpful and the FBI stated it was the setup of multiagency incident

command structure at a scene. The career and volunteer officers also continue their education class here at the fire hours presented by Rutgers. The class was called effectively supervising staff. This is a continuing series of educational seminars for the supervisors in a department. The members also receive .3 of a CEU for attending class. I know myself I was there. I thought it was very good. I thought a lot of barriers were broken down and there was the ability to speak freely. We also had a couple of members of the volunteer department complete their Interior Firefighter Refresher Training. Approximately twenty volunteers have completed their training up through for 2016. We also had one signed up for Firefighter One and the total number of Interior Certified Firefighters will be approximately twenty-one. In May all the members will be participating in the Live Burn drill at the fire academy. The career department should finish reading Smoke Drill this month. The following is the current training schedule for the career department through July. Live Burn in May, CVO Training in June, Pump Operations Drafting in June, Autism Awareness in July. The following is the current training for the volunteer fire company. May is Live Burn, Hose Drill and Review of the Blitz Nozzle in June, Autism Awareness in July. There are different emails informing you that the May Day procedure also yearly training on fire extinguishers. I recently attended the CEU Class of the Division of Fire Safety dealing with POSHA requirements and all standards. All members of the department may need to review the May Day policy every year. I looked through the SOGs and did not see one listed. We're going to work on getting that together and get that out. I just talked about the CFO. Lisa continues to work on providing us when we meet with the JIF representatives here at the firehouse. She got the information that was needed. I also want to thank the Board for the assistance of Lisa. She's been very grateful in being able to help getting the paperwork together for the speed certifications and the HAZMAT training that everyone took. That's all I got. Any questions for the training?

Commissioner T.H.: Negative.

Commissioner J.C.K.: Okay we'll move to Remarks, Comments and Questions from the Audience. Chief's Report.

**CHIEF'S REPORT:**

	<u>2016</u>	<u>2015</u>
April Calls	64	54
Calls to Date	215	239

Chief Bruce Horvath: I'd like to thank the Board for the opportunity to have the Fire Academy's speech on the new firefighter methods for the transitional fire attacks which was well attended and we'll be going down to the fire academy on May 21<sup>st</sup> so we will be practicing these methods on our Live Burn drill. Also we'd like to thank Tour Four career and volunteers for the kitchen fire we had at Woodbridge Terrace apartments on 4/24/16. The fire was controlled and no injuries to report; job well

done by all. I'd just wanted the Board to look into the purchase of the extra three hot sticks.

Commissioner J.C.K.: I am working on that as we speak Chief.

Chief Bruce Horvath: Okay, thank you.

Commissioner J.C.K.: You're welcome.

Chief Bruce Horvath: I picked up the Louie RG 2016 ERG guide books today from the county. I gave them to Lieutenant Mark Minkler to put on the apparatus as to Fire Prevention for their vehicles. There are some spare copies. They're having trouble emailing Commissioner Minkler. I just went with the commissioners this time so hopefully you'll get that one and that was on the ERG guys. Also I'd like to thank the Board for the class on 4/16/16. The only complaint was there was not enough leeway time for us plus this date was on my line officers meeting so I only had about a week's time on it. I found out about it on Monday so I mean I appreciate more leeway time on some of the training.

Commissioner J.C.K.: Okay.

Chief Bruce Horvath: We're trying to make sure at meetings and drills that the fire apparatus are staffed with volunteers especially when these shifts are shorthanded. And again this matter will be discussed at the main meeting with the volunteers. We have three firefighters in the process of finishing their physicals at JFK and we had talked about it at our meeting and with you know Commissioner Gardner, Liaisons, that I understand you know you have to thing with JFK but maybe we can look into another place that the possibility or if we do it in JFK maybe they can come and do it like a Saturday and as I discussed at that meeting too the guys would need you know or the firefighters would need you know some leeway but you know two or three weeks leeway so they can make the arrangements to go there if it's on a Saturday. So otherwise it's kind of rough for some of the members say you know the problems we've been going through so.

Commissioner K.G.: One of the issues...if I could.

Chief Bruce Horvath: Yeah Ken, go ahead.

Commissioner K.G.: Should I go.

Commissioner J.C.K.: Yup, go ahead.

Commissioner K.G.: One of the issues I think, and we can learn from this, is I think you only had one volunteer that still has to go to JFK.

Chief Bruce Horvath: Two I think.

Commissioner K.G.: One was available during the day and one was not.

Chief Bruce Horvath: Right.

Commissioner K.G.: Because we really have issues with night appointments.

Chief Bruce Horvath: Yeah.

Commissioner K.G.: So next year if we had...you know let's say we have five people who have to go for appointments we should try to arrange with JFK for five or ten or whatever it is to go over a one or two day period because now they can say well it's just one person so we're not going to bring in you know an administrative assistant, a nurse, a doctor all for one person which you know we obviously need something done so we're trying to address it but if we coordinate it a little bit better...

Chief Bruce Horvath: Like that and maybe like I said maybe the option is for a Saturday too. The same thing five or ten people and they can go down. You know try and make it easier on both halves.

Commissioner K.G.: Good, thanks.

Chief Bruce Horvath: I had looked at the minutes of the meetings. The commissioners in the March minutes have not been corrected yet on having Brian Fee as chief verses me and have Brian blamed for something that I might have said.

Maria Bucsanszky: Lisa Lanza has that...she has to post it.

Chief Bruce Horvath: Okay,

Maria Bucsanszky: It was after three o'clock and she was gone for the day.

Chief Bruce Horvath: And then again training will be Live Burn May 21<sup>st</sup> and in Charlie's report the volunteers are also invited to the CEVO training which I think is June 8<sup>th</sup>. He didn't mention the volunteers at that so...

Commissioner J.C.K.: Yeah.

Chief Bruce Horvath: Alright, and I didn't announce that at the last meeting and I'll announce it again at this meeting. And then it seems like most of your problems have been solved at this time in the process of making sure members have their tags issued to them. And the only other thing I have the possibility that you can look at from that training they were talking about hydrogen cyanide with the new plastics and everything else that are out there and they do make Metered by Ray you can put into our current meters. You can put that sensor in there but they make a disposable meter, a single gas meter, and then they make one that's there for... that you can use

you know and just rearrange the sensors. So it's a possibility you want to call Mr. Kelly up and look into that because that's something that was mentioned to go into some of these fire calls that have that on. Just check with the CO to check for that also.

Commissioner J.C.K.: Okay.

**REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:**

Commissioner J.C.K.: Yes sir.

Michael Mastanduno, 2<sup>nd</sup> Vice President Local 290: There are a couple of issues that have been brought to our attention. I was wondering if myself and 1<sup>st</sup> Vice President Joe Eugenio can sit with the Board prior to our big meeting with everybody else to discuss these three issues without the attorney's presence.

Commissioner J.C.K.: That would have to depend on what these issues are.

Michael Mastanduno: Well one issue is the grievance that was filed. The second issue is the email that the training officers sent out to all employees and the third issue being involved around the Qualcare letter that was sent out to all employees.

Commissioner J.C.K.: We'll talk in Executive Session. If we can't come to a mutual then.....

Michael Mastanduno: Yeah, I don't mind talking to you sir I just don't want the attorneys present because our legal counsel is not present.

Commissioner J.C.K.: Then I'm going to need my legal counsel because that's where that came from.

Michael Mastanduno: Okay, where what came from?

Commissioner J.C.K.: The communication in regards to JIF issues and the communication with the grievance.

Michael Mastanduno: Okay. What do you want to do John?

John: Do you want to just wait?

Michael Mastanduno: Yeah we'll just wait on it. I'll just talk to you without the attorneys present to see if we could hash it out amongst ourselves.

Commissioner J.C.K.: I would need them because they're the ones that wrote that off so.

Michael Mastanduno: So they're the ones who wrote (inaudible) memo that we filed a grievance on?

Commissioner J.C.K.: Yes.

Michael Mastanduno: They're the ones who wrote the Qualcare letter?

Commissioner J.C.K.: Yes.

Michael Mastanduno: And how about the emails regarding the CEVO training?

Commissioner J.C.K.: CEVO we can talk about.

Michael Mastanduno: Okay, we can talk about that?

Commissioner J.C.K.: Sure.

Michael Mastanduno: Thank you.

Commissioner J.C.K.: Okay, anybody else? Okay I'll need a motion to go into Executive Session. First of all I want to publicly thank everyone for coming tonight. I know we asked the request of the volunteers, the Executive Board and the line officers to be here tonight. I know that the union requested to actually meet with us tonight and due to the training that we took with Rutgers I really thought that it was urgently needed to allow both the volunteers and the career officers to be here so that we can continue to grow and strengthen our department. So with that I'd like to make a motion to go into Executive Session.

Commissioner Todd Howell made a motion to go into Executive Session at 6:25 P.M. which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the regular meeting at 10:30 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: During Executive Session there was just the general discussion about different issues between the Board, the volunteers and the career department. No formal action was taken. It was just a clearing of the air and trying to better work in procedural adherences.

Christopher Howell, Attorney: Yes, and I'll just add what else?

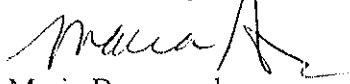
Commissioner J.C.K.: Sure.

Christopher Howell, Attorney: We also discussed drafting a contract for the volunteers. We talked about sick pay policy with the paid firemen and we discussed some personnel issues involving Employee 2412.

Commissioner J.C.K.: Okay, anybody got anything else to bring up?

Commissioner Robert Minkler, Sr. made a motion to adjourn the meeting which was seconded by Commissioner Todd Howell and carried unanimously at 10:25 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maria Bucsanszky".

Maria Bucsanszky  
District Clerk



# WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

15/03/16

May 4, 2016

Date	Num	Name	Memo	Amount
<b>BCB Community - Voucher</b>				
04/07/2016	15129	John C. Kenny	Reimbursement - TWIC Card	-128.00
04/07/2016	15130	Campbell Supply, Inc	Truck #6 - Fuel Work	-3,249.13
04/07/2016	15131	Comcast	Account #8499 05 340 0528238	-14.06
04/07/2016	15133	Verizon - Pole Rental	Pole Rental- 2016	-100.00
04/07/2016	15134	Gialluisi Homes	Firehouse Siding Project - Balance Due	-6,625.00
04/07/2016	15135	VALIC.	2015 LOSAP Contribution	-28,373.00
04/07/2016	15136	Gialluisi Homes	Weather-Stripping	-600.00
04/07/2016	15137	Best Tek Support LLC	Replacement Battery & Monthly Agreement for April 2016	-770.00
04/07/2016	15138	Elizabethtown Gas	Account #2164284700 -Firehouse - 02/24/2016-03/24/20...	-604.54
04/07/2016	15139	Knot Just Bagels	Refreshments - Mayor's Breakfast	-408.22
04/07/2016	15140	New Jersey Fire Equipment Co	8 - Scott Paks	-66,860.00
04/28/2016	15141	CUMMINS POWER SYSTEMS LLC	Generator Maintenance	-2,263.26
05/01/2016	15142	Catherine Crowe	Health Benefits Reimbursement - April 2016	-540.45
05/01/2016	15143	JOHN TAKACS CONSTRUCTION ...	Rent - 400 School Street & Back Garage - May 2016	-1,975.00
05/04/2016	15144	ABBE LUMBER	Material	-7.00
05/04/2016	15145	AT&T	732-636-1725 Landline A/C# 0555384092001	-41.71
05/04/2016	15146	Best Tek Support LLC	Email Archiving with WebSense	-4,000.00
05/04/2016	15147	Bowco Laboratories Inc	Regular Service - April 2016	-35.00
05/04/2016	15148	Christopher Howell	Monthly Fee - May 2016	-4,000.00
05/04/2016	15149	Dorothy Wilcox	Health Benefits Reimbursement - April 2016	-540.45
05/04/2016	15150	Elizabethtown Gas	Account #7423328542 -Back Garage - 02/24/2016-03/24/...	-49.23
05/04/2016	15151	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered - Personnel Matter	-450.00
05/04/2016	15152	Image First	Laundry Service	-196.87
05/04/2016	15153	Maria Bucsanszky, E.A.	Monthly Fee - May 2016	-4,922.50
05/04/2016	15154	MIDDLESEX WATER COMPANY	Hydrant Service - April 2016	-40,871.47
05/04/2016	15155	Sophie Bader	Reimbursement - Health Benefits - April 2016	-540.45
05/04/2016	15156	TASC Fire Apparatus, Inc	17 - 50' Length Hose & 100' Length Hose	-7,032.46
05/04/2016	15157	Best Tek Support LLC	Renewal of One Call Now Yearly Subscription	-625.00
05/04/2016	15158	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered - Personnel Matter	-425.00
05/04/2016	15159	Madsen & Howell, Inc	Supplies	-16.00
05/04/2016	15160	New Jersey Fire Equipment Co	2 Fire Hooks/Partner #K970PKG FD & 4 Husky Blades	-3,958.00
05/04/2016	15161	Pinnacle Wireless	Ref# 45108 Travel Time & Technical Labor- Equipment ...	-220.00
05/04/2016	15162	TASC Fire Apparatus, Inc	3 Coats & 1 Pants	-5,023.90
05/04/2016	15163	United Parcel Service	Account #XV0896 - Shipping	-2.36
05/04/2016	15164	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-144.62
05/04/2016	15165	Arctic Falls	Account #101744 - 5- Five Gallon Water	-52.15
05/04/2016	15166	Best Tek Support LLC	Firehouse E-mail	-665.00
05/04/2016	15167	Fire and Safety Services LTD	Engine 1-3 Miscellaneous Repairs	-316.41
05/04/2016	15168	Glasson's Auto Repair	Oil Change & Brake Repair - 2013 Chev Tahoe/2014 Ch...	-395.85
05/04/2016	15169	Jim'Signs	Graphic Lettering - Fire Engine 3	-4,170.00
05/04/2016	15170	Major Police Supply	4- 4" Utility Boxes	-172.00
05/04/2016	15171	Occupational Health Services- JFK...		-1,375.00
05/04/2016	15172	Survivor Fire & Security Systems, Inc	E-Extinguisher Recharge Needed	-32.24
05/04/2016	15173	TASC Fire Apparatus, Inc	3 Bunker Boots & 1 Helmet	-1,215.00
05/04/2016	15174	Township of Woodbridge-Comptroll...	Fuel -January 1, 2016 - March 31, 2016	-880.87
05/04/2016	15175	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-608.30
05/04/2016	15176	Best Tek Support LLC	1 Microsoft Surface Pro 4 - Tablet/Pen/Cover/Adapter	-2,405.34
05/04/2016	15177	Comcast	Account #8499 05 340 0759387 Internet	-95.90
05/04/2016	15178	Fire and Safety Services LTD	Engine 1-3 Miscellaneous Repairs	-1,049.06
05/04/2016	15179	Home News + Tribune	Account#ASB-076094 -2016-2017 Meeting Schedule No...	-66.68
05/04/2016	15180	Madsen & Howell, Inc	Supplies	-1,270.21
05/04/2016	15181	Michael A Bilyak Electrical Contrac...	Re-Secure Ceiling Fixture Box 1st Floor Men's Room &R...	-410.60
05/04/2016	15182	Middlesex County Fire Academy	Course 01-1406-16 Rigging for Rescue - Moran	-157.00
05/04/2016	15183	Occupational Health Services- JFK...		-65.00
05/04/2016	15184	Rutgers School of Social Work	Effectively Supervising Staff; for New and Mid-level Supe...	-2,000.00
05/04/2016	15185	Spectrotel	Account #348561 Clerk	-45.51
05/04/2016	15186	Standard Insurance Company	Life Insurance - Policy #136829 - May 2016	-3,557.56
05/04/2016	15187	Staples	6035 5178 2030 0944 Supplies	-74.47
05/04/2016	15188	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - May 2016	-1,544.40
05/04/2016	15189	Best Tek Support LLC	2016 Annual Billing - Server Backups	-1,200.00
05/04/2016	15190	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 05/01/2016- 05/31/2016	-11,134.15
05/04/2016	15191	Image First	Laundry Service	-194.16
05/04/2016	15192	Lowe's	Account #82131319024076 - Supplies	-69.44
05/04/2016	15193	Occupational Health Services- JFK...		-55.00
05/04/2016	15194	Vega Industrial Supply Corp Inc	Pressure Gauge 0/160 PSI	-35.00
05/04/2016	15195	Best Tek Support LLC	Monthly Agreement - February 2016	-570.00
05/04/2016	15196	Occupational Health Services- JFK...		-145.00
05/04/2016	15197	Life Insurance Company Of North ...	Policy #GL-5174 Volunteer Life Insurance - May 2016	-330.52
05/04/2016	15198	Best Tek Support LLC	Monthly Fee - May 2016 & Hosted Exchange E1 Plan	-2,682.00

Date	Num	Name	Memo	Amount
05/04/2016	15199	Campbell Supply, Inc	Truck #6 - Electrical Repairs	-455.40
05/04/2016	15200	Canon U.S.A. Inc	ACCOUNT #1233060903 - March 2016	-118.10
05/04/2016	15201	Mary Ann Sofka	Transcription of Meeting Minutes 4/6/2016 & Balance Du...	-275.00
05/04/2016	15202	National Fuel Oil Inc	Fuel	-777.69
05/04/2016	15203	New Jersey Fire Equipment Co	6 - Scott 4500 PSI	-7,834.00
05/04/2016	TEPS	State of New Jersey- Health Benefi...	Retiree Health Benefits - May 2016	-39,268.60
05/04/2016	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - May 2016	-73,779.57
Total BCB Community - Voucher				-346,160.86
<b>TOTAL</b>				<b>-346,160.86</b>