

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, June 1, 2016 at 7:00 P.M.

Commissioner John C. Kenny called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner John C. Kenny led a pledge to the flag.

A moment of silence was observed for our departed members and for our men and women serving overseas.

PRESENT: Commissioner Ken Gardner, Commissioner Todd Howell,
Commissioner John C. Kenny, Commissioner Patrick Kenny,
Commissioner Robert Minkler, Sr.

ALSO PRESENT: Attorney – Christopher Howell
Clerk – Maria Bucsanszky

Commissioner Robert Minkler, Sr. made a motion to approve the minutes of the May 4th, 2016 Regular Meeting which was seconded by Commissioner Todd Howell and carried unanimously except for Commissioner Patrick Kenny abstaining because he was absent.

Commissioner J.C.K.: Committee Reports. Personnel – Commissioner Howell.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner T.H.: Under Personnel I’d just like to report that the individual who is out on the long term sick is still out and he has been in contact with our clerk and we’re all aware of his situation and that our vacation schedule is now proceeding into that season. That’s the end of my report.

Commissioner J.C.K.: Okay, any questions for Personnel? Okay, Equipment – Vehicles – Commissioner P. Kenny.

EQUIPMENT - VEHICLES:

Commissioner P.K.: Everything is up and running. Engine One, the firefighter tools have been fixed and the pumps and everything are working right now on that. I know

I was supposed to have the specs and stuff done for the ladder truck with the body work and everything. I'm still putting that together. It's a little bit more complex than we anticipated. Hopefully I'll get that out so that we can do an award sometime the end of July the beginning of August and we'll get that started, work on it, so we'll get it back for around September. Under New Business I'll have one thing to bring up and in the captain's car the starter burnt up on it. That was replaced and fixed now. That's all I have for right now sir.

Commissioner J.C.K.: Okay, any questions for Equipment – Vehicles?

Commissioner R.M.: Engine Three with its springs.

Commissioner P.K.: That's going to get fixed.

Commissioner R.M.: Okay.

Commissioner P.K.: Perth Amboy's springs have been backed up. They're scheduling the date for maybe to get it in there and they'll do the springs. It'll take about two days. That's three springs.

Commissioner J.C.K.: Okay, anymore questions for Vehicles? Okay, Equipment – Portables.

EQUIPMENT - PORTABLES:

Commissioner J.C.K.: As noted everybody knows that the two helmets were in. I know Commissioner Gardner is working on who's going to get that to try new testing for the new Morning Prides. Captain Paul is working on tritectors and also a meter for reading harmful gases inside of a structure that was a fire so we're working on both of those. The hose testing is being scheduled and the ladder testing is being scheduled also and that's about all I know going on for Portable – Equipment. Anybody got any questions on Portable? Okay moving on, House – Commissioner Gardner.

BUILDINGS AND GROUNDS:

Commissioner K.G.: Thank you Mr. President. The first item, and just if you could listen in on this one, I guess it was at our last meeting that we talked about correcting some of the problems with our air condition and heating and upgrading. Airtek that usually does our service, has provided some bids for that as recorded at the last meeting. Some other people have not been responsive in the past. The attorney suggested that I reach out to at least two other firms which I did, I searched them on the internet, and on May 18th I reached out to Bergen Refrigeration and Air Conditioning. They're somebody that we talked to in the past. I spoke to Victoria in their office and she was supposed to have a Will get in touch with me to come out and take a look so he could place a bid or another gentleman....Will's last name is

Shuttleworth or Frank Casella. I made another call to them as well and never got a visit. The other firm that we spoke to was Meyer & Depew. I called them also on May 18th. I spoke to Tina in their office. A gentleman by the name of Joe, I don't have the last name with me, came out and I met him here at the firehouse. Walked through and showed him the different issues that we had. He had suggested some corrections that we could make and I requested a bid from him which he said he would email within the next couple of days but that's long ago so since we reached out to both of these firms and tried again without any success I would ask the attorney's permission to go ahead and formally award the bid to Airtek that we voted on last month.

Commissioner Ken Gardner made a motion to award the bid to Airtek for the air conditioning and heating and upgrades which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner K.G.: Chris, do you have any comment or would you just on the record give us the approval?

Christopher Howell, Attorney: Yeah, not a problem. On May 6th I sent all on the Board an email outlining the law that comprises getting estimates without bids. We're still under 40A:11-61A. So we're in compliance with the law as long as we at least get or attempt to get at least one or two additional estimates other than the one we already had because the free estimates we did have totaled more than \$2,625.00 which is the threshold. That requires us to get more than one bid. It appears Commissioner Gardner made the required attempt to get the two other competitive quotes and even though they didn't respond I think we met the requirement under the law. I see no reason why we can't go forward with rewarding the three contracts totaling \$11,150.00, I believe it is, to Airtek.

Commissioner K.G.: Mr. President, I just....I mean this is just speculation but I would assume that you know for the firm that did come and take a look at it if they see the many different systems that are here. Obviously they know that we have somebody servicing them and the only thing I can guess is that you know since it's such a complex thing and they're not as familiar with the system that's the only reason that they're not bidding.

Commissioner J.C.K.: Okay.

Christopher Howell, Attorney: Just a note...just the reason why the bid isn't required is because not only...it's under the threshold of seventeen thousand five hundred but it's over the threshold of two thousand six hundred and twenty-five dollars so it's between those two perimeters which makes it okay and legal but awarded to Airtech so now I'm putting it out to public bid.

Commissioner J.C.K.: Okay, well we also have the interlocal with the town which is an authorized purchasing agent so...which is normally what she just asked is that you

reach out and you announce who you talked to so we're all good. Okay, have him do it.

Commissioner K.G.: We're also having some other minor repairs that have been worked on in the dorm. We had another leaking problem in the shower down in the dugout where we had some problems with some of the ants in the past all that area was caulked up. Work was done under the sink where there was some holes cut from when the outside spigot was replaced and updated and outside of that I don't have anything else at this time Mr. President.

Commissioner J.C.K.: Okay, I know that...I think Tour Two actually fixed the lawn sprinklers. They went out and they got some....it was nice of them....

Commissioner K.G.: I did see the email that they sent on that. It's appreciated.

Commissioner J.C.K.: That's it, anything else for House? Okay, we'll move on to Purchasing – Commissioner Gardner.

PURCHASING:

Commissioner K.G.: Nothing new there Mr. President.

Commissioner J.C.K.: Okay, Fire Prevention – Commissioner Minkler.

FIRE PREVENTION:

Commissioner R.M.: Thank you Mr. President, this report is dated June 1, 2016 covering May of 2016 – Fire Investigations – 1; Complaints and Spot inspections – 4; Life hazards – 9; Non-life hazard uses – 39; Total re-inspections – 44; Total amount billed in May - \$3,763.80; Total amount collected in May - \$7,304.80 and Fire Safety Education Class – 1.

Commissioner J.C.K.: Okay, any questions for Fire Prevention? Okay move on to Hydrants and Radios – Commissioner Minkler again.

RADIOS AND HYDRANTS:

Commissioner R.M.: Thank you Mr. President, progress on the Turnpike projects. The Crampton Avenue area with the dead end of Von Vetchen hydrant is still there and is waiting to be relocated. Hydrants between Von Vetchen and Crampton Avenue is scheduled to be removed within the next two weeks.

Commissioner J.C.K.: Okay, any got any questions for Hydrants and Radios? Okay, Safety – Commissioner Gardner.

SAFETY:

Commissioner K.G.: Thank you Mr. President, a couple of open items that we're working on there. Thank you for bringing and purchasing the new helmets which as you said are being distributed and after a few months we'll come back with a recommendation on that. I had talked to Commissioner Patrick Kenny about a couple of items for the apparatus. I forwarded an email on some additional information so we'll have to continue the discussion and just report progress on that for now.

Commissioner J.C.K.: Okay.

Commissioner K.G.: That's it, thanks.

Commissioner J.C.K.: Well just so you know too I did purchase...there was a question about like where they're doing these standbys and stuff on the gnats and bugs and stuff like that so I did get some spray but I'm going to look to get the wipes the one that you can just like wipe on and it does the same thing that bug repellent and stuff. Okay, Liaison To The Volunteer Fire Company -- Commissioner Gardner.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: I don't have anything new there Mr. President.

Commissioner J.C.K.: Okay, Report of Payroll and Bills.

The report of Payroll and Bills for May, 2016:

Bills: \$164,571.72

Payroll: \$231,462.67

Commissioner T.H.: I'd like to make a motion that we pay those bills along with the seven items that are add-ons for a total of \$2,146.18.

Commissioner K.G.: Mr. President, if I can also add the checks for the two custodians for the upcoming election next week. If we can approve them at this meeting then they won't have to wait until next month.

Commissioner J.C.K.: Oh definite; no problem.

Commissioner K.G.: So Todd was making a motion and I'm seconding it.

Commissioner Todd Howell made a motion to accept the Payroll and Bills with the add-ons of \$2,146.18 and the checks for the two custodians for the upcoming election which was seconded by Commissioner Ken Gardner and carried unanimously except for Commissioner Robert Minkler, Sr. voting yes on all except for 15260 and 15236.

Commissioner J.C.K.: Okay, any others? Okay, Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: The treasurer's report for June 1st, 2016

Previous Balance -- May 4 th , 2016	\$3,338,799.02
Deposits	\$1,730,938.71
Payroll and Adjustments	\$ 238,210.95
Current Bills	\$ 164,571.72
Ending Balance as of June 1st, 2016 without the add-on bills	\$4,666,955.06

Commissioner Todd Howell made a motion to accept the Treasurer's report as read which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: We'll move on now to Communications.

COMMUNICATIONS:

Maria Bucsanszky: All communications have been passed through to the Commissioners.

Commissioner J.C.K.: Okay, which I think one of them is going to be that the building is going to be used for next Tuesday for the Primary.

Commissioner T.H.: Right.

Commissioner J.C.K.: Correct?

Maria Bucsanszky: Correct.

Commissioner J.C.K.: Okay.

Commissioner K.G.: Mr. President, while you're bringing that up I saw in the letter that we have from the town there's also a Special Election scheduled for Tuesday, December 13th. Does anybody know what that is?

Maria Bucsanszky: It's a Board of Education election.

Commissioner K.G.: Like a bond's up?

Maria Bucsanszky: Something to that affect.

Commissioner K.G.: Alright, so the other two dates they gave us were November 8th and December 13th. If we could just note those and I will notify our custodians as we get closer.

Commissioner J.C.K.: Yeah, I think that December one might be close to when the exempts.....

Commissioner T.H.: The exempt is the night before. It won't be a problem. They'll have it all cleaned up and be ready.

Commissioner J.C.K.: Okay, alright, anybody else for Communications? Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: Nothing under Unfinished sir.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing at this time Mr. President.

Commissioner J.C.K.: Okay, Commissioner Howell.

Commissioner T.H.: I have nothing this time Mr. President.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner K.G.: Mr. President, I think this is Old Business and I know we talked a little bit about this. We received the email on the loss control report from the JIF and there were a few items to address. As we know the report was old and some of these items were already addressed. I just don't know if there is anything else that we need to do that. Have we...are all of our chemical sheets updated?

Commissioner J.C.K.: Yes, all the MSDS's are updated and actually they'll be coming in to do the annual Right to Know for 2016 next month.

Commissioner K.G.: Okay, so that whole section is good. We asked about the....they had said the overhead bay door for Truck Six and lowering the present sensor or providing a second sensor and we've asked...I had Lisa reach out to them you know asking for clarification as to are they talking about the blinking light...are they talking about the sensor that stops the door if somebody is in the path and we haven't gotten any response on that.

Commissioner J.C.K.: Okay.

Commissioner K.G.: The other item is we took care of the grinder on the work bench and then we have the motor vehicle class coming up was the last item. Is there a....I know we have one class scheduled, are there other?

Commissioner J.C.K.: There are four classes. They are the 6th, the 7th....

Commissioner K.G.: Do you know the time of each?

Commissioner J.C.K.: The 6th and the 7th is 8:30 in the morning. The 8th I think is 8:30 and 6:30 at night. Am I correct on that?

Commissioner P.K.: I know it is 6:30 at night.

Commissioner J.C.K.: Yeah the night and then 8:30 in the morning. Its three and a half hours.

Commissioner K.G.: Okay, and so the volunteers can go to the earlier....

Commissioner J.C.K.: They can go to any one.

Commissioner K.G.: Anyone that Keith.....

Commissioner J.C.K.: Anything else?

Commissioner K.G.: That's it.

Commissioner J.C.K.: Okay, Chris.

Christopher Howell, Attorney: I have the SOGs I'd like to talk to the Board about for clarification in Executive Session so we had to bring it back at the last couple of meetings.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: P. Kenny for New Business.

NEW BUSINESS:

Commissioner P.K.: Okay, for New Business I have we're purchasing a new car for the captain. I'd like to make a motion to buy a 2017 Ford Expedition, a special service vehicle 4 X 4 with the extended grids under New Jersey State Contract A8728 in the amount of \$33,312.00.

Commissioner Patrick Kenny made a motion to purchase a 2017 Ford Expedition for the captain in the amount of \$33,312.00 which was part of the 2016 Budget which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously

Commissioner J.C.K.: Okay.

Commissioner P.K.: The policy reads ninety to a hundred and twenty days delivery just so you know before we do that.

Commissioner J.C.K.: Okay.

Commissioner P.K.: For the last two years we've thrown Engine One, old Engine One, on our auction down in town and nobody has even bid for it. I'm looking to see if the Board is willing to sell it to the town for a dollar. They might have some use for it in some upcoming things that they are going to be doing and they're looking to see if you guys are willing to sell it to then for a dollar to take it off your hands.

Commissioner R.M.: Nobody bided on it?

Commissioner P.K.: Nobody. We've reduced the bids, we brought it down. We started at five thousand, nobody bid, and we went down lower. Even Port Reading had their squirt on it and nobody even jumped for that. They wound up I think giving it away to overseas, wasn't it Maria?

Maria Bucsanszky: Yes.

Commissioner P.K.: So nobody is into the older, older, older equipment anymore. They want the more modern stuff because of the cabs and stuff like that. It just cost too much to retrofit.

Commissioner K.G.: Not even internal?

Commissioner P.K.: No.

Commissioner T.H.: Well Mr. President I make a motion to sell it to the town since they expressed an interest for one dollar and it will get it off of our hands since no one has bid on it.

Commissioner Todd Howell made a motion to sell Engine One to the town for one dollar which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: Thank you all. That's all I have under New.

Commissioner J.C.K.: Okay, Commissioner Minkler.

Commissioner R.M.: I have two things. Last month we approved the shirts for Barron's for Ben and unfortunately they're backordered and it doesn't sound like they're going to get them until the end of this week or beginning of next week and I know we said they can wear them from May 15th to June 15th so I was wondering if we can get that extended to July 15th.

Commissioner T.H.: I make a motion we do that.

Commissioner Todd Howell made a motion that extends the wearing of the Barron's for Ben shirts to July 15th which was seconded by Commissioner Robert Minkler Sr. which was carried unanimously.

Commissioner J.C.K.: Alright.

Commissioner R.M.: Number two I just want to bring the Board up to speed on preplanning. One of the things is Captain DeLisi is going back down to Shell and he is going over the preplan that we had when Captain Minkler put it together many years ago. So he's putting a lot of work into with him and his lieutenant and Lieutenant Repace is helping him from the Fire Prevention Bureau getting all the stuff so they can get everything put back together on that. So I just wanted to...under Preplan I want to say that the shifts are all out preplanning but they're also down there trying to redo the preplanning in Shell from the last time when they had the computer and all. So that's all I just wanted to bring to everybody's attention that's all.

Commissioner J.C.K.: Okay, very good. I'm glad to see we're getting that updated. Any questions on that? Okay, Commissioner Howell.

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner K.G.: Thank you Mr. President. Just under compliance, you know throughout the year we have various inspections on the stove, the boiler, the generator and things of that nature but we get reports in so I've had Captain Golden notify the companies that he would be a contact for that going forward but that you know they could call into the desk to schedule an appointment with any officer that to be in charge that particular day and then Maria when any bills would come in for those services you know just work with Captain Golden to make sure he signs off on them and that's all I have there Mr. President.

Commissioner J.C.K.: Okay, any questions for Commissioner Gardner? Okay, Chris.

Christopher Howell, Attorney: I have nothing further.

Commissioner J.C.K.: Okay, Maria.

Maria Bucsanszky: I just have the Accident and Sickness Policy renewal that the Board should review. The policy is for the career department and the volunteers. The last three years the ESEP has kept the premium stable. This year they increased it by \$230.00 to \$10,799.00 but they highlighted enhancements to the policy where the men are covered for cardiac care and critical burn scenarios and the policy would run from May 25th, 2016 to May 25th, 2017.

Commissioner T.H.: I'd like to make a motion that we purchase that policy in as much as it only gone up over two hundred dollars and it does include improved coverage which you explained to us.

Commissioner Todd Howell made a motion to purchase the Accident and Sickness Policy renewal which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Any questions?

Commissioner K.G.: Mr. President, Maria, this comes through the consultant, my favorite Hewitt person?

Maria Bucsanszky: Yes this is through our agent, VanDyk Group.

Commissioner K.G.: Very good. That's it Mr. President, thanks.

Commissioner J.C.K.: Alright, anything else for you? You're good? Okay, just the June training report, for May was 408 hours of training. Last month the volunteers and the careers all got participation in the Live Burn at the Middlesex County Fire Academy. Each did two live burn with ventilation crew to roof. This was using the new technique that was introduced to us from the fire academy which is where we're changing over to. It was good feedback. They also used the K12 saw to get used to the new saw and the use of the thermal imaging camera to be able to see the different levels of heat within the burn room. The career department worked on preplanning and hydrant inspections. The hydrant inspection provided training on hydrants and street locations. The preplanning helps them familiarize themselves with the various structures within a district and continue the ready smoke drill from the previous month and career members are also attending various CEU classes. In June all the members will participate in a MACEBO here at the firehouse. The drill has been set up for the 21st with the township fire officers. The career department will be assigned the training sessions that cover hoses, nozzles and pump operation drafting, foam trailer and the Williams Heyer gun. It'll probably take around two months to complete. Lisa and the training officer teamed to work on the information provided to them with the JIF and always thanks to Lisa for working to get all the certificates and processing all the paperwork through the state for the State Certification in the

Hazmat. We also discovered more files that need to be put in the right places and that's being worked on. That's it for the Training Report. Okay, any questions there?

Commissioner T.H.: Very good report.

Commissioner J.C.K.: Alright we'll move to Remarks, Comments and Questions from the Audience and we'll start with the Chief's Report.

CHIEF'S REPORT:

	<u>2016</u>	<u>2015</u>
May Calls	50	67
Calls to Date	295	306

Chief Bruce Horvath: I'd like to take this opportunity to thank the Board and Captain Kenny for the Live Burn drill at the fire academy which trained on the transitional attack method. All had a great time. The training and they did learn a lot; a lot of good feedback. On Tuesday, June 21st at Nineteen Hundred Hours, and Commissioner Kenny was at the fire officer's meeting with us, the township fire companies will be here for a seminar on light construction drill. This all counts for our members for a drill for the company and also that we're attending the CVO drill on June 8th. I'd like to mention on that, we talked about communications and I mean this happens a lot, I mean the only day we were told about is the nighttime class. You know I go down there every day whether I'm on 4 to 12 or nights so sometimes our communication could be improved a little bit. On June 11th there's.....

Commissioner J.C.K.: When was the email sent out to you?

Chief Bruce Horvath: Say that again.

Commissioner J.C.K.: When did we get the email sent out to you?

Chief Bruce Horvath: Say that again.

Commissioner J.C.K.: When was the email sent out?

Chief Bruce Horvath: I don't remember when it was. The only thing it was for the evening, that's all that was there. I didn't know nothing about the daytime course.

Commissioner J.C.K.: Oh, okay, I'm sorry.

Chief Bruce Horvath: No we did get it that we know of because I mark it on the calendar.

Commissioner J.C.K.: Okay.

Chief Bruce Horvath: On June 11th there's a wet down on District 9. No equipment is being asked for but we'll need an engine and possibly a car for the parade in Sayreville for their 100th Anniversary and it is needed on Saturday, June 25th. I gave Captain Paul an estimate for HCN which is hydrogen cyanide single vast liter that was recommended at the first part of training for transitional attack due to all plastics, petro-laminates and everything else that are in a lot of houses now....current homes. This was a good idea to protect all of our firefighters. The next needed for company line officers will be Saturday, June 18th at 0900 hours. We still have three members working on getting their medical clearance. One is due to work and very busy. The other one is meeting with their own personal physician and we still have one member that's semi having a problem with JFK so they're trying to get it rectified to see if they can get out of work earlier to get up there so that's what's going on right now with that. We will have one firefighter starting his training in June for Firefighter One. It's hard to report at this time we did lose a member this month, Mr. J.D. Patton. Our prayers go out to his entire family. We are getting into the summer months and I do keep a cooler in the chief's vehicle with Gatorade and water for all to drink. I come down here every day and make sure I ice it down so it's nice and cold. The only time it ain't going to be there possibly if I'm not there but the end of June that should be rectified. We talked about the SOGs...you're going to bring that up at this meeting I guess.

Commissioner J.C.K.: Yeah we're going to go into Executive Session.

Chief Bruce Horvath: Okay, and then the thing...we going...the four man shifts with how many apparatus going out did we clarify that up yet, yes or no? That's been on hold for like two months.

Commissioner J.C.K. Yeah, that's part of the session for tonight.

Chief Bruce Horvath: Okay, just checking. Saw blades - evidently at the training I guess with some of the new saw blades they were having trouble so we don't know which way we're going about that if we're going to put a wood blade on or keep one with a wood blade and one with the multipurpose blade.

Commissioner J.C.K.: You may take it up through the Safety Committee and let them....

Chief Bruce Horvath: Okay, if you want to go that way I just wanted to make sure so...and that's all I have.

Commissioner J.C.K.: Okay, any questions for the Chief's Report? Remarks, Comments and Questions From The Audience.

REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:

Commissioner Todd Howell made a motion to go into Executive Session for personnel matters and some policies and procedures at 7:35 P.M which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler, Sr. made a motion to return to the regular meeting at 9:15 P.M. which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: A couple of things were talked about and then Mr. Attorney if there is anything I missed please clarify and straighten it out.

Christopher Howell, Attorney: No problem.

Commissioner J.F.K.: The SOGs we reviewed and the attorney is going to have some answers for the ones that we're looking for some more legal guidance. We also have...the Board is going to agree to get a link so that the volunteers can get that over to their website and the officers of the volunteers, once we get this straightened out, have sixty days to take a look at the SOGs and then sign that they read the SOGs and they are aware of them. The Board, we'll need to make a motion on this, I'm going to put this into a motion, that any employee that winds up going on state disability that the Board will provide three months' worth of health care insurance. The employee will still need to make their current contributions. At the end of the three months if the employee is still on state disability the affected employee may elect to go to COBRA and pick up the cost for the COBRA on their own.

Commissioner Robert Minkler, Sr. made a motion that the Board will provide three months' worth of health care insurance for any employee who goes on state disability which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.F.K.: Alright, so we got that. Let me see here....okay on Employee 1820 make the motion to change the title of Employee 1820 from Key Board Clerk 3 to Admin Secretary and adjust the salary to \$50,000.00 which should be in line and to add one day vacation for that employee effective immediately.

Commissioner Robert Minkler, Sr. made a motion to change the title of Employee 1820 from Key Board Clerk 3 to Admin Secretary and adjust the salary to \$50,000.00 and add one day vacation which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.F.K.: Also in line with the Board has done bench marking and regards to the stiffen of the commissioners with the duties that are going on it was recommended to the full Board that the comparable salary for the commissioners should be adjusted from a little over \$5,000.00 to \$7,000.00 and looking for a motion to make that effective immediately.

Commissioner Robert Minkler, Sr. made a motion to adjust the salaries for the commissioners from a little over \$5,000.00 to \$7,000.00 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner P.K.: Mr. President, I'd like to make a motion that we pay the \$7,000.00 to the Joint Board for the mutual services agreement that we have for them.

Commissioner Patrick Kenny made a motion to pay the \$7,000.00 to the Joint Board for the mutual services agreement which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Anything else Chris, did I miss anything?

Christopher Howell, Attorney: The only other thing is we did discuss the contract with the volunteers and that was just that they were going to develop that and get that in place.

Commissioner J.C.K.: Alright.

Commissioner Ken Gardner made a motion to adjourn the meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously at 9:20 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maria Bucsanszky".

Maria Bucsanszky
District Clerk

WOODBRIIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

June 1, 2016

Date	Num	Name	Memo	Amount
BCB Community - Voucher				
05/05/2016	15206	Charles Mangione	Reimbursement - Microsoft Surface 3 Tablet	-482.35
05/05/2016	15207	Comcast	Account #8499053400528238 TV	-14.06
05/05/2016	15208	Elizabethtown Gas	Account #2164284700 Firehouse - 3/24/16 - 4/25/16	-489.08
05/05/2016	15209	Home News + Tribune	Account#ASB-076094 -May 4, 2016 Meeting Time Chan...	-7.92
05/05/2016	15210	Middlesex County Fire Academy	Course #1410-Rope Rescue Operational - Moran	-210.00
05/05/2016	15211	PSE&G	Electric - Firehouse	-1,369.07
05/05/2016	15212	Signal Control Products, Inc	New Timer for Traffic Signal Upgrade	-1,950.00
05/05/2016	15213	Township of Woodbridge-Comptroll...	Phone Bill - April 2016	-180.00
05/05/2016	15214	PSE&G	Electric - 400 School Street & Back Garage	-238.09
05/05/2016	15215	Domro Photo, LLC	25 - Accountability Tags	-50.00
05/05/2016	15216	Mark Minkler	Reimbursement - Atlantic City Seminar - 3/8/16 - 3/11/16	-243.00
06/01/2016	15217	A-B-D Electrical Supply co Inc	45-8FT Daylight HO Lamp	-254.25
06/01/2016	15218	A&K Equipment Co	7 Way RV Adapter to 4 Flat & Safety Chain 3/8 Clevis W...	-69.45
06/01/2016	15219	ABBE LUMBER	Acct# 8205 Material	-7.11
06/01/2016	15220	Airtec Service Inc	A/C Startup & Inspection	-258.50
06/01/2016	15221	AT&T	732-636-1725 Landline A/C# 0555384092001	-41.36
06/01/2016	15222	Atlantic Tire & Service	2014 Chev Tahoe - Repair Flat Tire Car 1-3-6	-20.00
06/01/2016	15223	Bowco Laboratories Inc	Regular Service - May 2016	-35.00
06/01/2016	15224	Campbell Supply, Inc	Engine 2 Pumper- Change Shovel Mounts Driver Side&L...	-489.20
06/01/2016	15225	Catherine Crowe	Health Benefits Reimbursement - May 2016	-540.45
06/01/2016	15226	Christopher Howell	Monthly Fee - June 2016	-4,000.00
06/01/2016	15227	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 06/01/2016-06/30/2016	-11,134.15
06/01/2016	15228	Dorothy Wilcox	Health Benefits Reimbursement - May 2016	-540.45
06/01/2016	15229	Elizabethtown Gas	Account #7423328542 Back Garage -03/24/16-4/25/16	-46.16
06/01/2016	15230	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered	-925.00
06/01/2016	15231	Herbert Lutz & Co., Inc.	Diesel Hoses Replaced	-824.40
06/01/2016	15232	Image First	Laundry Service	-194.16
06/01/2016	15233	JOHN TAKACS CONSTRUCTION ...	Rent - 400 School Street & Back Garage - June 2016	-1,975.00
06/01/2016	15234	Madsen & Howell, Inc	Supplies	-199.60
06/01/2016	15235	Maria Bucsanszky, E.A.	Monthly Fee -June 2016	-4,922.50
06/01/2016	15236	Middlesex County Fire Academy	Class Lecture-New Fire Attack Method 4/26/16	-250.00
06/01/2016	15237	MIDDLESEX WATER COMPANY (...)	Account #6550200000 - Water Charge 02/02/16-05/02/16	-608.96
06/01/2016	15238	New Jersey Fire Equipment Co	SCOTT 4.5 Air Pak Bench Test	-53.70
06/01/2016	15239	NFPA MANCHESTER NH	ID# 2717895 2 Year Membership Renewal 05/03/16-06/3...	-315.00
06/01/2016	15240	NJ Advance Media (Star Ledger)	Notices - 2016 - 2017 Meeting Schedule & May 2016 Me...	-91.45
06/01/2016	15241	NJ Division of Pensions & Benefits	Plan#316149/Sub Plan#056050 K. Gardner DCRP - Life ...	-13.57
06/01/2016	15242	Occupational Health Services- JFK...		-110.00
06/01/2016	15243	Royal Battery	Battery	-438.00
06/01/2016	15244	Sophie Bader	Reimbursement - Health Benefits - May 2016	-540.45
06/01/2016	15245	Spectrotel	Account #348561 CAD/Alarm/Solar/Landline	-100.68
06/01/2016	15246	Standard Insurance Company	Life Insurance - Policy #136829 -June 2016	-3,557.56
06/01/2016	15247	TASC Fire Apparatus, Inc	Manifold Handle ID Patches	-429.80
06/01/2016	15248	Thomson Reuters - West	Account #1000452133 - NJ STAT 2016 PP Updates	-282.48
06/01/2016	15249	Trade Master Inc	MobileEyes Inspect Plus Mobile Inspection Software 05/...	-2,767.00
06/01/2016	15250	Treasurer State of NJ	Fire Official Re-Certification - Mark Minkler	-45.00
06/01/2016	15251	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-195.09
06/01/2016	15252	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - June 2016	-1,544.40
06/01/2016	15253	W.B. Mason Co., Inc	Supplies	-101.46
06/01/2016	15254	Witmer Public Safety Group	1 Helmet	-531.17
06/01/2016	15255	A&K Equipment Co	Checked Wiring on Trailer/Red Oval LED Kit /Labor-Ligh...	-282.02
06/01/2016	15256	Campbell Supply, Inc	Engine 1 Pumper- Changed Shovel Mounts Driver Side ...	-382.30
06/01/2016	15257	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered - Personal Matter	-1,125.00
06/01/2016	15258	Image First	Laundry Service	-196.87
06/01/2016	15259	Madsen & Howell, Inc	Supplies	-70.90
06/01/2016	15260	Middlesex County Fire Academy	Fire Department Drill May 10 & 11, 2016	-578.00
06/01/2016	15261	TASC Fire Apparatus, Inc	Turnout Coat & Boots	-2,314.03
06/01/2016	15262	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-608.22
06/01/2016	15263	Campbell Supply, Inc	Engine 1 - Reports High Oil Temp Alarm Comes On	-219.10
06/01/2016	15264	A&K Equipment Co	Foam Trailer - Aluminum CAM Groove Hose & Plug Cou...	-186.40
06/01/2016	15265	Comcast	Account #8499053400759387-Computers/Internet	-105.90
06/01/2016	15266	Jim's Automotive Center Inc	Vehicle #1-3-5 Installed Starter & Solenoid, Oil Change, ...	-520.00
06/01/2016	15267	Lowe's	Account #82131319024076 - Supplies	-448.83
06/01/2016	15268	Mary Ann Sofka	3 Hrs Transcription of May 4, 2016 - Regular Meeting Mi...	-75.00
06/01/2016	15269	PSE&G	Electric - 400 School St & Back Garage	-67.89
06/01/2016	15270	PSE&G	Electric - Firehouse	-657.01
06/01/2016	TEPS	State of New Jersey- Health Benefi...	Retiree Health Benefits - June 2016	-39,268.60
06/01/2016	TEPS	State of NJ- Health Benefits Fund (...)	Health & Prescription Coverage - June 2016	-73,779.57
Total BCB Community - Voucher				-164,571.72