

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, March 4, 2015 at 7:00 P.M.

Commissioner Todd Howell called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and our troops throughout the world.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny,
Commissioner Ken Gardner, Commissioner Pat Kenny
Commissioner Robert Minkler, Sr.

ALSO PRESENT: Attorney – Christopher Howell
Clerk – Maria Bucsanszky

Commissioner T.H.: At this time I will call upon our attorney to administer the Oath of Office to Commissioner Ken Gardner and Commissioner Robert Minkler, Sr.

Commissioner J.C.K.: And the election results.

Commissioner T.H.: Oh, excuse me. I will read the resolution of those results. Whereas the Board of Fire Commissioners Woodbridge Township District #1 Woodbridge, New Jersey held the annual election in accordance with NJSA40A:17-72 on February 21st, 2015 and whereas this election was held in the time and manner prescribed by statute. Therefore be it resolved that the results of the election were as follows: Fire Commissioner – Three Year Term – Kenneth Gardner – 83 votes and one write in vote; Fire Commissioner – One Year Unexpired Term – Robert Minkler, Sr. – 134 votes and write in zero votes. Public Question No. 1 – Shall the sum of \$7,480,978.00 be appropriated for current expenses – Yes 124 votes No 32 votes. I’ll entertain a motion to certify these election results.

Commissioner John C. Kenny made a motion to approve the above resolution which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: Okay, now we will administer the oath. We’ll do it one at a time sir?

Commissioner J.C.K.: Yeah.

Commissioner T.H.: Okay we'll start with Mr. Gardner. Raise your right hand.

Christopher Howell, Attorney: I, Kenneth Gardner.

Commissioner K.G.: I, Kenneth Gardner.

Christopher Howell, Attorney: Do solemnly swear.

Commissioner K.G.: Do solemnly swear.

Christopher Howell, Attorney: That I will support the Constitution of the United States.

Commissioner K.G.: That I will support the Constitution of the United States.

Christopher Howell, Attorney: And the Constitution of the State of New Jersey.

Commissioner K.G.: And the Constitution of the State of New Jersey.

Christopher Howell, Attorney: I will bear true faith and allegiance.

Commissioner K.G.: I will bear true faith and allegiance.

Christopher Howell, Attorney: To the same.

Commissioner K.G.: To the same.

Christopher Howell, Attorney: And to the governments established.

Commissioner K.G.: And to the governments established.

Christopher Howell, Attorney: In the United States.

Commissioner K.G.: In the United States.

Christopher Howell, Attorney: And in this state.

Commissioner K.G.: And in this state.

Christopher Howell, Attorney: Under the authority of the people.

Commissioner K.G.: Under the authority of the people.

Christopher Howell, Attorney: And I will faithfully.

Commissioner K.G.: And I will faithfully.

Christopher Howell, Attorney: Impartially.

Commissioner K.G.: Impartially.

Christopher Howell, Attorney: And justly perform.

Commissioner K.G.: And justly perform.

Christopher Howell, Attorney: All the duties of the Office of Fire Commissioner Fire District No. 1.

Commissioner K.G.: All the duties of the Office of Fire Commissioner Fire District No. 1.

Christopher Howell, Attorney: According to the best of my ability so help me God.

Commissioner K.G.: According to the best of my ability so help me God.

Christopher Howell, Attorney: Congratulations.

Commissioner K.G.: Thanks.

Commissioner T.H.: Congratulations.

Commissioner K.G.: Thank you.

Commissioner J.C.K.: Congratulations.

Commissioner K.G.: Thank you.

Christopher Howell, Attorney: Raise your right hand and put your hand on the bible. I, Robert Minkler, Sr.

Commissioner R.M.: I, Robert Minkler, Sr.

Christopher Howell, Attorney: Do solemnly swear.

Commissioner R.M.: Do solemnly swear.

Christopher Howell, Attorney: That I will support the Constitution of the United States.

Commissioner R.M.: That I will support the Constitution of the United States.

Christopher Howell, Attorney: And the Constitution of the State of New Jersey.

Commissioner R.M.: And the Constitution of the State of New Jersey.

Christopher Howell, Attorney: I will bear true faith and allegiance.

Commissioner R.M.: I will bear true faith and allegiance.

Christopher Howell, Attorney: To the same.

Commissioner R.M.: To the same.

Christopher Howell, Attorney: And to the governments established in the United States.

Commissioner R.M.: And to the governments established in the United States.

Christopher Howell, Attorney: And in this state.

Commissioner R.M.: And in this state.

Christopher Howell, Attorney: Under the authority of the people.

Commissioner R.M.: Under the authority of the people.

Christopher Howell, Attorney: And I will faithfully.

Commissioner R.M.: And I will faithfully.

Christopher Howell, Attorney: And impartially.

Commissioner R.M.: And impartially.

Christopher Howell, Attorney: And justly perform.

Commissioner R.M.: And justly perform.

Christopher Howell, Attorney: All the duties of Office of Fire Commissioner Fire District No. 1.

Commissioner R.M.: All the duties of Office of Fire Commissioner Fire District No. 1.

Christopher Howell, Attorney: According to the best of my ability so help me God.

Commissioner R.M.: According to the best of my ability so help me God.

Christopher Howell, Attorney: Congratulations.

Commissioner R.M.: Thank you.

Commissioner T.H.: Here Robert.

Commissioner R.M.: Thank you.

Commissioner J.C.K.: Congratulations.

Commissioner R.M.: Thank you.

Commissioner T.H.: At this time if anyone has any presentations they would be in order. If not, we will move along. I will now request a motion and a second to vacate all offices and will appoint the Clerk to conduct an election for the President.

Commissioner Patrick Kenny made a motion to vacate all offices and appoint the Clerk to conduct the election for President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner T.H.: Maria, you will assume the Chair. You may do it from your seat.

Maria Bucsanszky: Thank you. At this point the nomination for President is declared open. May I have a nomination?

Commissioner T.H.: I would like to nominate Jack Kenny to be President of the Board.

Commissioner P.K.: Second.

Maria Bucsanszky: Motion to close.

Commissioner Patrick Kenny made a motion to close the nominations for President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Todd Howell made a motion to nominate Commissioner John C. Kenny for President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner T.H.: Done. Here's a present for you.

Commissioner J.C.K.: Yeah, thanks.

Commissioner T.H.: Congratulations Jack.

Commissioner J.C.K.: Thank you everyone for your confidence in me to be here. Okay, so we will move on for the nomination for Vice President. I make a motion for Commissioner Ken Gardner.

Commissioner P.K.: I'll second it.

Commissioner J.C.K.: Okay, I need someone to move the nominations to be closed.

Commissioner T.H.: I do so.

Commissioner R.M.: Second.

Commissioner Todd Howell made a motion to close the nominations for Vice President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner John C. Kenny made a motion for Commissioner Ken Gardner for Vice President which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr.

Commissioner J.C.K.: Okay, nominations for Second Vice President.

Commissioner P.K.: I'd like to nominate Todd Howell.

Commissioner R.M.: Second.

Commissioner Patrick Kenny made a motion to close the nominations for Second Vice President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Patrick Kenny made a motion to nominate Commissioner Todd Howell for Second Vice President which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, nomination for secretary.

Commissioner R.M.: I nominate Pat Kenny.

Commissioner P.K.: I nominate Robert Minkler for Secretary.

Commissioner J.C.K.: I'm sorry did I say Treasurer or Secretary?

Commissioner P.K.: You said Secretary.

Commissioner J.C.K.: I'm out of touch with this. Okay, so we'll go with nomination with Treasurer:

Commissioner T.H.: I nominate Patrick Kenny.

Commissioner R.M.: Second.

Commissioner J.C.K.: Okay.

Commissioner T.H.: I move the nominations be closed.

Commissioner Todd Howell made a motion to close the nominations for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Todd Howell made a motion to nominate Commissioner Patrick Kenny for Treasurer which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Nominations for Secretary now.

Commissioner T.H.: I nominate Robert Minkler, Sr.

Commissioner P.K.: I'll second it.

Commissioner Patrick Kenny made a motion to close the nominations for Secretary which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner Todd Howell made a motion to nominate Commissioner Robert Minkler, Sr. for Secretary which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes.

Commissioner J.C.K.: Okay, we need an appointment of District Clerk.

Commissioner P.K.: I'd like to nominate Maria Bucsanszky from Casazza & Ur, Public Accountants, LLC.

Commissioner R.M.: Second.

Commissioner Patrick made a motion to nominate Maria Bucsanszky for District Clerk for Fire District #1 which was seconded by Commissioner Robert Minkler, Sr.

and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Appointment of Attorney for General Counsel and Labor Counsel.

Commissioner P.K.: I'd like to appoint Christopher Howell and Eric Bernstein respectfully for General Counsel and Labor Counsel.

Commissioner Patrick Kenny made a motion to appoint Christopher Howell for General Counsel and Eric Bernstein for Labor Counsel which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, we need the Appointment of the Auditor.

Commissioner T.H.: I move the appointment of Bart & Bart CPA.

Commissioner Todd Howell made a motion to nominate Bart & Bart CPA for the Auditor which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, Appointment of Physician.

Commissioner T.H.: I appoint J.F.K. Hospital.

Commissioner Todd Howell made a motion to nominate John F. Kennedy Hospital for the physician which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, Appointment of I guess is it the Fire Official this time or the Fire Marshall.

Commissioner P.K.: Fire Official this time.

Commissioner J.C.K.: Okay, Fire Official.

Commissioner T.H.: I'll reappoint Lieutenant Keith Repace as Fire Official for District 1.

Commissioner Todd Howell made a motion to nominate Lieutenant Keith Repace for Fire Marshall for Fire District #1 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously by a roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, Appointment to Computer Support.

Commissioner T.H.: I'll reappoint Best Tek Computers to be our Support Vendor.

Commissioner Todd Howell made a motion to nominate Best Tek Computer as the Support Vendor which was seconded by Commissioner Patrick Kenny and carried unanimously by roll call vote. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, the following Committees are going to be for 2015/2016. Personnel – Commissioner Todd Howell as Chairman; Assistant Chairman Commissioner Patrick Kenny; Equipment – Vehicles - Commissioner Patrick Kenny as Chairman; Assistant Chairman – Commissioner Todd Howell; Equipment – Portables – Commissioner John C. Kenny as Chairman; Assistant Chairman – Commissioner Ken Gardner; Building – Commissioner Ken Gardner as Chairman; Assistant Chairman – Commissioner Patrick Kenny; Purchasing – Commissioner Ken Gardner as Chairman, Assistant Chairman – Commissioner Robert Minkler, Sr.; Fire Prevention Committee – Commissioner Robert Minkler, Sr. as Chairman, Assistant Chairman – Commissioner Patrick Kenny; Hydrants and Radios – Commissioner Robert Minkler, Sr. as Chairman, Assistant Chairman – Commissioner Patrick Kenny; Safety – Commissioner Ken Gardner as Chairman, Assistant Chairman – Commissioner Todd Howell; Liaison to the Volunteer Fire Company – Commissioner Ken Gardner as Chairman, Assistant Chairman – Commissioner Todd Howell. I need a roll call on the Committees. Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner J.C.K.: Okay, now we got to get into the nitty-gritty here, designation of newspaper and the bank. Give me both the newspaper and the bank.

Commissioner P.K.: I'd like to nominate the Home News Tribune and the Star-Ledger for the newspaper and The Bank of Woodbridge for the bank.

Commissioner Patrick Kenny made a motion to nominate the Home News Tribune and the Star-Ledger as the designated newspapers and The Bank of Woodbridge as the designated bank which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Designation of authorized signatures on bank accounts for vouchers for Fire Prevention Bureau and special accounts. Two signatures have to be signed and countersigned by the President and/or Vice President and Second Vice President and Treasurer or Clerk.

Commissioner Patrick Kenny made a motion to designate the authorized signatures on the bank accounts for the vouchers and two signatures signed and countersigned by the President and/or Vice President and Second Vice President and Treasurer or Clerk which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Motion authorizing the President, Vice President, Second Vice President, Treasurer and Clerk to sign and countersign.

Commissioner Todd Howell made a motion to authorize the President, Vice President, Second Vice President, Treasurer and Clerk to sign and countersign the bank account for the vouchers which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner J.C.K.: Payroll and Petty Cash accounts, one signature by the President, Vice President, Second Vice President, Treasurer or the Clerk. A motion requiring one signature by authorizing the President, Vice President, Second Vice President, Treasurer and Clerk.

Commissioner Robert Minkler, Sr. made a motion for the payroll and petty cash to have signatures by the President, Vice President, Second Vice President, Treasurer or Clerk which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner J.C.K.: Thank you. Since we're in a Quasimodo transition here we'll go with the old ones here today. So we got Personnel – Commissioner Howell.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner T.H.: Under Personnel I just report that everybody is alive and healthy and that the new hires will report in for work on Monday the 9th of this month and that the training is set to go by Captain Charles Kenny and everything is in order. End of report.

Commissioner J.C.K.: Any questions for Personnel?

Commissioner P.K.: No.

Commissioner J.C.K.: Okay, Equipment – Vehicles – Commissioner Howell.

EQUIPMENT - VEHICLES:

Commissioner T.H.: I just report that we had a small problem with one of the engine's loose belt. That was repaired. Ladder truck – some minor issues. They were repaired today and we are back in services with all current apparatus. The new apparatus that they were supposed to bring here tomorrow morning, one of the new ones for our inspection, due to the weather tonight may be postponed until Friday morning. I won't know that until tomorrow morning at seven o'clock. But the engines that we ordered are both now in South Brunswick and they will be prepared shortly for delivery sometime late this month. That's the end of the report on that.

Commissioner J.C.K.: Okay, any questions for Vehicles? Okay, Equipment – Portables.

EQUIPMENT - PORTABLES:

Commissioner J.C.K.: I did look into the Morning Pride helmets verses the Cairns. I'm going to send everyone out a report. Basically the Cairns does weigh a bit more but it has the liners in there to let your head breath in it verses what the Morning Pride is but I will send out a report giving everyone the positives and negatives of each and then next meeting we can decide if we wish to change to a different type.

Commissioner K.G.: You don't have to go through a whole report and all Jack.

Commissioner J.C.K.: I was just going to give a comparison. I just want everyone to see the comparison what it is, that's all.

Commissioner K.G.: I mean thanks for doing all the work but I wasn't trying to....

Commissioner J.C.K.: That's okay and the new infrared camera is in and I think they're working on getting training on that and the two chargers are in so we can put a charger on each one of the new pumpers. That's all I had for Portable Equipment. Anybody got anything? Okay, Building and Grounds – Commissioner Gardner.

BUILDINGS AND GROUNDS:

Commissioner K.G.: We're making progress on the roof project. Unfortunately the weather has gotten in our way. There was a leak reported yesterday but that's on a piece that is not under the new construction yet so we're still good there. The roofer did come out and look at it today just to make sure of that and we did tell him that we don't want any leaks and we're done and we've had them for long enough so they're well aware of the situation and it'll be taken care of. We had some magazine rack holders installed in the lobby and we're going to do some work near the back in the dugout where the new soda and equipment was going to be put through. That's all I think I have for Building right now.

Commissioner J.C.K.: Okay.

Commissioner K.G.: With the exception of the keypads not working but that I'm sure everybody saw the emails. A new one has been ordered and we've got a temporary situation that seems to be working.

Commissioner J.C.K.: Okay. I got to say that I did hear positive feedback about the magazine racks.

Commissioner R.M.: And they do look very nice.

Commissioner K.G.: Thank you.

Commissioner T.H.: That's very nice. Better than magazines all over the seats.

Commissioner J.C.K.: Okay, Purchasing – Commissioner Gardner.

PURCHASING:

Commissioner K.G.: The usual Mr. President.

Commissioner J.C.K.: Okay. Fire Prevention – Commissioner Patrick Kenny.

FIRE PREVENTION:

Commissioner P.K.: Fire Prevention report for the month of February. We had total completed inspections for February – 33; One complaint of spot inspection; 16 life hazards; 17 non-life hazards; 63 re-inspections. Total amount billed for February - \$34,557.28. Total amounts collected in February - \$5,209.00. One home inspection and that's it for my report sir.

Commissioner J.C.K.: Okay, any questions on that? Radios and Hydrants – Commissioner Kenny.

RADIOS AND HYDRANTS:

Commissioner P.K.: All radios are up and running and hydrants – we are looking at possibly getting a couple of more portables as we talked last month anyway. I'm getting some price quotes so hopefully by the next month's meeting I'll have that all put together and we'll see where we are. I'm just waiting for the new guys to start. Once we give them all their radios we'll see what we got left and then we'll go from there. I don't want to go ahead and get them. I just want to make sure of what we got first before we do that. That's all I have.

Commissioner K.G.: How about the pagers Pat?

Commissioner P.K.: The pagers as far as I know the batteries are here and Johnny hasn't told me that we need any pagers so.....

Commissioner K.G.: Do you have any request for that Chief, I'm sorry but?

Chief Brian Fee : When the gentlemen got hired, Keith resigned, I received back pagers. I have approximately five or six pagers in the Chief's office. I'm still waiting for one more to come back.

Commissioner K.G.: Alright good.

Chief Brian Fee: I'm still waiting for one more to come back,

Commissioner K.G.: Alright thanks, thank you Pat.

Commissioner P.K.: Just under Hydrants I want to (inaudible). We've been having a lot of water breaks all over town. The other day we had a section of town that had some frozen hydrants. The water company was very diligent to get those out to us so that the crew could go out and I believe that they're all back up and running now. I noticed them all out of the cue so that's all I have under Radio and Hydrants.

Commissioner T.H.: Okay, Safety Committee – Commissioner Gardner.

SAFETY:

Commissioner K.G.: Progress Mr. President.

Commissioner J.F.K.: Okay, Liaison To The Volunteer Fire Company – Commissioner Gardner.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: We have the St. Patrick's Day Parade this weekend so I'm sure the Chief will be requesting equipment although I think we've given all the approvals for that and the use of the back room at the last meeting so at this time unless...I was out of town for the last company meeting unless yourself or Commissioner Howell has anything..

Commissioner J.C.K.: The only thing I know is that there's a new Chief's race going on due to one of the chiefs stepping down. Okay, we'll move on the Report of Payroll and Bills.

The report of Payroll and Bills for February, 2015:

Maria Bucsanszky: The report of Payroll and Bills for the month of February, 2015.

Bills: \$210,384.15

Payroll: \$242,484.50

Commissioner T.H.: I'll make a motion that we pay those bills plus these additional add-on bills that have been given to me to read. Wilcoff Construction - \$31,200.00; Canon USA - \$93.21; Comcast - \$93.76; Elizabethtown Gas - \$218.12; JAB Automotive - \$32.50; Lifesavers Inc. - \$1,332.48; Comcast - \$16.22; Elizabethtown Gas - \$2,119.18; United Parcel Service - \$21.06 for a total add-ons of \$35,126.53.

Commissioner Todd Howell made a motion to accept the Payroll and Bills and the add-on bills for the month of February, 2015 which was seconded by Commissioner Patrick Kenny and carried unanimously except for a comment from Commissioner Robert Minkler, Sr.

Commissioner R.M.: Mr. President, I'm voting yes on all and I'm not voting on 14212 and 14215 vouchers.

Commissioner J.C.K.: Okay, so noted. Treasurer's Report.

TREASURER'S REPORT:

Maria Bucsanszky: The treasurer's report for March 4th, 2015

Previous Balance – February 4 th , 2015	\$4,012,402.66
Deposits	\$1,656,090.85
Payroll and Adjustments	\$ 236,186.23
Current Bills	\$ 210,384.15
Ending Balance as of March 4 th , 2015 without the add-on bills	\$5,221,923.13

Commissioner Todd Howell made a motion to accept the Treasurer's report as read which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All communications have all been passed through to the Commissioners.

Commissioner J.F.K.: Okay, Unfinished Business – Commissioner P. Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: Nothing under Unfinished.

Commissioner J.C.K.: Commissioner Minkler.

Commissioner R.M.: Nothing.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: Nothing.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner K.G.: Nothing Mr. President.

Commissioner J.C.K.: Mr. Attorney.

Christopher Howell, Attorney: Nothing.

Commissioner J.C.K.: Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Okay New Business – Commissioner Kenny.

NEW BUSINESS:

Commissioner P.K.: The only thing I have is the Mayor's Breakfast at the firehouses like they do every year, usually it's the day after the election, they moved back a little bit this year. It's going to be the 15th of March from 10:30 A.M. to Noon here at the firehouse. And the only other thing is I'd like to make a motion to approve the PERS – Police and Firemen Employee's Liability which is due April 1st.

Commissioner Patrick Kenny made a motion to approve the PERS and Police and Firemen Employer Liability payments due April 1st which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner J.C.K.: Okay, anything else there Commissioner Kenny

Commissioner P.K.: That's all I have.

Commissioner J.C.K.: Okay, Commissioner Minkler.

Commissioner R.M.: Nothing at this time sir.

Commissioner J.C.K.: Commissioner Howell.

Commissioner T.H.: Nothing.

Commissioner J.C.K.: Commissioner Gardner.

Commissioner T.H.: Is this New Business Jack?

Commissioner J.C.K.: Yeah, New Business.

Commissioner T.H.: Excuse me.

Commissioner J.C.K.: Okay back it up.

Commissioner T.H.: Excuse me, New Business. I have a list that was given to the Board from the Secretary of the Fire Company. It is the 2014 LOSAP qualifiers. There are twenty-three individuals. Do you want me to read them Mr. President?

Commissioner J.C.K.: No you don't have to.

Commissioner T.H.: Okay, I will see to it that this list is posted as of tonight, the 4th of March for thirty days, and it will be posted downstairs in the rear room; the back room.

Commissioner J.C.K.: Okay, anything else?

Commissioner T.H.: That's it.

Commissioner J.C.K.: Okay.

Commissioner R.M.: You don't need a motion or anything do you?

Commissioner J.C.K.: No.

Commissioner P.K.: We do the motion next month.

Commissioner J.C.K.: Yeah right. If it stays up for thirty and then they have to see if anyone has an issue. Okay, Commissioner Gardner – New Business.

Commissioner K.G.: I don't know if you want to do it now or later but I just want to thank everyone for re-electing me. It was nice to run, as I'm sure Commissioner Minkler would agree, it was nice to run unopposed and I want to thank the members of the volunteer company as well as the members of the union and certainly the members of the Board and the public and our entire staff for their support and encouragement and as I swore before you before will continue to do the best we can so thank you.

Commissioner J.C.K.: Thank you. Mr. Attorney.

Christopher Howell, Attorney: Nothing just to distribute disability and (inaudible).

Commissioner J.C.K.: Okay, Madame Clerk.

Maria Bucsanszky: Nothing.

Commissioner J.C.K.: Okay, Remarks, Comments and Questions From The Audience. We'll start out with our Chief's Report.

CHIEF'S REPORT:

	<u>2015</u>	<u>2014</u>
February Calls	36	38
Year to Date Calls	121	116

Chief Brian Fee: So we're up a little bit. I just like to thank the Board and the Career Department. We had a lot of training going on the last couple of months and I appreciate the support and help that I've gotten from everyone.

Commissioner J.C.K.: I think there are like three trainings going on this month right Chief?

Chief Brian Fee: Yes three more this month.

Commissioner J.C.K.: Okay.

Chief Brian Fee: So we're getting all the guys with the interior stuff.

Commissioner J.C.K.: Okay, great. Any other comments?

Commissioner K.G.: As Liaison too I just think we should commend the Chief. He's really stepped up and done a great job on training and he's been generous in complimenting everybody but he's taken a real leadership role on it and certainly Captain Kenny has done an awesome job in helping him so thank you Chief and to the whole department for stepping up.

Commissioner J.C.K.: That's very true. Very good, thank you Chief.

Chief: Thanks to you too.

Commissioner J.C.K.: Anything else from the public? Okay, we need to go into an Executive Session for personnel matters regarding Employee 2417, 1294, and 1410. Also I'd like to talk about potential legal liability and matters regarding employees of the district.

Commissioner T.H.: And the MOA, the union negotiations for the contract.

Commissioner J.C.K.: Okay.

Commissioner Todd Howell made a motion to go into Executive Session for personnel and legal matters at 7:26 P.M which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner Todd Howell made a motion to return to the regular meeting at 8:10 P.M. which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner J.C.K.: Mr. Attorney, do you want to give a synopsis of what transpired in the Executive Session.

Christopher Howell, Attorney: It was discussed (inaudible). We also discussed Workman's Comp claim issues that might arise and (inaudible) repetitive policy and how to deal with that. We talked about the new hires, personnel matter involving new hires and about we might be implementing a new policy on the 5th, (inaudible), and we're going to look into that.

Commissioner J.C.K.: Okay, anybody got anything else?

Commissioner T.H.: I have nothing sir.

Commissioner J.C.K.: Thank you for coming.

Commissioner Todd Howell made a motion to adjourn the meeting which was seconded by Commissioner Patrick Kenny and carried unanimously at 8:11 P.M.

Respectfully submitted,



Maria Bucsanszky
District Clerk

WOODBIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

March 4, 2015

03/02/15

Date	Num	Name	Memo	Amount
BCB Community - Voucher				
02/05/2015	14137	Canon U.S.A. Inc	ACCOUNT #1233060903 - December 2014 Service & Usage C...	-90.17
02/05/2015	14138	Comcast	Account #8499 05 340 0528238	-16.22
02/05/2015	14139	Elizabethtown Gas	Account #2164284700 - Firehouse	-1,641.97
02/05/2015	14140	Home News + Tribune	Account#ASB-076094 - 2015 Budget Summary Notice	-105.40
02/05/2015	14142	International Association of Arson I...	Chapter Renewal - Carrick, Hines, McNamara, Mangione, Repa...	-210.00
02/05/2015	14143	MAUREEN COMITO	To Replenish Petty Cash	-278.15
02/21/2015	14145	Barbara Golden	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14146	Betty Sullivan	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14147	ELECTEC, INC	Absentee Ballots/Voting Machines/Technician - Fire Election	-2,907.50
02/21/2015	14148	Eric Seniakovgch	Custodian - Fire Election - February 21, 2015	-100.00
02/21/2015	14149	Helene Golden	Poll Worker - Fire Election February 21, 2015	-150.00
02/21/2015	14150	Katherine Golden	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14151	Kathleen Simeone	Poll Worker - Fire Election February 21, 2015	-150.00
02/21/2015	14152	Kathryn Howell	Poll Worker - Fire Election February 21, 2015	-150.00
02/21/2015	14153	Kay McAuliffe	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14154	Martin Genser	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14155	Monica Vitello	Poll Worker - Fire Election February 21, 2015	-150.00
02/21/2015	14156	Sophie Bader	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14157	Thelma Andrascik	Poll Worker - Fire Election - February 21, 2015	-150.00
02/21/2015	14158	Cory Snyder	Custodian - Fire Election - February 21, 2015	-100.00
02/21/2015	14159	John Mitch	Fire Election Chairman - February 21, 2015	-706.50
02/27/2015	14144	A.A. KAYSON CO	150 - Maltese Pins	-483.77
03/01/2015	14160	Catherine Crowe	Reimbursement - Health Coverage - February 2015	-1,218.09
03/01/2015	14196	JOHN TAKACS CONSTRUCTION ...	Rent - 400 School Street & Back Garage - March 2015	-1,875.00
03/04/2015	14161	AT&T	732-636-1725 Landline	-40.28
03/04/2015	14162	Casazza & Ur, Public Accountants, ...	Monthly Fee - February 2015	-4,797.50
03/04/2015	14163	Image First	Laundry Service	-180.84
03/04/2015	14164	Institute for Forensic Psychology	Psychological Evaluations - 4 New Hire Candidates	-1,800.00
03/04/2015	14165	InterGlobe Communications	Account #10104452518 - Clerk/Landline/CAD/Fire Alarm	-177.71
03/04/2015	14166	Mary Ann Sofka	Transcription of Minutes - February 4, 2015 & February 12, 2015	-87.50
03/04/2015	14167	Tony Seniak & Sons	Snow Plowing - 1/6/15	-150.00
03/04/2015	14168	Campbell Supply, Inc	Truck #6 - Heater Repair	-1,066.65
03/04/2015	14169	Standard Insurance Company	Life Insurance - Policy #136829 - March 2015	-2,992.08
03/04/2015	TEPS	State of New Jersey- Health Benefit...	Retiree Health Benefits - March 2015	-40,155.74
03/04/2015	14170	TASC Fire Apparatus, Inc	Lettering - Chief & 2 Career Lieutenants	-138.56
03/04/2015	14171	Bowco Laboratories Inc	Monthly Service - February 2015	-35.00
03/04/2015	14172	Campbell Supply, Inc	Engine #10 - Hot Water Valve Troubleshooting and Repair	-969.50
03/04/2015	14173	Christopher Howell	Monthly Fee - March 2015	-4,000.00
03/04/2015	14174	Fords Lawnmower	50 Lbs Spreader	-207.95
03/04/2015	14175	MIDDLESEX WATER COMPANY	Hydrant Service - January 2015	-39,406.90
03/04/2015	14176	TASC Fire Apparatus, Inc	5 - Helmets & 1 Bunker Boot	-1,800.00
03/04/2015	14177	Tony Seniak & Sons	Snow Plowing - 1/26/15 thru 1/27/15	-290.00
03/04/2015	14178	A&K Equipment Co	Plow Cart Fisher	-379.15
03/04/2015	14179	Arctic Falls	7 - 5 Gallon Water	-55.36
03/04/2015	14180	MIDDLESEX WATER COMPANY (...)	Account #6550200000 - Water Charge 11/01/14 to 01/29/15	-495.51
03/04/2015	14181	TASC Fire Apparatus, Inc	Task Force Tips Ball Intake Valve Repair	-276.84
03/04/2015	14182	Tony Seniak & Sons	Snow Plowing - 2/2/15	-150.00
03/04/2015	14183	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 3/1/15 - 3/31/15	-10,313.82
03/04/2015	14184	Dunford Refrigeration Heating and ...	Ice Machine Repair	-335.00
03/04/2015	14185	Madsen & Howell, Inc	Cleaning Supplies	-208.06
03/04/2015	14186	National Fuel Oil Inc	Fuel	-1,189.02
03/04/2015	14187	New Jersey Press Media Solutions	Account #ASB-076094 - Special Meeting Notice 2/12/15 & 2/24...	-9.24
03/04/2015	14188	Owen S Dunigan & Co, Inc	Troubleshoot Overhead Heater in Bay #1 - Cleaned	-375.00
03/04/2015	14190	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-120.10
03/04/2015	14191	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-682.18
03/04/2015	14192	Campbell Supply, Inc	Truck #6 - Driver Door Handle Broken & Replaced	-345.88
03/04/2015	14193	Staples	6035 5178 2030 0944 Supplies	-187.07
03/04/2015	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - March 2015	-56,859.51
03/04/2015	14194	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - March 2015	-1,344.74
03/04/2015	14189	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered - Personnel Matter	-1,407.43
03/04/2015	14195	Eric M. Bernstein & Associates, L.L...	Professional Services Rendered - Retirement Matter	-1,425.00
03/04/2015	14197	Dorothy Wilcox	Reimbursement - Health Benefits - February 2015	-515.74
03/04/2015	14198	Sophie Bader	Reimbursement - Health Benefits - February 2015	-515.74
03/04/2015	14199	Best Tek Support LLC	Monthly Fee - January & February 2015 & Annual Backup Charge	-2,380.00
03/04/2015	14200	Lowe's	Account #82131319024076 - Supplies	-562.72
03/04/2015	14201	Mary Ann Sofka	Transcription of February 24, 2015 Special Meeting	-62.50
03/04/2015	14202	Survivor Fire & Security Systems, Inc	Annual Inspection of Building Fire Alarm & SemiAnnual Inspecti...	-867.19
03/04/2015	14203	Township of Woodbridge-Comptroll...	Phone Bill - February 2015	-180.00
03/04/2015	14204	Witmer Public Safety Group	Badges	-1,607.80

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
03/04/2015	14205	Joshua Marcus Group	Fire Prevention Material	-107.50
03/04/2015	14206	Knot Just Bagels	Refreshments - Fire Election February 21, 2015	-398.96
03/04/2015	14207	Madsen & Howell, Inc	Cleaning Supplies	-41.50
03/04/2015	14208	Postmaster-Woodbridge	3 Rolls of Stamps	-147.00
03/04/2015	14209	Public Agency Training Council	Hands-On Electrical Fire & Arson Investigation - McNamara	-295.00
03/04/2015	14210	Quality Truck Tire Repair Inc	Truck #6 - Road Service - Chains Installed	-225.00
03/04/2015	14211	Township of Woodbridge-Comptroll...	Phone Bill - January 2015	-180.00
03/04/2015	14212	Middlesex County Fire Academy	Course #1802-14 Fire Official - Keith McGrath	-184.00
03/04/2015	14213	Pinnacle Wireless	Radio Repair	-220.00
03/04/2015	14214	Witmer Public Safety Group	Medallions - Bugles	-277.85
03/04/2015	14215	Middlesex County Fire Academy	RIC Awareness - Rapid Intervention	-42.00
03/04/2015	14216	Continental Fire & Safety Inc	Thermal Imager & 2 Chargers	-10,805.71
03/04/2015	14217	Gen-el Safety & Industrial Products,...	5 - MultiRAE Vehicle Mounting Kits	-1,710.00
03/04/2015	14218	Institute for Forensic Psychology	Psychological Evaluations - 4 New Hire Candidates	-1,800.00
03/04/2015	14219	Life Insurance Company Of North A...	Volunteer Life Insurance- Policy # GL-5474 March 2015	-429.40
03/04/2015	14220	PSE&G	Electric - Firehouse	-878.22
03/04/2015	14221	PSE&G	Electric - 400 School St & Back Garage	-112.43
Total BCB Community - Voucher				-210,384.15
TOTAL				-210,384.15

WOODBRIIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS
DISTRICT 1
WOODBRIIDGE, NJ

RESOLUTION
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 1, Woodbridge held the annual election in accordance with NJSA 40A:17-72 on February 21, 2015, and

WHEREAS, this election was held in the time and manner as prescribed by statute,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Years):

Kenny Gardner	83 votes
Write-In	1 vote

For Fire Commissioner (1 Year Unexpired Term)

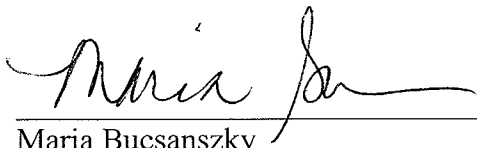
Robert Minkler Sr	134 votes
Write-In	0 votes

Public Question #1

Shall the sum \$7,480,978.00 be appropriated for current expenses?

Yes	124 votes
No	32 votes

Motion to certify election results made by Comm. J. Kenny, seconded by Comm. P. Kenny, all in favor.



Maria Bucsanszky
District Clerk

March 4, 2015

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR LEGAL SERVICES**

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has a need to acquire legal services as a non-fair and open contract pursuant to the provisions of N.J.S. A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year and may be extended each calendar year there from as approved by this governing body; and

WHEREAS, Law Offices of Eric Bernstein, Esq. has submitted a proposal March 4, 2015 indicating they will provide the Legal Service involving labor issues for the Woodbridge Board of Fire Commissioners for the fee of \$48,000.00 beginning on March 1, 2015 and ending February 29, 2016; and

WHEREAS, Law Offices of Eric Bernstein, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Law Offices of Eric Bernstein, Esq. has not made any reportable contributions to a political or candidate committee of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ in the previous one year, and that the contract will prohibit the Law Office of Eric Bernstein, Esq. from making any reportable contributions through the term of the contract, and

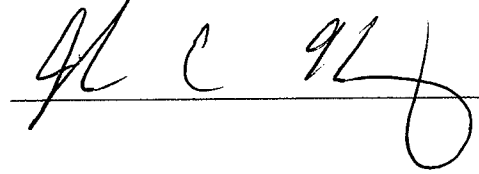
WHEREAS, Maria Bucsanszky, Clerk of the Woodbridge Board of Fire Commissioners, has hereby certified that the amounts of the contract to be awarded exceed \$17,500 and as to availability of adequate funds from the appropriate line items of the official budget to which the contract will be property charged as required pursuant to N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ authorizes John Kenny to enter into a contract with Law Offices Eric Bernstein, Esq. as described herein; and,

BE IT FURTHER RESOLVED that the two-year Vendor Certification; Business Disclosure Entity Certification, the Determination of Value and the Vendor's NJ Business Registration Certification be placed on file with this resolution and same has been electronically filed with State of New Jersey Chapter 51 Review Unit; and

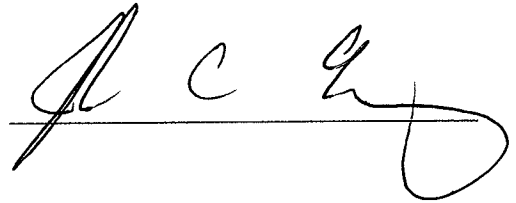
BE IT FURTHER RESOLVED that the Clerk of the Board of Fire Commissioners, Fire District #1, Woodbridge, NJ shall forthwith cause to be printed once, in a newspaper authorized by law to publish its legal advertisements, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in office of the Clerk, as required by N.J.S.A. 40A:11-5(1)(a)(i)

BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #1

A handwritten signature in cursive script, appearing to read 'M C G L J', written over a horizontal line.

ADOPTED: March 4, 2015

I hereby certify that the above is a true and exact copy of the resolution adopted by the Board of Fire Commissioners, Fire District #1, Township of Woodbridge at their regular meeting held on March 4, 2015.

A handwritten signature in cursive script, appearing to read 'M C G L J', written over a horizontal line.