

**Minutes of the budget workshop meeting of the Board of Fire Commissioners,  
Fire District No. 1 was held on Friday, November 21, 2014 at 6:30 P.M.**

Commissioner Todd Howell called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and all our troops.

**PRESENT:** Commissioner Ken Gardner; Commissioner Todd Howell,  
Commissioner John C. Kenny, Commissioner Patrick  
Kenny, Commissioner Robert Minkler, Sr.

**ALSO PRESENT:** Clerk – Maria Bucsanszky

Commissioner T.H.: First order of business we’re going to have to reaffirm the resolution that was read at our last November meeting....the November meeting at the beginning of the month. This calls for \$93,600.00 in transfers from several Line Items to several other Line Items. What I need is a motion to reaffirm this and a second.

Commissioner Robert Minkler, Sr. made a motion to reaffirm the resolution that was read at the November regular meeting which was seconded by Commissioner Patrick Kenny and carried unanimously by a roll call vote. Commissioner Gardner – Yes; Commissioner Howell – Yes; Commissioner John C. Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler, Sr. – Yes.

Commissioner T.H.: The next item of business we’ll go into the District Budget.

Commissioner J.C.K.: Mr. President, I’d like to go into Executive due to the fact that the 2015 Budget has changed and there are items in here that will have conversation on individual’s personal information. So I’d like to go to Executive to discuss that and then once when we get done with that then we can come out and continue the whole budget hearing. I just want to get everybody up to speed on what the new 2015 is.

Commissioner John C. Kenny made a motion to go into Executive Session at 6:36 P.M. to discuss the changes in the 2015 Budget which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the budget workshop meeting at 7:35 P.M. which was seconded by Commissioner John C. Kenny which was carried unanimously.

Commissioner T.H.: Commissioner Jack Kenny will make a synopsis of what we discussed.

Commissioner J.C.K.: Just so the public knows we talked about the new process of the 2015 Budget which actually gets into personal salaries and health benefits that the employees actually have...that's what we were discussing on. We also discussed on the matter of the hiring process and also on the matter of some procedures in regards to personnel protective at scenes. That was it. The only formal action is that an SOG will be coming down to the department to advise what to do on those types of scenes. That's all.

Commissioner T.H.: Thank you. Okay, we'll start with the budget.

Commissioner J.C.K.: Okay, Mr. President.....

Commissioner T.H.: And I'll turn this over to you Jack to start.

Commissioner J.C.K.: Sure, on the second page of the budget you'll see starting with Number 518 that's in line. 519 we have nothing to put into there. 515 that is a number that we did get so that's a firm number for 2015. 551 once again we only budgeted a little bit into that Line Item.

Commissioner T.H.: Yes, I see.

Commissioner J.C.K.: 520 that's done with what happens every year through payroll and the same thing with 521 so those are actuals. And then 516 that's on the latest coming out of what we've gotten is our latest numbers in all those areas and then on 358 that Line Item we kept the same, we didn't increase that, so that brought the total to as you can see down there on the bottom and it's about \$205 K increase. Okay on the next page, Page 6, we kept that the same. 508 we used about three quarters of that so we're going to keep that the same. On 509 we used about three quarters of that so we just kept that budget at the same. 510 we kept the same. 511 we kept the same. 512 I'm waiting to hear. There have been some new items that increased the work load so we're just double checking on any compensation that needs to be covered for that. I'll have that for the next meeting. 514, that has a ten percent increase as you can see and that's just been what the normal increase is that we've seen in the past. 517 is the same. 523 we kept the same there. 524 we actually....

Maria Bucsanszky: We did use .....

Commissioner J.C.K.: Yeah you just used some.

Maria Bucsanszky: We purchased the sofa downstairs. About eight hundred was used.

Commissioner J.C.K.: Okay so we'll keep that the same there. 535 – Anybody got any changes on that?

Commissioner K.G.: Yeah, no that's good right?

Commissioner J.C.K.: Okay.

Commissioner T.H.: I think that's good.

Commissioner J.C.K.: Okay. 560 we just kept it the same right there. We used about a quarter of that. 601 that's a quote so that's what the firm is and actually it stayed in line with this year's; there's no increase. 610 we put that in the Line Item for next year and then 615 we used about ninety percent of that that was budgeted so we're going to work to hold the Line there on that. 616 we used about fifty percent there. 620 we used about ninety percent there and until we see what next year brings we should just run one year and then see what happens and then 621 we actually have some there but for now I would wait to see there is some stuff that potentially could be coming due. I know there's some stuff that's out on that. And then 625 we were holding the same with that. I know that there are some other projects that still need to be done yet that we haven't completed.

Commissioner K.G.: So the 2014 Budget is what includes the transfers right?

Maria Bucsanszky: Right, well that doesn't yet. That's the actual adopted budget without the transfers.

Commissioner J.C.K.: Well we actually.....I apologize. On 625 we actually cut this by fifty percent.

Maria Bucsanszky: Well it went back to what it used to be.

Commissioner J.C.K.: Okay.

Maria Bucsanszky: I wasn't sure, it was just an estimate, so if Commissioner Gardner would like to increase by all means.

Commissioner K.G.: So well what did we use..you got the '13 budget number? What was the actual number in '13?

Maria Bucsanszky: That I don't have with me.

Commissioner K.G.: Alright, well take a look at it and then before Monday....I mean obviously we don't need to keep the things that we bumped it up for this year but the regular stuff and as Jack said there are some other projects so.

Maria Bucsanszky: In 2014 we added twenty-five grand total \$143,000.00.

Commissioner J.C.K.: What Line Item is that?

Commissioner T.H.: 625

Commissioner K.G.: 625

Maria Bucsanszky: 625. That includes the roof project.

Commissioner J.C.K.: Okay.

Commissioner K.G.: Okay.

Commissioner T.H.: So the final number on that one is the seventy?

Commissioner J.C.K.: That's the new number but it's going to go up.

Commissioner T.H.: It's going to have to go up.

Commissioner J.C.K.: Yup.

Commissioner T.H.: That'll have to have to go up. We had to worry about that boiler.

Commissioner J.C.K.: Okay. 626 it depends on what's going on. Right now I would leave it the same.

Commissioner T.H.: I would too.

Commissioner J.C.K.: The 640 is the new number from the provider so that's what the new number is there. 655....that's a good number. It depends on what's going to happen with weather conditions and stuff. 656 once again that's going to be also supply and demand in what goes on on the market.

Commissioner T.H.: Right.

Commissioner J.C.K.: 658.... we know that there was a onetime expense on that and I know that the provider that does the service.....

Commissioner T.H.: That's thirteen something.

Commissioner J.C.K.: Right so I think we have enough if we just hold the Line Item.

Commissioner T.H.: Probably at that number.

Commissioner J.C.K.: Right and that would cover what's happening with that and then 670 we're pretty almost ninety percent there so we're going to hold the Line Item there. 671 we're just going to hold the Line Item there and then 675 is the normal...the one that goes on every time. And then 712 is the reimbursement I guess.....that's going to be the reimbursement, 712?

Maria Bucsanszky: No that would be Hopelawn's (inaudible).

Commissioner J.C.K.: Oh, okay, I apologize. But I know that we still....they'll be all eaten up.

Commissioner K.G.: I have a thing for that Line Item.

Commissioner J.C.K.: Okay. So you can see then if you take this subtotal.....

Commissioner T.H.: Do you want to add to that Patrick?

Commissioner P.K.: No, after we're all done.

Commissioner J.C.K.: It actually decreased by.....

Commissioner P.K.: (Inaudible)

Commissioner J.C.K.: No, last page.

Commissioner T.H.: Subtotal at the top.

Commissioner J.C.K.: Yeah, that was a decrease of \$429,000.00.

Commissioner T.H.: \$320,000.00

Commissioner J.C.K.: No. about \$150,000.00?

Maria Bucsanszky: \$155,000.00.

Commissioner J.C.K.: Yeah, \$155,000.00.

Commissioner T.H.: Okay.

Commissioner J.C.K.: Okay then 706 is the normal, what we put in every year. 710 is the same we always put in every year; no change there. 720 that's no change there and I think we have a firm number on that too, right?

Maria Bucsanszky: Right, we have left one year remaining there.

Commissioner J.C.K.: Okay, so we'll be okay for next year. 721 is the same that we put in every year and then 728 that's going to be right now if we don't hear anything else this is the keep so that we make 2017 I think that's when everything will be no longer usable.

Commissioner T.H.: It will be outdated.

Commissioner J.C.K.: Right, so I have that there just in case and then.....

Commissioner R.M.: Jack.

Commissioner J.C.K.: Yeah.

Commissioner R.M.: Do you think we should bump that up because that's not even going to get close?

Commissioner J.C.K.: Well we have the same amount this year so I'm going to do over a three year phase so if we do one phase this year, one phase next year and another phase the following year I think we'll be okay.

Commissioner R.M.: I'm buying them in the Fire Academy and you're not even close and I get them half price.

Commissioner J.C.K.: Well I'll talk to you after.

Commissioner R.M.: Okay.

Commissioner J.C.K.: Okay, we can make an adjustment on Monday if we have to. 724 we don't have anything in there and we don't have anything under 714 and we don't have anything under 711 and we don't have anything under 722. So if you go to the front page we have.....we did a new thing there. If you go down under...if you look over to your right under the 2015 you'll see a new number in bold so we don't normally plug that in so we plugged that in to make sure that's its available to be used and then if we go down to the A1 this will be what we're going to.....this is what we're using right Maria?

Maria Bucsanszky: The three numbers in bold are the figures for Fund Balance being utilized.

Commissioner J.C.K.: Okay, got it.

Maria Bucsanszky: Please note that for 2015 the available Fund Balance maximum is \$600,000.00.

Commissioner J.C.K.: Okay.

Commissioner P.K.: Maximum to use?

Maria Bucsanszky: Maximum to use.

Commissioner J.C.K.: Yeah.

Maria Bucsanszky: And those three highlighted figures which would really be (inaudible) you have another \$124,000.00 perhaps so that would allow for the air packs.

Commissioner J.C.K.: And then you see where we bring in rebates and permits and funds they're all anticipated and then the supplemental and then miscellaneous and then you'll see the amount raised by taxation and then the total revenue and total ratable and then the new rate.

Commissioner T.H.: And we're still within the two percent, right?

Commissioner J.C.K.: Yes. Alright, so the items that have to be reviewed I'll talk to Maria in regards to 625.....

Commissioner T.H.: Yeah, 625.

Commissioner J.C.K.: And also on 728.

Commissioner T.H.: Yeah, I marked that one; yeah just that one.

Commissioner K.G.: Better budget for some padding or something. Did we get the (inaudible) pack option or?

Commissioner J.C.K.: What do they get for those packs that you're getting roughly? I have a number.

Commissioner T.H.: Oh you got a number?

Commissioner J.C.K.: Yeah I got a number.

Commissioner T.H.: Okay.

Commissioner J.C.K.: Okay, anybody got any other questions on it or anybody else see anything else they want looked at for Monday?

Commissioner T.H.: We're leaving this Equipment at \$70,000.00 right? That should be enough because we're going to have two new pieces of equipment that won't need a lot of repairs.

Commissioner J.C.K.: Okay.

Commissioner T.H.: That should be enough.

Commissioner J.C.K.: Okay.

Commissioner T.H.: Hopefully.

Commissioner J.C.K.: Okay. Pat, you got anything...questions on it?

Commissioner P.K.: Nope.

Commissioner J.C.K.: Bob.

Commissioner R.M.: No

Commissioner T.H.: I'm good.

Commissioner J.C.K.: Okay.

Commissioner P.K.: Jack, not being budget related or meeting related just an approval, we're at that point.....

Commissioner T.H.: Go ahead.

Commissioner P.K.: To Motorola for \$5,698.50. That's for the charges and the radios that we kept in Hopelawn's 8-2 that they gave us. That's us replacing that to give to them to their new engine and it's under State Contract 83909. Just an approval. I'll make that a motion.

Commissioner K.G.: Pat, we're buying them new radios?

Commissioner P.K.: We're buying them a new mobile radio because we kept their radio in their old engine.

Commissioner K.G.: The piece that's in the apparatus.

Commissioner P.K.: The piece that's here, yeah.

Commissioner K.G.: Not the portables.

Commissioner P.K.: No.

Commissioner T.H.: No, just mobile.



Commissioner P.K.: Just the mobile in the engine and then there's actual battery charges and single charges that we have in this one that we use that we're replacing for their new engine. Like a hundred and something dollars for their charger is what it came out to be. The main chunk of this is the radio.

Commissioner T.H.: Yeah.

Commissioner K.G.: I'm just wondering I mean how we do that. I mean that's a benefit to them right?

Commissioner P.K.: No, it's not a benefit to them. It's a benefit to use because we actually have all the stuff. Otherwise we have to go buy it and put it in the engine that we bought because we took it out.

Commissioner K.G.: Yeah but they're getting a brand new radio.

Commissioner P.K.: And we kept theirs otherwise we have to pay a guy to come in and rip that radio out, give it to them, then install the new radio and the chargers and everything so doing it this way it's cheaper than doing it the other way.

Commissioner Patrick Kenny made a motion to Motorola for \$5,698.50 to replace the radios to Hopelawn Fire District #8 which was seconded by Commissioner Todd Howell and carried unanimously.

Commissioner K.G.: And we transferred enough money to cover that?

Commissioner P.K.: Out of that we'll take that out of the Hopelawn Line Item that you had.

Maria Bucsanszky: Used engine? Okay.

Commissioner P.K.: Yeah.

Commissioner T.H.: Right.

Commissioner K.G.: Okay.

Commissioner T.H.: Is there any other business to come before the Board?

Michael Mastanduno: Does the public get a chance to speak or no?

Commissioner J.C.K.: No, it's just a workshop.

Commissioner T.H.: It's a workshop, that's all.

Michael Mastanduno: Okay.

Commissioner P.K.: When we have the public hearing that's when the public gets to speak on the budget.

Michael Mastanduno: Alright, because I just know that you talked about some stuff in Executive Session related to the budget.

Commissioner T.H.: Alright.

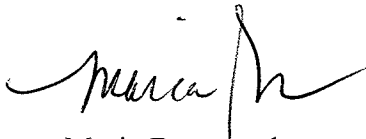
Commissioner K.G.: How would you know that?

Commissioner J.C.K.: Well I said it.

(?): Commissioner Kenny always discusses that part by law.

Commissioner Patrick Kenny made a motion to adjourn the meeting which was seconded by Commissioner John C. Kenny and carried unanimously at 7:25 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maria Bucsanszky". The signature is fluid and cursive, with a prominent vertical stroke at the end.

Maria Bucsanszky  
District Clerk

RESOLUTION

BOARD OF FIRE COMMISSIONERS

FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2014 budget appropriations have insufficient balances to meet the 2014 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

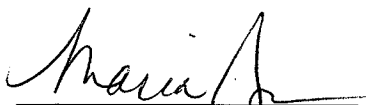
BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

| From                    |                    | To                       |                    |
|-------------------------|--------------------|--------------------------|--------------------|
| 600/Firefighters Salary | \$64,600.00        | 600/Firefighter Overtime | \$25,000.00        |
| 514/Insurance           | 7,000.00           | 600/FPB Overtime         | 16,000.00          |
| 655/Utilities           | 10,000.00          | 625/Building             | 35,000.00          |
| 640/Hydrants            | 10,000.00          | 658/Computers            | 9,000.00           |
| 675/Mutual Services     | <u>2,000.00</u>    | 724/New Vehicles         | 7,100.00           |
|                         |                    | 720/Rent & Utilities     | <u>1,500.00</u>    |
| TOTAL                   | <u>\$93,600.00</u> | TOTAL                    | <u>\$93,600.00</u> |

**MOTION** to accept resolution made by Comm. A. A. A., seconded by Comm. P. Kenney, all in favor.

Adopted, November 21, 2014

Date

  
Maria Bucsanszky, District Clerk