

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, September 3, 2014 at 7:00 P.M.

Commissioner Ken Gardner called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Ken Gardner led a pledge to the flag.

A moment of silence was observed for our departed members.

PRESENT: Commissioner Ken Gardner, Commissioner John C. Kenny, Commissioner Patrick Kenny, Commissioner Robert Minkler, Sr.

EXCUSED: Commissioner Todd Howell

ALSO PRESENT: Attorney – Christopher Howell
Clerk – Maria Bucsanszky

Commissioner John C. Kenny made a motion to approve the minutes of the August 13th, 2014 Regular Meeting which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner K.G.: Committee Reports – Personnel – Patrick.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner P.K: Personnel – Everything is running smooth. Everybody has been working. We are going to start going to our normal vacations through the end of the year. That’s all I have to report under Personnel.

Commissioner K.G.: Equipment.

EQUIPMENT AND VEHICLES:

Commissioner P.K.: Equipment – Engine 2 went out and had a bunch of repairs. All the engines and the ladder pumps were tested. Everything passed except for two because of a relief valve. The relief valve has since been repaired and Commissioner Howell has it scheduled to go into Perth Amboy on September 16th where they are going to be doing pump testing to get it pump test. Other than that everything is up and running and I believe Campbell’s was here working on a couple of things today.

Commissioner K.G.: Okay, thank you. Jack – Portables.

EQUIPMENT – PORTABLES:

Commissioner J.C.K.: Portable Equipment – We just had the normal purchases and I'll bring up under Old Business about the handlings and the R.I.T. pack is in. I know that Captain Moran handed out the training to the officers to conduct the training. He's going to work with the chief for the training on the volunteer side.

Commissioner K.G.: Okay, thank you.

BUILDINGS AND GROUNDS:

Commissioner K.G.: Under Buildings and Grounds Patrick and I met with the architects before the meeting to look over a draft of his plans for the roof. We're going to put that information together to put it out for bid. We'll have them take a look at the roof. They're going to have to lift some shingles to see the condition of the roof if the roof needs to be repaired although we think there are two layers there already so we got to do something with it. We'll have to replace the roof. Obviously the solar panels will have to be lifted to do that and also to put down a full set of shingles and if the work is extensive as we are expecting it will be we will have to probably transfer some money into that Line Item. So the way we're looking to line it up now we would open the bids at the October meeting and then approve it in November so we have time to make the transfer of the funds. So Maria well take a look as to what flexibility we have of dollars there and just make sure we're in compliance as to when the transfer happens versus when the work starts versus when the payment is made and make sure we're all in compliance with that there as well. We had some discussion about replacing the couches in the lobby and President Leminielle was good enough to give us the name of a company that he believes has some couches that are a little bit more sturdy with a more sturdy surface so we'll look into that. Hopefully we'll have a report to you on that at the next meeting and get some prices on that as well. We also need a new TV for the library. That one blew out so we'll take a look at that as well. That's all I have on Buildings and Grounds unless anybody has any questions.

PURCHASING:

Commissioner K.G.: Under Purchasing just the standard items. We talked a little bit in the past about joint purchasing either with the School District or the Town or some of the other fire districts so that's an ongoing discussion. Fire Prevention.

FIRE PREVENTION:

Commissioner P.K.: Fire Prevention – Three fire investigations. We completed seventy-two inspections, four complaints, thirteen life hazard uses, one quarterly, fifty-eight non-life hazard uses, total re-inspections forty-nine, total amount billed for

August was \$10,294.00. Total amount collected for August was \$3,834.00. Home inspections there were none. Fire and Safety education classes there were none. Just a reminder and I'll remind this again at our next meeting in October, Thursday, October 9th from 5:00 P.M. to 8:00 P.M. is our open house. It's scheduled here in the fire house, it's a Thursday. Chief and President just please if you could through the Liaison through the Board just to pass on to the volunteer meeting that if anybody is free or anybody is available they can come down and help we'd appreciate it on October 9th from 5 to 8. That's all I have under Fire Prevention sir.

Commission K.G.: Okay, it's an open house from 5 to 8. Radios and Hydrants.

RADIOS AND HYDRANTS:

Commissioner P.K.: Radios and Hydrants – Everything is up and running.

Commissioner K.G.: Okay, great.

SAFETY:

Commissioner K.G.: Under Safety I believe we had most of the items taken care of. Of course Jack said the R.I.T pack is in and the training is being worked on. The No Smoke has been put on to Engine 2. The ladder belts were placed on to the truck. We requested some lights for individual firefighter's gear that was talked about under the May Day procedure. Last month we voted on the May Day procedure and again if anybody has any recommendations we talked about some possible upgrades to that. We can make some changes along the way and I think that's all the items we have there for now.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: Under Liaison to the Volunteer Fire Company I don't have any new unless the president has anything there or anybody else does. Report of Payroll and Bills.

The report of Payroll and Bills for August, 2014:

Maria Bucsanszky: The report of Payroll and Bills for August, 2014.

Bills: \$154,751.46 Payroll: \$210,062.42

Commissioner K.G.: Do you want to read the list of the add-ons Maria as well?

Maria Bucsanszky: Yes, there were several add-on bills. Best Tek for the monthly service is \$590.00; Elizabethtown Gas for 400 School Street is \$24.80; Fire & Safety Services – Engine 12 miscellaneous repairs - \$2,837.81; IAAI – active membership renewal for November is \$110.00; Middlesex County Fire Academy – Fire Drill June

28th - \$236.00; Randell and Randell Professional Services for an employee matter - \$600.00; TASC Fire Apparatus – service call for a demo seat lift hydraulically locked - \$150.00 and Elizabethtown Gas for the fire house - \$142.55. Totaling \$4,691.16.

Commissioner Robert Minkler, Sr. made a motion to accept the Payroll and Bills and add-on bills which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner K.G.: Treasurer’s Report.

TREASURER’S REPORT:

Previous Balance – August 13 th , 2014	\$2,961,790.67
Deposits	\$1,958,962.41
Payroll and Adjustments	\$ 178,621.70
Current Bills	\$ 164,761.36
Ending Balance as of September 3 rd , 2014	\$4,587,879.92

Commissioner Patrick Kenny made a motion to accept the Treasurer’s report as read which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner K.G.: Communications.

COMMUNICATIONS:

Maria Bucsanszky: All communications have been passed through to the Commissioners.

Commissioner K.G.: Thank you, Unfinished Business – Patrick.

UNFINISHED BUSINESS:

Commissioner P.K.: I’ll just say I know you guys talked about the R.I.T. pack. I did have Captain Moran.....he put a thing down to all the officers to download some videos of the R.I.T. pack. He put it down for everybody to start training all their shifts and he’s going to get together with the chief to set them up and also he’s in the process of making a prop for another drill. Once that is all complete he’ll hook up with the chief too on that. That’s all I have under Unfinished Business.

Commissioner K.G.: Bob.

Commissioner R.M.: Nothing.

Commissioner K.G.: Jack.

Commissioner J.C.K.: Unfinished Business – Yes I have asked to look into get portable hand lights to follow with the May Day. The light is an orange light that clips to your gear. They went out for about four or five prices. They range between \$125.00 to \$150.00. If we got a volume the best price you could get was \$125.00 so we'd be looking at fifty-eight lights. That would be all the career and then the interior certified volunteers so we'd be looking at \$7,250.00 somewhere around there for the lights so I don't know if you guys want to chew on that this month or want to move on that.

Commissioner R.M.: Could we get a couple of extra so when you have volunteers come in you have them so you can give it to them?

Commissioner J.C.K.: Sure.

Commissioner K.G.: That's a good idea. I'd like to move forward unless anybody has a reason to hold up. Is that a state bid or something.

Commissioner J.C.K.: Yes, a state bid.

Commissioner K.G.: Okay.

Commissioner J.C.K.: And I will make sure Maria gets the state bid number.

Commissioner K.G.: Okay.

Commissioner J.C.K.: So I'll put right in for now not to exceed \$8,000.00. That will get us about three or four more lights as spares.

Commissioner K.G.: Okay, good.

Commissioner John C. Kenny made a motion to purchase the orange lights that clips on the gear for the May Day not to exceed \$8,000.00 which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner K.G.: Anything else?

Commissioner J.C.K.: That's it. Oh, also gear. The smaller sizes we don't have any extras on. The problem is that when we get gear it's not like small, medium and large. They come 34 or 40 stuff like that so I told Captain Golden don't order really anything until we have somebody come in. Six to eight weeks I know is lead time to get the gear but on the other hand we may order a set that may not fit the next person coming in the door so if anybody hears anything that's what we're going to do.

Commissioner K.G.: So we're just going to wait until a member joins and then fit him.

Commissioner J.C.K.: Right, then we'll fit him and then we'll get the gear to him.

Commissioner K.G.: Okay, what happens...I know it's kind of hard to guess the sizes but I don't know if we could get a couple down the middle of the road because we might miss like a fire school or something.

Commissioner J.C.K.: Yeah I know well the problem is that...I agree to that. Probably a few guys will go with an unbelievable size. We'll stay with the 34 or 36 or something that don't usually last too long because I don't know when you wash them they shrink or something. But it winds up being that we can go ahead and get the 34 or 36 but then if the guy is really a 32 and if the complaint comes back well the gear is too big on me.

Commissioner R.M.: And in the length.

Commissioner J.C.K.: Right.

Commissioner K.G.: Okay.

Commissioner J.C.K.: So I mean I agree with you but maybe we can work out something where you know we can even get somebody to borrow gear or forgot something. I'll work on something.

Commissioner K.G.: Okay.

Commissioner J.C.K.: To try to help out in case the school stuff comes up because we went to get them through the school as quickly as we can.

Commissioner K.G.: Especially if a guy finds out he missing it then that's going to discourage him.

Commissioner J.C.K.: Right.

Commissioner K.G.: Okay.

Commissioner J.C.K.: Okay.

Commissioner K.G.: That's it. Alright, New Business – Patrick.

NEW BUSINESS:

Commissioner P.K.: The only one thing I have under New Business and it's up to the Board I was approached by the Mutual Aid Coordinator. They know that we have the

old Durango, the old 136, and they were looking to see if the Board would like to present that to them to use as a mutual aid car. Colonia, I believe, just gave them their old chief's car one of their old ones. They're kind of looking for four by four's now because of the harsh weather we had last year getting around and the different plugs and stuff. I don't know what the Board's feeling is so I figured I told them I would bring it up to the Board for discussion and see what the Board would like to do.

Commissioner K.G.: I think that's a good idea. I mean it's probably not worth that much anyway so it's under the threshold for us to be able to pass along similar to what we did with the other districts of the town, right?

Commissioner P.K.: Yeah.

Commissioner R.M.: So bid like a dollar?

Commissioner K.G.: I don't even think we needed to right? If it's under a certain dollar amount you didn't have to so we just need to get.....Patrick last time you got like the blue book or something right and printed it out for the file.

Commissioner P.K.: Yeah, that's the way we put it in.

Commissioner K.G.: Okay, anybody else?

Commissioner P.K.: Figure it's like nine hundred dollars tops the value of the vehicle. If everybody is in favor I'll make a motion and then we'll go from there.

Commissioner Patrick Kenny made a motion to present the Durango to the Mutual Aid Coordinators to be used throughout the districts with their capacity and how they help out everybody which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: That's all I have under New Business. To the Chief, Mr. President, this Saturday Carteret is having a big concert. They're expecting twenty thousand people in Carteret Park. They're going to be moving. I know we've asked to put our ladder truck on standby for any working fires within Carteret because the traffic is going to be so bad. It's from 2:30 P.M. under 11:00 P.M. I think.

Commissioner R.M.: 2:00 P.M. to 2:00 A.M.

Commissioner P.K.: 2:00 P.M. to 11:00 P.M. so if there are any members that the chief could see if anybody is around that might be able to hang around in the firehouse just in case.....

Ron Lemenielle: So you're looking for a crew for twelve hours.

Commissioner P.K.: I say from 2:00 P.M. to 11:00 P.M. I wouldn't go until 2 in the morning. 2 in the morning if that park ain't cleared out then they got problems.

Commissioner R.M.: We're going to go anyway.

Commissioner P.K.: So I mean....so if there's a working fire they're going to bang our ladder truck out right away so if we have some guys hanging here they can just get there a little faster especially with traffic in getting there. If you could just pass that on to them I would appreciate it.

Ron Lemenielle: Yes.

Commissioner P.K.: It's this Saturday the 6th.

Ron Lemenielle: We're looking for approval....

Commissioner P.K.: Oh, yeah. Commissioner Minkler reminded of that somehow. The Board's approval for just to do the normal overtime like we do for Wildwood weekend next weekend.

Commissioner K.G.: Sure.

Commissioner Patrick Kenny made a motion to approve the normal overtime for Wildwood weekend which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner P.K.: I'll have Lisa put down the respective overtime sheets down to cover for that.

Commissioner K.G.: Good. Anything else you want to say yourself Bob or you just want to pass along.

Commissioner P.K.: No, I told him to remind me.

Commissioner K.G.: Jack.

Commissioner J.C.K.: No, I'm good.

Commissioner K.G.: The only item I had maybe I should have did before under Radios. Pat, if we could just check on the number of extra pagers we have.

Commissioner P.K.: Okay.

Commissioner K.G.: We had a new member come in the last meeting and we weren't able to locate any in the office so there was one in the chief's office that we were able to use.

Commissioner P.K.: Okay.

Commissioner K.G.: And again if we could have a couple of extras that would be good.

Commissioner P.K.: I'll see what we got and if we don't have any I'll order about five.

Commissioner K.G.: Okay, good. We'll go to the Chief's Report and you'll pass that along to the president.

Commissioner P.K.: We emailed it to him but I didn't get a hard copy yet.

Ron Lemenielle: Thanks Pat.

CHIEF'S REPORT:

	<u>2014</u>	<u>2013</u>
August Calls	43	65
Year to Date Calls	468	455

Commissioner K.G.: Thank you, anything else?

Ron Lemenielle: No, no requests or anything.

Commissioner K.G.: Okay, Remarks, Comments and Questions From The Audience.

REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:

Commissioner John C. Kenny made a motion to go into Executive Session for legal and personnel matters with the Union and the Board at 7:19 PM which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner John C. Kenny made a motion to return to the regular meeting at 8:30 PM P.M. which was seconded by Commissioner Robert Minkler and carried unanimously.

Commissioner K.G.: Mr. Attorney, just give a report of the Executive Session please.

Christopher Howell: Sure, the Executive Session consisted of first Eric Bernstein our labor attorney advised us on the upcoming labor negotiations. We met with the union members on preliminary discussions on the upcoming labor negotiations as well and we last talked about the contact negotiations and the purchase of the two new pumpers which were set for delivery later this year.

Commissioner K.G.: Okay, thank you. Are there any other comments from the public?

Commissioner John C. Kenny made a motion to adjourn the meeting which was seconded by Commissioner Patrick Kenny and carried unanimously at 8:32 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maria Bucsanszky". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Maria Bucsanszky
District Clerk

WOODBRIIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

September 3, 2014

08/29/14

Date	Num	Name	Memo	Amount
BCB Community - Voucher				
09/01/2014	13776	Catherine Crowe	Reimbursement - Health Coverage - August 2014	-1,146.90
09/03/2014	13777	Board of Fire Commissioners Distri...	4th Quarter 2014 Dispatch Service	-18,400.74
09/03/2014	13778	Casazza & Ur, Public Accountants, ...	Monthly Fee - August 2014	-4,797.50
09/03/2014	13779	Christopher Howell	Monthly Fee - September 2014	-4,000.00
09/03/2014	13780	JOHN TAKACS CONSTRUCTION ...	Rent - 400 School Street & Back Garage - September 2014	-1,875.00
09/03/2014	13781	Airtec Service Inc	York 5 Ton Air Handler	-6,900.00
09/03/2014	13782	Campbell Supply, Inc	Truck #6 - Out Rigger	-1,450.35
09/03/2014	13783	Comcast	Account #06101 603531-01-4 Internet	-88.76
09/03/2014	13784	J.A.B Automotive Service Center	2005 Ford Crown Victoria - Seat Belt Buckle Assembly	-123.22
09/03/2014	13785	Standard Insurance Company	Life Insurance - Policy #136829 - September 2014	-3,122.16
09/03/2014	13786	Treasurer State of NJ	5 - Subscription Service	-150.00
09/03/2014	13787	WARD DIESEL FILTER SYSTEM	Diesel Exhaust System Installed in Pumper #1-2	-8,739.06
09/03/2014	13788	AT&T	732-636-1725 Landline	-40.19
09/03/2014	13789	InterGlobe Communications	Account #10104452518 - Clerk/Landline/CAD/Fire Alarm	-177.56
09/03/2014	13790	TASC Fire Apparatus, Inc	Annual Hurst Service	-2,290.00
09/03/2014	13791	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-730.78
09/03/2014	13792	Comcast	Account #06101 430780-01-6 TV	-15.35
09/03/2014	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - September 2014	-57,313.55
09/03/2014	13793	TASC Fire Apparatus, Inc	Repair 3" Hose	-210.50
09/03/2014	13794	WARD DIESEL FILTER SYSTEM	No Smoke Filter - Truck #6	-295.00
09/03/2014	13795	A-B-D Electrical Supply co Inc	Battery for Lightbox	-20.26
09/03/2014	13796	Arctic Falls	4 - 5 Gallon Water	-33.01
09/03/2014	13797	Bowco Laboratories Inc	Monthly Service - August 2014	-35.00
09/03/2014	13798	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 9/1/14 - 9/30/14	-10,600.04
09/03/2014	13799	Image First	Laundry Service	-169.42
09/03/2014	13800	Madsen & Howell, Inc	Cleaning Supplies	-565.32
09/03/2014	13801	MIDDLESEX WATER COMPANY (...)	Account #6550200000 - Water Charge 05/02/14 to 08/04/14	-407.02
09/03/2014	TEPS	State of New Jersey- Health Benefit...	Retiree Health Benefits - September 2014	-34,230.16
09/03/2014	13802	Township of Woodbridge-Comptroll...	Phone Bill - August 2014	-180.00
09/03/2014	13803	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - September 2014	-1,363.68
09/03/2014	13804	TASC Fire Apparatus, Inc	11 - Recouple 5" Hose Ends & 2 - New 5" Hose Coupling	-897.90
09/03/2014	13805	Witmer Public Safety Group	41 - Utility Gloves	-819.59
09/03/2014	13806	Dorothy Wilcox	Health Care Reimbursement - August 2014	-486.32
09/03/2014	13807	Sophie Bader	Health Care Reimbursement - August 2014	-486.32
09/03/2014	13808	Image First	Laundry Service	-169.42
09/03/2014	13809	Mary Ann Sofka	Transcription of August 13, 2014 Regular Meeting	-112.50
09/03/2014	13810	Performance Building Enterprises L...	Supply & Install Toilet Paper Dispensers in Womans' Room & ...	-375.00
09/03/2014	13811	United Parcel Service	Account #XV0896 - Shipping	-44.55
09/03/2014	13812	Life Insurance Company Of North A...	Volunteer Life Insurance- Policy # GL-5474 September 2014	-429.40
09/03/2014	13813	Canon U.S.A. Inc	ACCOUNT #1233060903 - July 2014 Service & Usage Charge	-75.39
09/03/2014	13814	Madsen & Howell, Inc	Cleaning Supplies	-330.41
09/03/2014	13815	Lowe's	Account #82131319024076 - Late Payment Fee	-27.26
09/03/2014	13816	PSE&G	Electric - 400 School St & Back Garage	-50.77
09/03/2014	13817	PSE&G	Account #6710272907 - Firehouse	-976.10
Total BCB Community - Voucher				-164,751.46
TOTAL				-164,751.46