

**Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, August 13, 2014 at 7:00 P.M.**

Commissioner Todd Howell called the meeting to order.

Maria Bucsanszky: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and for our troops underarms throughout the world.

**PRESENT:** Commissioner Todd Howell, Commissioner J. C. Kenny,  
Commissioner Pat Kenny, Commissioner Robert Minkler Sr.,  
Commissioner Ken Gardner  
**ALSO PRESENT:** Attorney – Christopher Howell  
Clerk – Maria Bucsanszky:

Commissioner John C. Kenny made a motion to approve the minutes of the July 2<sup>nd</sup>, 2014 Regular Meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner T.H.: Committee Reports – Personnel.

**COMMITTEE REPORTS:**

**PERSONNEL:**

Commissioner T.H.: Under Personnel I’ll report that the vacations are proceeding as normal and I’m happy to report that we don’t have anyone out sick at the moment. Equipment and Vehicles.

**EQUIPMENT AND VEHICLES:**

Commissioner T.H.: Two things, number one – Engine No. 2, 1-2, is now having minor repairs at the Pierce facility, Fire and Safety Services, and pump testing has been scheduled for the 22<sup>nd</sup> of August. That’s the end of my report. Equipment – Portables – Commissioner John Kenny.

**EQUIPMENT – PORTABLES:**

Commissioner J.C.K.: Mr. President, the RIT pack will be shipped at the end of this week and then it will be at 400 School Street as per the email. Once we get the proper training I'll sign it out to the truck. The work gloves are being issued currently. The SCBA masks are being fit tested because the sizes are different on these new masks versus what we currently have so instead of buying ones and finding that we bought too many of something and really need something else we're getting the amount of the proper sizes. The knee pads on the turnout gear I'll bring that up and let the Board decide what they want to do under Old Business but I think at the price they are \$226.00 for one set of turnout gear to install the extra padding in the knees. The ladder belts are in. I did get, I think, a 2X and a 3X and they are already on the ladder truck. End of report.

Commissioner T.H.: Thank you. Buildings and Grounds – Commissioner Gardner.

**BUILDINGS AND GROUNDS:**

Commissioner K.G.: Hello Mr. President, good to see you.

Commissioner T.H.: Good evening.

Commissioner K.G.: On Buildings and Grounds we are waiting as to hear back from the architect. I did place a call for him. I guess he does not have any updates for us at this point. That would also be not only for the roof repair, the work is in progress, but also he was ordering the snow shields for the roof, a sample, for us to take a look at and told us he would get us that when it came in. I did tell him that our meeting date was moved but I guess he has not received that yet. I received an email from Captain Moran that there was a problem with the air conditioner at the dorm and our air conditioning company has been called. That's all I have on Buildings and Grounds for now.

Commissioner T.H.: Okay, thank you. Purchasing – Mr. Gardner.

**PURCHASING:**

Commissioner K.G.: On Purchasing standard items and I don't know how we've done this in the past or if all purchasing has gone through the committee for review but we may want to consider that going forward as our budget gets a little tighter. That's all on Purchasing.

Commissioner T.H.: Fire Prevention – Commissioner Patrick Kenny.

**FIRE PREVENTION:**

Commissioner P.K.: Everything is moving smooth in Fire Prevention. We're out there and we've been doing some Fire Prevention shows. We have the open house all set up. I'll talk more about that at the September meeting. We did email the chief the

chief's report today and that's it for Fire Prevention. I have a couple of things under New Business up but that's it for Fire Prevention.

Commission T.H.: Okay, thank you, Radios and Hydrants – Commissioner Patrick Kenny.

**RADIOS AND HYDRANTS:**

Commissioner P.K.: Radios are up and running. We had the guy come in and look to move the radio in Engine 1-2 on the passenger's side over to the driver's side. He's going to work on that. All the hydrants are up and running and they're working up behind St. James School with the hydrant's relining program, all up in that neighborhood as we speak. That's all I have sir.

Commissioner T.H.: Thank you, Safety Committee – Commissioner Gardner.

**SAFETY:**

Commissioner K.G.: Thank you Mr. President. We had a couple of items listed on the agenda under Safety. The roof and the snow shields were taken care of. I did hear Commissioner Jack Kenny say the RIT packs should be in next week so thank you for helping with that Commissioner Jack as well as the belts for the ladder truck and I see that our No Smoke for Engine 2 we got some bids for that so Patrick thank you for taking care of that. The last item I have listed is the May Day procedure which I had asked everyone to review in advance of the meeting so that we could vote tonight to put this in place. I didn't receive any objections so we'll do that at the appropriate time Mr. President. That's all I have right now for Safety.

Commissioner T.H.: Okay, Liaison To The Volunteer Fire Company – Commissioner Gardner.

**LIAISON TO THE VOLUNTEER FIRE COMPANY:**

Commissioner K.G.: The convention is coming up so we'll just pass that along to Personnel to make any necessary arrangements that need to be made or any standard permissions or otherwise that need to be done for the convention. Outside of that I'll leave it to the president or the chief to present any information or further designate.

Commissioner T.H.: Thank you, Report of Payroll and Bills.

**The report of Payroll and Bills for July, 2014:**

Maria Bucsanszky: The report of Payroll and Bills for July, 2014.

Bills: \$214,082.95

Payroll: \$245,084.70

Commissioner T.H.: Thank you, the Chair will entertain a motion for approval of those Payroll and Bills read off. There are no add-ons this month.

Commissioner John C. Kenny made a motion to accept the Payroll and Bills which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: Thank you, Treasurer's Report.

**TREASURER'S REPORT:**

|   |                |
|---|----------------|
| Previous Balance – July 2 <sup>nd</sup> , 2014      | \$3,657,291.80 |
| Deposits  | \$ 21,955.37   |
| Attending Deposit Transfer                          | \$ 230,000.00  |
| Payroll and Adjustments                             | \$ 273,373.55  |
| Current Bills                                       | \$ 214,082.95  |
| Ending Balance as of August 13 <sup>th</sup> , 2014 | \$2,961,790.67 |

Commissioner Robert Minkler, Sr. made a motion to accept the Treasurer's report as read which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: Communications.

**COMMUNICATIONS:**

Maria Bucsanszky: All communications have been passed through to the Commissioners.

Commissioner T.H.: Thank you, Unfinished Business – We'll start on my left with Commissioner Patrick Kenny.

**UNFINISHED BUSINESS:**

Commissioner P.K.: The only thing I have under Unfinished Business last month we were asking to certify the list so we actually certified the list. Yesterday was the last day for anybody to send us letters and we had to wait until at least today for postmarks so I'll start to set up the next process of that with Maria to get the individuals that did reply back in that they got their application packet and we'll go from there. That's all I have under Unfinished Business.

Commissioner T.H.: Anything Commissioner Minkler under Unfinished?

Commissioner R.M.: No Sir.

Commissioner T.H.: Commissioner John C. Kenny.

Commissioner J.C.K.: Under Unfinished Business, one I'm working with the surveyor to get the survey of the property so that I can get the L.E.D. sign through the town. They can't seem to find the survey so I need to go back to the surveyor on Amboy Avenue and see if they can get a survey. I don't know it may cost fifty bucks or hundred bucks to get it done. I don't think anybody is going to have a problem with that.

Commissioner T.H.: No.

Commissioner J.C.K.: The other thing is I forgot last month and we spoke in June about the Chain of Command and I would like to make a motion to change the Chain of Command structure to have the Career Captain and Lieutenant be brought above the Volunteer Captain and Lieutenant. The Chief and the Assistant Chief will be above the Career Officers and also there will be no changes for out of town calls. The reason I bring this up is that the Volunteer Captain and Lieutenant positions normally took four to five years in the department to start to become Line Officers. Today we see the members just after two years being elevated to these ranks. While they're still learning the ins and outs of the department and regulations and being exposed to different incidents by making this change the Volunteer Lieutenant and Captain can be assigned to different duties such as operations, sector commanders etc. and being able to work alongside with more seasonal officers to allow these new officers to mentor and develop so that they can be more effective Chief Officers for the future and stability of our department. With that being said once again I make the motion to bring the Career Captain and Lieutenant over the rank of Volunteer Captain and Lieutenant effective Monday, August 18<sup>th</sup>.

Commissioner John C. Kenny made a motion to change the Chain of Command structure to have the Career Captain and Lieutenant be brought above the Volunteer Captain and Lieutenant which was seconded by Commissioner Robert Minkler, Sr.

Commissioner T.H.: Is there any discussion on this matter?

Commissioner K.G.: Mr. President, I had asked for this to be continued, the discussion, in Executive Session but since Jack laid his plan out the only concern I have is that one of the topics that did come up that we discussed was making it that it won't be a mandatory change in the Chain of Command that the Career Captain would have the option of leaving that command situation with either the Volunteer Captain and Lieutenant and this would also be helpful to our volunteer officers in learning the process as they move up the line of officers and hopefully become chiefs you know after serving as lieutenants and captains. So if at any time the volunteer officer was uncomfortable either lieutenant or captain being in charge of the scene if you know it was a serious house fire where they may not be comfortable because

maybe you know it's January 1<sup>st</sup> or February and they're new officers that they could work with the career captain. I know they get along very well and I think the real concern on the career side was that you know whether or not they would have to take command from them or not or how that situation is going to work. So I just thought it would be better to allow it to be optional. I think all of our volunteer officers be captains and lieutenants and we've talked to them about some of this have been very level headed. They're certainly willing to take advice and not push their opinion on anyone and again if it's more of a fast moving situation I think they'd be the first ones to have the career captain or lieutenant take the command from them and fill in one of the other roles that Jack had talked about. However I think that for the learning process as we go forward that it's probably a good idea to make it optional and certainly the career lieutenant and the captains on the career side as well as both the captains and lieutenants on the volunteer side of all them listed probably this year from previous years as commanding officers. I certainly recognize what Jack is saying about the years of service but if its optional I think it's a little bit better for both sides of the company.

Commissioner T.H.: Anybody else have any comments?

Commissioner J.C.K.: I mean the Chain of Command is structured that whoever the officer is in charge can always delegate the responsibility over to another officer.

Commissioner T.H.: Right.

Commissioner J.C.K.: So that's already in place.

Commissioner K.G.: So we wouldn't have to change it then?

Commissioner T.H.: No.

Commissioner J.C.K.: Yeah, you have to change. If a legal document is asked who is the ranking officer in charge right now it says the chief and if it's not the chief right now it says the volunteer captain or lieutenant. Now it's just going to say that for liability it's going to be on the career captain or lieutenant and they can always relinquish the command over to a volunteer captain or lieutenant or an ex-chief because they do that now at times.

Commissioner K.G.: Well but they traditional do that when they're leaving the scene. I don't think it's really done if the captain is going to stay on scene. You know again maybe that's something we have to work out procedurally. You know again I think that when we met with the crew officers they were very supportive you know in working together with the volunteer officers so it's not as if there was you know...I don't want anybody to get the idea that there was any friction there. I thought their concern really was more as to whether or not they had to take command in a certain situation over somebody versus not having to do it. So again if we were to have a situation where they would be equal and the first one on scene would be you know in

command and then they could work with the other officer to turn over if they want to you know I think that would be the optimal way to stay but if we put it in stone that the career officer is over the volunteer officer than that's something they would have to follow. They don't have the option to not take the command.

Commissioner J.C.K.: Yeah but they can do just like the chief. The chief can turn around and just say to another junior officer, hey you're going to be in charge I'm going to go back I got to do paperwork or I'm going to stay at this call and you know you stay here and I'm going to go to the next call.

Commissioner K.G.: So you know as an example if we were going to have an alarm in progress and on the tour you had both the career captain and the lieutenant working and the captain went back but the career lieutenant stayed and you had a volunteer captain and lieutenant there but no chief would the career lieutenant then be able to turn over command to one of the volunteer officers even though he was still on scene?

Commissioner J.C.K.: It depends on what his function is.

Commissioner K.G.: So you're saying that he could stay on scene in some situations.

Commissioner J.C.K.: It depends on what piece of equipment is still there.

Commissioner K.G.: Okay well so we need to define that then.

Commissioner T.H.: I thought that that pretty much defined it what Jack just read. It still allows.....

Commissioner K.G.: Well yeah but Todd I asked the question.....

Commissioner T.H.: It still allows.....

Commissioner J.C.K.: You're asking for twenty thousand situations. Just as when we were chiefs run into twenty thousand different situations. So you got to take the situation when it goes on with the situation. I would think that if the career captain and it winds up being that the piece that the lieutenant is on is staying there it's up to the career captain if he's going to say he's going to have that. But this is all appointed. If the chief is on scene the chief has ultimate command and so do the assistant chiefs.

Commissioner K.G.: Right, so as I said if there are no chiefs there and the captain leaves then the career lieutenant is staying on scene can the career lieutenant stay on scene serving as an officer and pass over command to a volunteer captain or lieutenant in any situation?

Commissioner J.C.K.: Sure, but you would have to ask the officer in charge. I don't know what the situation is.

Commissioner K.G.: So it's at his discretion you're saying. That's what I'm asking.

Commissioner J.C.K.: Yeah, but it would have to be at the officer in charge discretion.

Commissioner K.G.: So if the career lieutenant is in charge of a scene he can stay on scene and pass command to a volunteer captain or lieutenant if he sees fit?

Commissioner J.C.K.: No, if the officer in charge of the platoon.....

Commissioner K.G.: Oh he's gone, the captain left.

Commissioner J.C.K.: Yeah, but before the captain can leave liability wise the captain has to say to dispatch who is assuming command for the records of the tapes.

Commissioner K.G.: Sure, so he passes command to the career lieutenant and then a half an hour later things change the career lieutenant can stay on scene and still pass command over to a volunteer captain or lieutenant in some situations?

Commissioner J.C.K.: Yeah if he wants to if he's comfortable. He's the one with all the liability.

Commissioner T.H.: Right.

Commissioner K.G.: Okay, as long as he is able to do it that's all I'm asking. If you're saying on the record that he's able to do it.....

Commissioner J.C.K.: Yeah, he can. He's able to do it if he feels he wants to do it but, I want it to be on the record, ultimately he has all the liability.

Commissioner T.H.: Any other questions? Hearing no other questions I'll call for a vote on the matter. It's been moved and it's been seconded I believe. All in favor of adopting this Chain of Command as outlined by Commissioner John Kenny signify by saying I. Motion was carried unanimously. Is there anything else? We were under Old Business.

Commissioner J.C.K.: Under Old Business I did get asked from the officers they had a meeting and they asked me to come because I was the author for the SOGs and they asked me some questions about the SOGs from the inception of them to where we are now. They actually brought up some good ideas in regards to.....because we have an SOG for vendors and instead of having an SOG for vendors why not just put a notice out what the vendors are. Every year, you know, if we change the Board or whatever instead of putting an SOG out for that you just put out an email and it would just say, see the year of the email or something like that. So they're going to make some suggestions for changes and then once they're done they're going to be



presented to the Board and then the Board can look at them and see if they feel fit that those recommendations are worthy.

Commissioner T.H.: Okay, thank you. Commissioner Gardner.

Commissioner K.G.: Jack said there was a meeting....the officers had a meeting on their own, the career officers?

Commissioner J.C.K.: Yeah, remember when we met with them in June that if they liked they could either come back to us or they can have their own meeting together by themselves and to talk out about the SOGs and everything and try to make things more efficient with the department.

Commissioner K.G.: Okay, I mean at our meeting they may have been talking amongst themselves but they were supposed to come back before the full Board. Are they still going to do that?

Commissioner J.C.K.: Yeah, they're having their meeting first and trying to get their stuff and then yes they're going to come back to the full Board.

Commissioner K.G.: Okay. Mr. President, the only other item I have was the May Day so we can do that again whenever you like. If you'd like to do it now I'll make a motion to approve the procedure. Everybody has it in there packet.

Commissioner J.C.K.: Yeah, we've all read it. I read it. Did you read it?

Commissioner P.K.: I just have a question. Ken, was this ever disseminated to any of the volunteer officers or career officers to look at?

Commissioner K.G.: Yes.

Commissioner P.K.: And they all approved it? Did they have any questions on it or any comments on it?

Commissioner K.G.: Nobody has gotten back to me with any comments or questions. I mean we've been talking about this again for a while.

Commissioner P.K.: Well I know I'm just asking because I know we've been talking but I didn't know if it went down to all the volunteer officers and career officers for comment.

Commissioner K.G.: I believe that it was emailed to all of the career officers and I know that we had started discussion with Chief Ring and I know that Chief Hapstak has had a copy of this for a while as well. So just again I sent an email asking everybody because you know this has been going on for a while so we try to ask any questions or anything before our meeting tonight so we could approve it.

Commissioner J.C.K.: I got no problem with it. We have nothing right now. The only thing is I think a thing from Lieutenant Paul who found something for Keane University with the regulations and standards for firefighter's safety and health. I just saw it in my email so I forwarded that out to everybody. You guys can look at that and see if, you know, we fall with that but I don't care because at least it's something there.

Commissioner K.G.: And that's really what I wanted to put in place. You know I mean for instance and I think Bob Paul probably sent me the same thing a copy of the same email and Captain Moran we had asked him to comment on it and he provided some things as well. So when I tried to draw up something that's workable in our fire district you know one of the things that I want to bring up under New Business is it talks about having the men have a personal light on them so I'd like to bring that up under New Business as the company buying lights for the guys. It was also talking about having a portable radio for everybody. We know we probably don't have the money for that although we certainly have enough radios on the apparatus so we got to make sure those are better in use. But within our parameters again Jack used good words in saying let's put something in place so we have it if it needs to be amended or added to it. I'm certainly happy to do that as we go forward.

Commissioner P.K.: The only amendment I see on this Ken is the third page under "members calling May Day should reply and call in information clearly to the IC – Letter B" and we changed the 8 to a Number 1. That's it.

Commissioner K.G.: I always say that some of my best ideas are stolen from other places.

Commissioner P.K.: Well that's fine.

Commissioner R.M.: Just a quick question.

Commissioner K.G.: I mean what the heck if you could buy an engine from them why the heck can't we take a couple of pieces of paper from them.

Commissioner T.H.: Okay.

Commissioner R.M.: Okay, is this the same one that the township is using Commissioner Gardner?

Commissioner Gardner: I do not know.

Commissioner R.M.: Okay.

Commissioner Gardner: I do know that, and actually ex-Chief Ring was the guy that originally had presented a lot of this and then we doctored it up a little bit, you know it actually I think when we first got it said Hopelawn on it. I think Brian was

probably the guy that was spearheading it through the township fire officers and I know we had some discussion about that. I don't know Chief.....the Chief is here maybe.....do you know Chief if this is exact to or very similar to what we're doing with the other districts?

Chief Hapstak: I have no idea.

Commissioner K.G.: Okay.

Commissioner T.H.: Okay.

Commissioner K.G.: But we can certainly.....Chief actually I'll ask you to request that at the next Fire Officer's meeting or have one of your guys do that and maybe get it to us and we can compare it so we're.....I guess it would be better if we're in line with everybody as much as we could be.

Commissioner T.H.: Okay, you made your motion and it's been changed from District 8 to 1, subject to approval.

Commissioner Ken Gardner made a motion to adopt the May Day procedure which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner K.G.: And just in conjunction with that and the RIT packs Patrick I would ask, I know that Jack had mentioned it in the email, if you could just talk to.....

Commissioner P.K.: It's already been done. I sent an email to Captain Moran today. As soon as the RIT packs come in he'll see what kind they are. He's actually going to talk to the manufacturer. He got all the training set up for the volunteers and the career.

Commissioner K.G.: On the May Day as well and so Chief you're also notified on the two of these to work with Captain Moran on those things if you would please, thank you.

Commissioner T.H.: Okay, anything else Ken?

Commissioner K.G.: That's it.

Commissioner T.H.: Anybody else have anything they want to bring up under Old Business? Okay we'll go to New Business. I'll start off with New Business.

**NEW BUSINESS:**

Commissioner T.H.: We have to have a resolution and I'll read this resolution off. This is a resolution from the Woodbridge Fire District #1, County of Middlesex, State

of New Jersey appointing Thomas Randall, Esq. as Hearing Officer in the matter of Employee 1401 and the Woodbridge Township Fire District #1. Whereas the Woodbridge Township Fire District #1, the district, is in need of the appointment of a hearing officer to hear a disciplinary matter regarding Employee 1401 and employee of the district and whereas the district wishes to appoint a hearing officer and by this resolution intends to accomplish such need. Now therefore be it resolved by the Board of Fire Commissioners of the Woodbridge Township Fire District #1 that the Board wishes to appoint Thomas Randall, Esq. as the Hearing Officer in the matter of Employee 1401 and the Woodbridge Township Fire District #1 at an hourly rate of one hundred and twenty-five dollars (\$125.00) per hour not to exceed seven thousand five hundred dollars (\$7,500.00) without further action to the Board. I need a roll call vote please. Commissioner Gardner – Yes; Commissioner Howell – Yes; Commissioner John Kenny – Yes; Commissioner Patrick Kenny – Yes; Commissioner Robert Minkler – Abstain. Carried on a vote of 4 to 1. Okay, continuing with New Business starting on my left – Commissioner Patrick Kenny.

Commissioner P.K.: Thank you sir, we have a quote from Best Tek Support, the computer people, that they want to update the license for the Firewall in the amount of \$2,595.00 and that will be a five year license instead of the one year that we have been doing. I'd like to make that a motion to go ahead and do that.

Commissioner Patrick Kenny made a motion to update the license to a five year license for security licensing with Best Tech Support in the amount of \$2,595.00 which was seconded by Commissioner Robert Minkler and carried unanimously.

Commissioner T.H.: Anything else Commissioner Kenny?

Commissioner P.K.: Mr. President, I'd like to make a motion to award a no smoke diesel exhaust removal system installation of \$8,739.06 to Ward Diesel for Engine 1-2 to come in compliance with the state's EPA.

Commissioner Patrick Kenny made a motion to have Ward Diesel install a no smoke on Engine 1-2 which was seconded by Commissioner Robert Minkler and carried unanimously.

Commissioner T.H.: Anything else Commissioner Patrick.

Commissioner P.K.: The only thing I have is just to let everybody know that August 31<sup>st</sup> is the Crossroads Race coming by the firehouse. Just so everybody to know to be aware up to the high school Barron Avenue, Freeman Street, Rahway Avenue. They'll be looking for us to set up a hose out front like we usually do and a nozzle over by Town Hall which I will tell the Duty Shift or whoever the officer is to accommodate those two locations on the 31<sup>st</sup>. The race starts at 9:00 A.M. and is usually over by 11:00 A.M. That's all I have sir.

Commissioner T.H.: Okay, thank you. Commissioner Robert Minkler.

Commissioner R.M.: Nothing sir.

Commissioner T.H.: Commissioner John C. Kenny.

Commissioner J.C.K.: Maria I got a quick question, the water company hydrant increase what was the percentage that it came out to?

Maria Bucsanszky: I have to look into that because I was just given a flat dollar increase.

Commissioner J.C.K.: Okay.

Maria Bucsanszky: So I'll advise the Board by email tomorrow.

Commissioner J.C.K.: That's fine, and then just see what overall impact that's going to be with the budget.

Maria Bucsanszky: Okay.

Commissioner J.C.K.: The other thing I had Commissioner was we did talk and I did receive the email from Commissioner Minkler in regards to the pros and cons on the bailout belts. I don't know if anybody else has had time to review it and stuff. I'm just speaking for myself. I mean after reviewing Commissioner Minkler's email I did some searching and after reviewing all the pros and cons and the facts and everything else I feel that there are other methods and operations that can be just as effective for the safety of our firefighters and I don't at this time see where this program is really going to bring that done. That's my two cents. I don't know how everybody else feels.

Commissioner K.G.: I could pass that email along to the chief and encourage him to share it with the other volunteers as well.

Commissioner T.H.: Should we make a motion?

Commissioner J.C.K.: That's it then.

Commissioner T.H.: Okay, thank you. If there anything else that we have under New Business Commissioner John Kenny?

Commissioner J.C.K.: No.

Commissioner T.H.: Commissioner Gardner – New Business.

Commissioner K.G.: Mr. President the other item I brought up before in regard to the May Day that we're going to look at purchasing for each member you know a

portable light that would be with them so I'll work with Commissioner Jack Kenny on finding something that is appropriate.

Commissioner T.H.: Then look into it.

Commissioner J.C.K.: Okay, I'll make it happen.

Commissioner T.H.: Okay, is there anything else Ken?

Commissioner K.G.: That's it for now, thanks.

Commissioner T.H.: Okay, hearing nothing else from any of the members of the Board here on the dais I'll entertain Remarks, Comments and Questions from the Audience. We'll start out with our Chief's Report – Chief Michael Hapstak.

**CHIEF'S REPORT:**

|                    |             |
|--------------------|-------------|
|                    | <u>2014</u> |
| July Calls         | 73          |
| Year to Date Calls | 437         |

Commissioner T.H.: Thank you very much Chief, has anyone else have anything they care to say? Bruce Horvath.

**REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:**

Bruce Horvath: As listening to you guys on the issue of Chain of Command I know we went through this some time ago but the chief is sitting in the audience, Patrick, Bobby or you, me and Jack or Chief Kenny you were and you didn't ask for any other input. I'm not saying it's a bad thing but it sounds like we're reinventing the wheel again because when I was chief twice, Mike is three times, there is no problem coming....or when I was a junior officer. I know most of the members in our volunteers can't become an officer until the end of their third year basically is when you know they can become officers if I'm not mistaken. I don't have the bylaws in front of me. It's just to me it seems like you're reinventing the wheel. I haven't further heard after that from anybody that was through it. I was through it a lot, Mike was through it a lot and never had a problem with, and Bob can back me up on this, that we came to the scene whether it was the chief or another officer. There was no problem turning it over. You know we did work well with each other you know most of them. To me just like I said it seems like we're reinventing the wheel. There is, like I said, something motivated behind this. Every time we go out that door it's a liability but I'm going out to the line to work like the chief or anybody else that's here. It's a liability the whole time. Every time we're on the scene it's a liability. So it just seems like you made a vote before there was enough input. I mean I understand what Kenny was trying to say but I just....you know I find it that you didn't go for another input with what the nature of this whole thing was. Like I said it

seems like we're reinventing the wheel but before it used to be two. If a junior officer showed up before, you know, a paid officer they were in charge. That's the way it has always been. Like I said it just seems like we're reinventing the wheel. Maybe I'm right maybe I'm wrong.

Commissioner T.H.: Thank you for your comments. Does anybody else have anything they wish to say? Eric Seniakevgh, Vice President.

Eric Seniakevgh: Thank you Mr. President. On behalf of Bobby Hilliard, Cory Snyder and myself we went to Baltimore last month. We met the requirements. We took ten to twelve lessons each. We're working with Captain Moran to get some information back to the fire department. That's pretty much it, thank you guys.

Commissioner T.H.: Thank you for your comments also. Is there anybody else have anything they wish to say? Before we go into Executive Session there is a small detail that I would like to carry out because I know that if we don't do it tonight a certain individual who is here or probably not be here so at this time I ask John Ur if you would come forward. I had to sneak this in on you John. If I told you ahead of time you won't have come to the meeting. Does anybody have a camera? John Ur, many, many years our distinguished and devoted clerk to our Board from 1996 to 2014 for recognition of your hard work and eighteen years of services to the Board and you many years of your faithful service to our entire department I shake your hand.

John Ur: It's been an honor to serve you, thank you very much.

Commissioner T.H.: Congratulations John.

John Ur: Thank you very much.

Commissioner K.G.: Thank you for your work.

Commissioner T.H.: At this time the Chair will entertain a motion to go into executive session.

Commissioner J.C.K.: Mr. President, I'd like to make a motion for a two minute recess.

Commissioner T.H.: Okay, we'll take a two minute recess.

Commissioner John C. Kenny made a motion to take a two minute recess which was seconded by Commissioner Patrick Kenny. and carried unanimously.

Commissioner John C. Kenny made a motion to go back into the regular part of the meeting which was seconded by Commissioner Patrick Kenny and carried unanimously

Commissioner John C. Kenny made a motion to go into Executive Session with regards to legal and personnel matter at 7:43 P.M. which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner Robert Minkler made a motion to return to the regular meeting at 9:35 P.M. which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: I'll call for a report from the attorney.

Christopher Howell: Thank you Mr. President. I advised the Board on the current status of the purchase of the two new pumpers. There are some contract negotiations. We're going to be amending the contract and discussed that. Then we heard from Labor Counselor Bernstein. He discussed the disciplinary matter on Employee 1401 and we had a long discussion on negotiations of the upcoming collective bargaining agreement.

Commissioner T.H.: Thank you for the report, any other comments from any members of the Board?

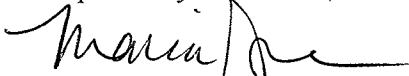
Commissioner J.C.K.: I'd like to make a motion that we send a letter to the union requesting that the union, the Executive Board and the Negotiating Committee to please come to the September Board meeting.

Commissioner John C. Kenny made a motion that a letter be sent to the union requesting the union, Executive Board and Negotiating Committee come to the September Board meeting which was seconded by Commissioner Robert Minkler, Sr. and carried unanimously.

Commissioner T.H. Anything else to come before this Board?

Commissioner John C. Kenny made a motion to adjourn the meeting which was seconded by Commissioner Robert Minkler and carried unanimously at 9:37 P.M.

Respectfully submitted,



Maria Bucsanszky  
District Clerk



# WOODBIDGE FIRE DISTRICT NO 1

## MONTHLY BILL LIST

August 13, 2014

08/07/14

| Date                           | Num   | Name                                    | Memo  | Amount     |
|--------------------------------|-------|---|---|------------|
| <b>BCB Community - Voucher</b> |       |   |   |            |
| 07/03/2014                     | 13699 | VALIC.                                  | 2013 LOSAP Contribution - C. Snyder                             | -1,652.00  |
| 07/03/2014                     | 13700 | VALIC.                                  | 2013 LOSAP Contribution - Seniakevgh                            | -1,652.00  |
| 07/03/2014                     | 13701 | Dunford Refrigeration Heating and ...   | Ice Machine Repair  | -845.00    |
| 07/03/2014                     | 13702 | Elizabethtown Gas                       | Account #7423328542 - Back Garage                               | -18.03     |
| 07/03/2014                     | 13703 | Firefighters Equipment Co., Inc         | 2 - AV-3000 HT  | -302.40    |
| 07/03/2014                     | 13704 | Independent Overhead Door Co. Inc       | Service Call - 6/24/14  | -247.50    |
| 07/03/2014                     | 13705 | State of New Jersey - Department o...   | Year end 12/2013 EIN 0-226-002-418/000-0                        | -306.83    |
| 07/03/2014                     | 13706 | Verizon - Pole Rental                   | Work Order #04AC4665 - Pole Rental                              | -100.00    |
| 07/03/2014                     | 13707 | Best Tek Support LLC                    | New Laptops & Monthly Fee- July 2014                            | -7,215.00  |
| 07/03/2014                     | 13708 | Bart & Bart, Certified Public Accoun... | 2013 Audit Preparation  | -8,000.00  |
| 07/11/2014                     | 13709 | David Dugas Architect                   | Retainer - Roof Project - Architectural Services                | -800.00    |
| 08/01/2014                     | 13710 | Catherine Crowe                         | Reimbursement - Health Coverage - July 2014                     | -1,146.90  |
| 08/01/2014                     | 13711 | JOHN TAKACS CONSTRUCTION ...            | Rent - 400 School Street & Back Garage - August 2014            | -1,875.00  |
| 08/13/2014                     | 13712 | AT&T                                    | 732-636-1725 Landline   | -40.58     |
| 08/13/2014                     | 13713 | Atlantic Tire & Service                 | Engine #9 - tire repair   | -224.95    |
| 08/13/2014                     | 13714 | Auto Parts of Woodbridge                | Supplies  | -36.00     |
| 08/13/2014                     | 13715 | Bowco Laboratories Inc                  | Monthly Service - July 2014                                     | -35.00     |
| 08/13/2014                     | 13716 | Campbell Supply, Inc                    | Engine #10-Electrical Repairs                                   | -1,337.20  |
| 08/13/2014                     | 13717 | Canon U.S.A. Inc                        | ACCOUNT #1233060903 - May 2014 Service & Usage Charge           | -85.36     |
| 08/13/2014                     | 13718 | Casazza & Ur, Public Accountants, ...   | Monthly Fee - July 2014   | -4,797.50  |
| 08/13/2014                     | 13719 | Christopher Howell                      | Monthly Fee - August 2014                                       | -4,000.00  |
| 08/13/2014                     | 13720 | Comcast                                 | Account #06101 603531-01-4 Internet                             | -88.76     |
| 08/13/2014                     | 13721 | Delta Dental Plan of NJ                 | Group# 01063 - Dental Coverage 8/1/14 - 8/31/14                 | -10,693.98 |
| 08/13/2014                     | 13722 | Dorothy Wilcox                          | Health Care Reimbursement - July 2014                           | -486.32    |
| 08/13/2014                     | 13723 | Eric M. Bernstein & Associates, L.L...  | Professional Services Rendered - Labor Matter                   | -2,425.00  |
| 08/13/2014                     | 13724 | Fire Fighters Equipment Co., Inc        | Service Check & Functional Test of Scott Air-paks               | -245.78    |
| 08/13/2014                     | 13725 | Herbert Lutz & Co., Inc.                | Wayne Pumping Unit Repair                                       | -548.77    |
| 08/13/2014                     | 13726 | Home News + Tribune                     | Account#076094 - 2013 Audit Notice                              | -37.96     |
| 08/13/2014                     | 13727 | Image First                             | Laundry Service   | -169.42    |
| 08/13/2014                     | 13728 | InterGlobe Communications               | Account #10104452518 - Clerk/Landline/CAD/Fire Alarm            | -180.23    |
| 08/13/2014                     | 13729 | Joshua Marcus Group                     | Fire Prevention Material  | -620.00    |
| 08/13/2014                     | 13730 | Keith L. Repace                         | Reimbursement - Smoke & Carbon Monoxide Detectors for Ho...     | -196.64    |
| 08/13/2014                     | 13731 | Lowe's                                  | Supplies  | -121.46    |
| 08/13/2014                     | 13732 | Mary Ann Sofka                          | Transcription of July 2, 2014 Regular Meeting                   | -175.00    |
| 08/13/2014                     | 13733 | National Fuel Oil Inc                   | Fuel  | -2,114.98  |
| 08/13/2014                     | 13734 | New Jersey State League of Municip...   | League Magazine subscription - Oct 2014 - June 2015             | -19.00     |
| 08/13/2014                     | 13735 | Owen S Dunigan & Co, Inc                | Clean floor drain next to bar sink                              | -225.00    |
| 08/13/2014                     | 13736 | Pinnacle Wireless                       | Programming of 4 Radios Per Customer                            | -150.00    |
| 08/13/2014                     | 13737 | Rudy's & Vitor's, V.A.S. Co., Inc       | Whelen Turbo Tube Assembly                                      | -574.46    |
| 08/13/2014                     | 13738 | Sophie Bader                            | Health Care Reimbursement - July 2014                           | -486.32    |
| 08/13/2014                     | 13739 | Standard Insurance Company              | Life Insurance - Policy #136829 - August 2014                   | -3,122.16  |
| 08/13/2014                     | 13740 | Staples Business Advantage              | Supplies  | -84.96     |
| 08/13/2014                     | TEPS  | State of New Jersey- Health Benefit...  | Retiree Health Benefits - August 2014                           | -34,230.16 |
| 08/13/2014                     | 13741 | Township of Woodbridge-Comptroll...     | Fuel Bill - 4/1/14 - 6/30/14                                    | -1,847.97  |
| 08/13/2014                     | 13742 | Vision Service Plan                     | Acct# 12 078480 0001 Vision Coverage - August 2014              | -1,382.62  |
| 08/13/2014                     | 13743 | Water Works Inc                         | Check System & Repair Leak                                      | -110.00    |
| 08/13/2014                     | 13744 | West Hudson Industries                  | Plaques - Horvath/Ur/Senkiavegh                                 | -527.00    |
| 08/13/2014                     | 13745 | Witmer Public Safety Group              | 1 - Stanley Forcible Entry Tool                                 | -108.98    |
| 08/13/2014                     | 13746 | Campbell Supply, Inc                    | Truck #6 - Body Electric Repairs                                | -310.89    |
| 08/13/2014                     | 13747 | Comcast                                 | Account #06101 430780-01-6 TV                                   | -15.35     |
| 08/13/2014                     | 13748 | Eric M. Bernstein & Associates, L.L...  | Professional Services Rendered - Labor Matter                   | -1,083.51  |
| 08/13/2014                     | 13749 | Image First                             | Laundry Service   | -169.42    |
| 08/13/2014                     | 13750 | Madsen & Howell, Inc                    | Cleaning Supplies   | -103.00    |
| 08/13/2014                     | 13751 | Owen S Dunigan & Co, Inc                | Supply & Install new tank bulb in 2nd floor toilet              | -90.75     |
| 08/13/2014                     | 13752 | Rudy's & Vitor's, V.A.S. Co., Inc       | Whelen Strobe Reflector   | -251.45    |
| 08/13/2014                     | TEPS  | State of NJ- Health Benefits Fund       | Health Benefits & Prescription Coverage - August 2014           | -58,764.70 |
| 08/13/2014                     | 13753 | Verizon Wireless - Laptop Modems        | Account #982554463-00001 - Laptop Modems                        | -1,468.34  |
| 08/13/2014                     | 13754 | Campbell Supply, Inc                    | Engine #10- Electrical Repairs/AC Repair/Wipers/Exhaust Syst... | -5,388.15  |
| 08/13/2014                     | 13755 | Madsen & Howell, Inc                    | Cleaning Supplies   | -111.63    |
| 08/13/2014                     | 13756 | Verizon Wireless                        | Acct# 585555042-00001 - Cell Phones                             | -118.69    |
| 08/13/2014                     | 13757 | Campbell Supply, Inc                    | Engine #10 - Chasis PM Service                                  | -1,075.00  |
| 08/13/2014                     | 13758 | Campbell Supply, Inc                    | Engine #9 - Chasis PM Service                                   | -5,130.44  |
| 08/13/2014                     | 13759 | Best Tek Support LLC                    | Verizon Wireless Issue/FPB Monitor/Monthly Fee                  | -1,267.50  |
| 08/13/2014                     | 13760 | Canon U.S.A. Inc                        | ACCOUNT #1233060903 - June 2014 Service & Usage Charge          | -109.34    |
| 08/13/2014                     | 13761 | Elite Tinting                           | Installed Dei Remote Start to 1-3-6                             | -225.00    |
| 08/13/2014                     | 13762 | Eric M. Bernstein & Associates, L.L...  | Professional Services Rendered - Labor Matter                   | -200.00    |
| 08/13/2014                     | 13763 | Major Police Supply                     | Chev Tahoe - Laptop Mount                                       | -627.00    |
| 08/13/2014                     | 13764 | Postmaster-Woodbridge                   | 1 Roll of Stamps  | -49.00     |
| 08/13/2014                     | 13765 | Verizon Wireless                        | Acct# 585555042-00001 - Cell Phones                             | -126.66    |

| Date                          | Num   | Name                                  | Memo  | Amount             |
|-------------------------------|-------|---------------------------------------|---|--------------------|
| 08/13/2014                    | 13766 | Comcast                               | Account #06101 430780-01-6 TV                           | -15.35             |
| 08/13/2014                    | 13767 | Elizabethtown Gas                     | Account#7423328542 - Back Garage                        | -24.90             |
| 08/13/2014                    | 13768 | Home News + Tribune                   | Account#076094 - August 2014 Meeting Rescheduled Notice | -7.80              |
| 08/13/2014                    | 13769 | National Fuel Oil Inc                 | Fuel  | -1,983.45          |
| 08/13/2014                    | 13770 | Survivor Fire & Security Systems, Inc | Semi-annual Inspection of Fire Alarm & Kitchen Hood     | -196.00            |
| 08/13/2014                    | 13771 | Township of Woodbridge-Comptroll...   | Phone Bill - July 2014                                  | -180.00            |
| 08/13/2014                    | 13772 | PSE&G                                 | Electric - Firehouse                                    | -996.50            |
| 08/13/2014                    | 13773 | PSE&G                                 | Electric - 400 School St & Back Garage                  | -50.86             |
| 08/13/2014                    | 13774 | Life Insurance Company Of North A...  | Volunteer Life Insurance- Policy # GL-5474 August 2014  | -406.80            |
| 08/13/2014                    | 13775 | MIDDLESEX WATER COMPANY               | Hydrant Service - July 2014                             | -37,845.29         |
| Total BCB Community - Voucher |       |                                       |   | -214,082.95        |
| <b>TOTAL</b>                  |       |                                       |   | <b>-214,082.95</b> |