

**Minutes of the regular meeting of the Board of Fire Commissioners, Fire District
No. 1 was held on Wednesday, February 5, 2014 at 7:00 P.M.**

Commissioner Todd Howell called the meeting to order.

John Ur: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and for the loss this week of our close friend and fire department friend former Chief Tony O’Brien from the police department. He was a longtime friend of our department. May he rest in peace.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny,
Commissioner Ken Gardner, Commissioner Pat Kenny
EXCUSED: Commissioner Richard Gould
ALSO PRESENT: Attorney – Christopher Howell
Clerk – John Ur

Commissioner Ken Gardner made a motion to approve the minutes of the January 8th, 2014 Regular Meeting which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: Committee Reports – Personnel.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner T.H.: Personnel – I’ll report that everyone is well, that we weathered very well the last three snowstorms since our last meeting and that all the fellows on duty stepped up to the plate and did a very good job. I want to thank them. That’s the end of my report under Personnel. Buildings and Grounds – Commissioner Gardner.

BUILDINGS AND GROUNDS:

Commissioner K.G.: Thank you Mr. President. As I think everybody knows, if not for the record, we completed the painting project and the new mattress and frames and box springs project. It really came out great. The union president was happy with it and I expressed my appreciation to Commissioner Howell for helping with

that project and also to Keith Repace, the union president and fire official for helping us in selecting our decorating colors etc. Outside of that Mr. President I'll just say that we do have.....it looks like the staircase area does need to be cleaned up a little bit so we'll continue to look at other areas in the building to try to improve them. That's all I have on that part. We do.....on the back roof and the overall roof project I did talk to the consultant that is working with the township. They assured me that at this point the report is underway. They can give us a draft. They indicated that they were back to look at it, have sufficient pictures and everything else and gave the okay to do the work. So last week I reached out to the roofer and asked them to do the work. They were going to be out this week but obviously have been delayed with the snow so the back portion will be done immediately and then once we receive the final report and with the township will determine if there is anything else we can do with the rest of the roof. I also did ask the roofing company if there is anything they can put up on the roof to help us with the snow built up on the solar panels that is sliding off. Captain Kenny was kind enough to help us locate and turn on the side switch over the side door. There are some heaters in the drain pipes above the side door to break up the ice there. I asked him if he would send that in an email to all the officers to turn that on as needed to make sure that no.....or to try to cut down on any snow or ice sliding off the side and hitting anybody else. So I'll update you on the progress on that and that all I have under Buildings for now.

Commissioner T.H.: Thank you.

EQUIPMENT:

Commissioner T.H.: Under Equipment I'll report that we've had the normal repairs throughout the month and all our equipment is up and running very well. Purchasing – Commissioner Gardner.

PURCHASING:

Commissioner K.G.: Just progress on the regular items Mr. President. Patrick, is that whole car wash issue resolved? Is there anything else on that?

Commissioner P.K.: I believe it is. I'm paying the bill and told him to take the stuff and we put down that if the stuff comes in and it wasn't okayed by one of us that they're not to accept the order.

Commissioner K.G.: Okay, was it ordered incorrectly or something?

Commissioner P.K.: It wasn't even ordered by us. It was just sent directly.

Commissioner K.G.: They just.....

Commissioner J.C.K.: Shipped it.

Commissioner P.K.: They just shipped it.

Commissioner K.G.: And then you were notified that it was here or what?

Commissioner P.K.: Well we got the bill. I still got the bill, saw how much the bill was and then we started looking because nobody had ordered it.....

Commissioner J.C.K.: Maria's got something to say.

Maria Bucsanszky: No, they're still sending reminders that the bill needs to be paid.

Commissioner P.K.: Yeah, well we'll send them a nice letter from our attorney that they can come and collect their material that we don't even use and stop billing us.

Commissioner K.G.: Okay, and then you know just on that I know I had asked Captain Golden to look at either the Board of Ed or the Township to see if we can jointly purchase with anybody. I think maybe that we should also look to the Joint Board to see if there are other items that we can purchase with them and try to save some money by getting together or purchasing together. That's all Mr. President.

Commissioner T.H.: Thank you for your report. Fire Prevention – Commissioner Patrick Kenny.

FIRE PREVENTION:

Commissioner P.K.: Progress or starting our life hazard inspections then doing our life hazard inspections and they're going as of right now.

Commissioner T.H.: Thank you for your report. Safety – Commissioner Gardner.

SAFETY:

Commissioner K.G.: We're due to have a meeting with the new chief and the career department. I'll be scheduling it during the next month.

Commissioner T.H.: Thank you. Liaison To The Volunteer Fire Company – Commissioner Gardner.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: I don't have anything new there Mr. President unless you have something to add.

Commissioner T.H.: No.

Commissioner K.G.: I'm sorry, I should mention that we were talking about the LOSAP program and our clerk, the administrator of the program, has asked us to take a look at some minor changes and I'm going to present that to the volunteer fire company.

Commissioner T.H.: Thank you, Report of Payroll and Bills.

The report of Payroll and Bills for January, 2014:

John Ur: The report of Payroll and Bills for the month of January, 2014.

Bills: \$195,574.69 Payroll: \$275,457.84

Commissioner T.H.: Thank you. I also ask the Board to include in the approval of the report that John gave two add-ons. Gem's Signs for \$1,070.16 and Olsen's Brake Service for \$625.50 for a total of \$1,695.66.

Commissioner John C. Kenny made a motion to accept the Payroll and Bills and the add-on bills for the month of January, 2014 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: Treasurer's Report.

TREASURER'S REPORT:

John Ur: The treasurer's report for February 5th, 2014

Previous Balance – January 8 th , 2014	\$3,611,068.52
Deposits	\$ 6,462.97
Payroll and Adjustments	\$ 206,264.94
Current Bills not including the add-on bills	\$ 195,574.69
Ending Balance as of February 5 th , 2014	\$3,215,692.86

Commissioner Patrick Kenney made a motion to accept the Treasurer's report as read which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: Communications.

COMMUNICATIONS:

John Ur: All communications Mr. President have all been passed through to the Board.

Commissioner T.H.: Thank you, Unfinished Business – I'll start on my left with Commissioner Patrick Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: The only thing I have is we posted, for anybody volunteering possibly for Fire Prevention, we had one signature. We had two and one crossed his name off so we have one. I'm waiting on the one firefighter that is out injured right now to see what his status is going to be and I want to sit with the fire official and talk about the one person that actually signed up. So hopefully by the next meeting we'll have some kind of answers of what our status is and what we're going to do.

Commissioner T.H.: Okay, Commissioner Jack Kenny.

Commissioner J.C.K.: Nothing.

Commissioner K.G.: Nothing Mr. President.

Commissioner T.H.: Okay, New Business – Commissioner Patrick Kenny.

NEW BUSINESS:

Commissioner P.K.: Nothing to my knowledge.

Commissioner T.H.: Jack Kenny.

Commissioner J.C.K.: Nothing.

Commissioner T.H.: Mr. Gardner.

Commissioner K.G.: Nothing.

Commissioner T.H.: I'd like to bring up a few items that we have to discuss tonight under New Business. Number one there was an issue with the banking.

Commissioner J.C.K.: Oh, I'm sorry.

Commissioner T.H.: You want to take over?

Commissioner J.C.K.: I'm sorry.

Commissioner T.H.: That's okay.

Commissioner J.C.K.: I screwed up; it's my fault. The clerk's office has been looking to see if we can get any increase on our investments that we deposit into our banks. I know that they reached out to investors and the also reached out, a couple of

months, to Columbia Savings. The Bank of Woodbridge came to them and offered a..... right now currently we get one tenth of one percent with Columbia Savings and we get two tenths of one percent with an account we have over at Provident. The Bank of Woodbridge has offered to give us all the same services, transparent, and they would guarantee us for at least two years a .75 percent on our investments which is a drastic increase. We did hear from Columbia Savings last Friday which they said that they would match whatever the bank of Woodbridge was offering. The issue that I have is that Columbia Savings was reached out two months ago. There is a significant amount of dollars that is tied into that bank and when we reached out they said that we should put our concerns in an email and they would take it under advisement. The issue is that we don't even have their email. Two, the person that took this, the assistant to I guess you'd want to say the boss, was supposed to tell the boss that, you know, we called. The boss never called back. The boss said that he never knew that the assistant told the boss and Columbia is willing to match what the Bank of Woodbridge is offering. Now to me we went we reached out to you two months ago, you never got back to us, and you know as they say we've been with them for fourteen years you would think that as you're watching your businesses you would want to see what you can do and sharpen your pencil to try to come up with something. I think that the bank, Columbia Savings, actually just got complacent with us and even when they came back they didn't even try to even come up by a half of a tenth to try to at least say that, you know, they really were looking for the business. So my recommendations would be or my motion would be to move the accounts over to the Bank of Woodbridge and go over there and then next year see what goes on. I think we need to keep the sharpening of the pencil. I mean this is probably at least over ten thousand dollars in interest, more that we're going to make by doing this then we're currently making, and I think it falls with the money Commissioner Gardner was saying we're paying cash for the pumpers. You know we're trying to save every penny we can that we don't have to put to the taxpayers. I make a motion to transfer the money over at Provident and in Columbia Savings over into the Bank of Woodbridge as per the agreement that the Bank of Woodbridge has offered us.

Commissioner T.H.: Maria.

Maria Bucsanszky: That's Sovereign not Provident.

Commissioner J.C.K.: Sovereign, I'm sorry.

Commissioner T.H.: Transferred to the Bank of Woodbridge.

Commissioner J.C.K.: Right, Columbia and Sovereign.

Commissioner T.H.: Columbia and Sovereign, right, the two accounts.

Commissioner John C. Kenny made a motion to transfer the two accounts from Columbia Savings and Sovereign Bank to the Bank of Woodbridge which was

seconded by Commissioner Patrick Kenny and carried unanimously except for Commissioner Ken Gardner.

Commissioner K.G.: Mr. President.

Commissioner T.H.: I'll entertain any comments.

Commissioner K.G.: I'm not voting on this subject. I work in government banking so it wouldn't be proper.

Commissioner T.H.: Let that be noted on our minutes. The other item to be brought up under New Business that I have here is we have to make a decision on the Best Tech Computer Services contract. It's pretty much in line with the industry standard. Does anybody have any comments they like to make on Best Tech.

Commissioner K.G.: Mr. President, I'm pretty sure I understand that it's, after reading everything, one hour and one day per week but under proposed solutions it is a little confusing there the way it starts out. It just says one day consisting of one hour.

Commissioner T.H.: They come here one day a week I believe, right? I'll speak to Keith. I believe they come here one day a week or one Friday.

Keith Repace: Sometimes it's done through the internet for the computers.

Commissioner T.H.: But the most of the repairs or any questions are handled over the internet, right?

Keith Repace: As far as I've seen lately.

Commissioner P.K.: All I can say is ever since we went to Best Tech we haven't had any problems. It's been up and running where United Computer our system was always down. It's almost three quarters less than what United Computer was charging us in the price range and we're getting a better service.

Commissioner T.H.: Right.

Commissioner P.K.: I mean whenever you call them he fixes it right away whatever we need. So I'd like to make a motion that there's no other discussion and to just go ahead with the Best Tech contract for the five hundred and ninety dollars.

Commissioner Patrick Kenny made a motion to go with the Best Tech to renew the contract for 2014 for five hundred and ninety dollars for computer services which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: I also need a motion approving election expenses. That would include poll workers, refreshments, Electec and any related expenses that are incurred. That will be on February 15th, 2014.

Commissioner Ken Gardner made a motion to approve the election expenses for February 15th, 2014 which was seconded by Commissioner Jack C. Kenny and carried unanimously.

Commissioner T.H.: Anything else to come up under New Business in the public sector?

Commissioner J.C.K.: Chief's Report.

Commissioner T.H.: Yes, I'll move to the Chief's Report.

CHIEF'S REPORT:

	<u>2014</u>	<u>2013</u>
January Calls	68	65

Commissioner T.H.: Thank you very much Chief. You will have the LOSAP reports for us at the next meeting I understand.

Chief Michael Hapstak: I will.

Commissioner T.H.: Okay, then we'll post it for the thirty days starting at our next meeting which will be March 5th, 2014 I believe. Any other comments from anybody in the audience?

REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:

Commissioner T.H.: The Chair recognizes Keith Repace, the President of Local 290.

Keith Repace, President of Local 290: Thank you Mr. President. On behalf of myself and the Local I'd like to deeply appreciate and thank the Board of Fire Commissioners for getting the paint for the dormitory and kitchen. The members are very appreciative of it. I know they've been sending text messages and when some of the commissioners come in they do thank you guys. So again we thank you guys for taking care of that.

Commissioner T.H.: Thank you for your kind words. We appreciate them very much Keith. Does anybody else have anything they have to say?

Commissioner J.C.K.: I have to say I know I've gotten quite a few thank you's and you know it's something that feels good that when you did something like that that they recognize that we're trying to do the right thing.

Commissioner T.H.: Thank you. Anyone else? I'll entertain a motion for an Executive Session to discuss employee matters.

Commissioner J.C.K.: Mr. President, I'd also like to have the Chief's stay for a minute if he can.

Chief Michael Hapstak: Not a problem.

Commissioner J.C.K.: Okay.

Commissioner John C. Kenny made a motion to go into Executive Session for employee matters at 7:20 P.M. which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner Patrick Kenny made a motion to return to the regular meeting which was seconded by Commissioner Ken Gardner at 8:18 P.M. which was carried unanimously.

Commissioner T.H.: Okay, our attorney will make a report on the items that were discussed at our Executive Session – Mr. Attorney.

Christopher Howell: Mr. President, at the Executive Session we discussed the following. First we talked about the review of the LOSAP point system. Second we talked about Thomas McNamara's grievance.

Commissioner J.C.K.: Hey!

Christopher Howell: Sorry about that. Employee.....

Commissioner T.H.: 1409

Christopher Howell: 1409's grievance. The grievance that he made would be turned over to our labor attorney, Mr. Bernstein. Employee #2412, same thing will be referred over to Mr. Bernstein for review and Employee 1401 the issues involving disabilities, Workmen's Comp issues, will also be turned over to our labor attorney. Mr. Bernstein. We also reviewed some of the paid department's personnel issues and there also was some talk about starting the drawing up of the contract for the purchase of the Hopelawn fire truck. We also had some discussion about trading in the two pumpers that we're going to be replacing since the two new pumpers are coming in this summer. The last thing we talked about was Engine One a discussion about selling that pumper off and putting that out to the public for election notes for Saturday.

Commissioner T.H.: That's it?

Commissioner P.K.: Mr. President, I'd like two motions. The first motion is to authorize the attorney to start to draw up the paperwork to sell Engine One. I'd like to make that a motion.

Commissioner Patrick Kenny made a motion to start drawing up the paperwork to sell Engine One which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner P.K.: The second one is for performance of the people that did the painting and stuff for a bill of nineteen hundred dollars. There are two bills, one for fifteen hundred dollars for painting the dorm and one for four hundred dollars for painting the kitchen as an add-on that came in after we went into Executive Session.

Commissioner Patrick Kenny made a motion to pay the bills, one for fifteen hundred dollars for painting the dorm and one for four hundred dollars for painting the kitchen, which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: Do you want to make mention the contract for the trade- ins?

Commissioner P.K.: Oh, I'd like to make a motion to have a contract for the hundred and fifty thousand for the two engines, seventy-five each, for Campbell. We'll be trading them in when we get the new ones.

Commissioner Patrick Kenny made a motion to authorize the attorney to enter into a contract to trade the two pumpers in for one hundred and fifty thousand dollars total for both engines which was seconded by Commissioner John C. Kenny which was carried unanimously.

Commissioner T.H.: Is there any other business to come before this Board?

Commissioner John C. Kenny made a motion to adjourn the meeting which was seconded by Commissioner Patrick Kenny and carried unanimously at 8:23 P.M.

Respectfully submitted,



John Ur
District Clerk

WOODBIDGE FIRE DISTRICT NO 1

MONTHLY BILL LIST

02/03/14

February 5, 2014

Date	Num	Name	Memo	Amount
Voucher - Columbia Savings				
01/09/2014	13267	Tony Seniak & Sons	Snow Plowing - 12/10/13 & 12/17/13	-300.00
01/09/2014	13268	Blooston, Mordhofsky, Dickens, D...	Radio Comm annual retainer 6/1/13 - 6/1/14	-358.34
01/09/2014	13269	Performance Building Enterprises ...	Remove Front Building Lights/Cap Lines & Install Covers on Ou...	-700.00
01/09/2014	13270	Elizabethtown Gas	Account #2164284700 - Firehouse - 11/21/13 to 12/26/13	-1,728.86
01/09/2014	13271	Performance Building Enterprises ...	Remove Damaged Ceiling Tiles in Bunkroom , 1st Floor Office, ...	-1,150.00
01/09/2014	13272	Performance Building Enterprises ...	Remove Existing Wall Tile in Unisex Bathroom	-1,800.00
01/14/2014	13274	Bart & Bart, Certified Public Accou...	2014 Budget Consultation	-608.00
01/15/2014	13275	SEARS..	Mattress Order	-8,999.60
01/15/2014	13276	La Penta Oil Co	Service Oil Burner & Oil Delivery - 400 School Street	-1,539.70
01/15/2014	13276	SEARS..	Mattress/Frame Order	-2,599.80
02/01/2014	13277	Catherine Crowe	Reimbursement - Health Coverage - January 2014	-1,146.90
02/01/2014	13278	JOHN TAKACS CONSTRUCTIO...	Rent - 400 School Street & Back Garage - February 2014	-1,875.00
02/03/2014	13310	A&M Industrial Supply	1 - Honda Portable Generator	-275.00
02/03/2014	13311	Atlantic Tire & Service	4 - Tires 2009 Chevrolet Suburban	-757.60
02/03/2014	13312	Comcast	Account #06101 430780-01-6 TV	-15.36
02/03/2014	13313	Postmaster-Woodbridge	2 Rolls of Stamps	-98.00
02/03/2014	13314	PSE&G	Account #6710272907 - Firehouse	-686.77
02/03/2014	13315	PSE&G	Electric - 400 School St & Back Garage	-161.14
02/03/2014	13316	Bowco Laboratories Inc	Monthly Service - February 2014	-35.00
02/05/2014	13279	AT&T	732-636-1725 Landline	-40.71
02/05/2014	13280	Comcast	Account #06101 603531-01-4 Internet	-84.85
02/05/2014	13281	Home News + Tribune	Account#076094 - 2014 Budget Notice	-51.48
02/05/2014	13282	Owen S Dunigan & Co, Inc	Supply & Install New Bar Strainer on Left Side Sink in Back Ro...	-206.67
02/05/2014	13283	Standard Insurance Company	Life Insurance - Policy #136829 - February 2014	-3,147.44
02/05/2014	13284	Stone Mountain Printing	100 - Report Of Employee Absence	-80.40
02/05/2014	13285	C.P.A.T. Distribution Inc	6 Alum Instruction Signs/5 Sentra Instruction Signs/ 4 IAFF FG...	-1,906.13
02/05/2014	13286	Campbell Supply, Inc	Engine #9 - Drivetrain Repair	-253.60
02/05/2014	13287	IAAI	Member ID #1302517 (M. Minkler) - Associate Membership	-35.00
02/05/2014	13288	Witmer Public Safety Group	10 - Custom Built Shields	-530.00
02/05/2014	13289	Campbell Supply, Inc	Engine #10 - Electrical Repairs	-536.00
02/05/2014	13290	Free Public Library of Sewaren	Building Usage - Fire Election - February 15, 2014	-350.00
02/05/2014	13291	Image First	Laundry Service	-169.42
02/05/2014	13292	InterGlobe Communications	Account #10104452518 - Clerk/Landline/CAD/Fire Alarm	-175.36
02/05/2014	13293	Knot Just Bagels	Refreshments - Fire Officers Meeting - January 13, 2014	-394.95
02/05/2014	13294	TASC Fire Apparatus, Inc	Fire Hooks - 4' & 5' Sheetrock Hooks	-145.20
02/05/2014	13295	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-1,645.46
02/05/2014	13296	All Hands Fire Equipment	20 - The World's Strongest Coat Hanger	-230.78
02/05/2014	13297	Campbell Supply, Inc	Engine #1 - Officer Spot Light Repaired	-523.83
02/05/2014	13298	Dorothy Wilcox	Reimbursement - Health Benefits - January 2014	-486.32
02/05/2014	13299	Keith L. Repace	Reimbursement - Balys - League of Municipalities Convention	-361.17
02/05/2014	13300	Sophie Bader	Reimbursement - Health Benefits - January 2014	-486.32
02/05/2014	13301	Township of Woodbridge-Comptro...	Fuel Billing - October 1, 2013 to December 31, 20013	-1,451.25
02/05/2014	13302	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-117.07
02/05/2014	13303	Campbell Supply, Inc	Truck #6 - Electrical Repairs	-800.41
02/05/2014	13304	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 2/1/14- 2/28/14	-10,375.58
02/05/2014	13305	Staples	6035 5178 2030 0944 Supplies	-24.33
02/05/2014	13306	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - February 2014	-1,325.80
02/05/2014	13307	Casazza & Ur, Public Accountants...	Monthly Fee - January 2014	-4,797.50
02/05/2014	13308	Christopher Howell	Monthly Fee - February 2014	-4,000.00
02/05/2014	13309	Catherine Minkler	Reimbursement - Medicare July 2013 - December 2013	-629.40
02/05/2014	TEPS	State of New Jersey- Health Bene...	Retiree Health Benefits - February 2014	-33,305.01
02/05/2014	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - February 2014	-58,253.62
02/05/2014	13317	LifeSavers, Inc	3 - Defibtech Lifeline AED Standard Battery Pack	-402.00
02/05/2014	13318	Michael A Bilyak Electrical Contra...	Repair Lighting in 1st Floor Mens' Room	-562.40
02/05/2014	13319	Canon U.S.A. Inc	ACCOUNT #1233060903 - December 2013 Service & Usage C...	-69.16
02/05/2014	13320	Image First	Laundry Service	-169.42
02/05/2014	13321	Life Insurance Company Of North ...	Volunteer Life Insurance- Policy # GL-5474	-406.80
02/05/2014	13322	Lowe's	Supplies	-175.95
02/05/2014	13323	Mary Ann Sofka	Transcription of January 8, 2014 Regular Meeting	-100.00
02/05/2014	13324	Tony Seniak & Sons	Snow Plowing - 1/2/14 thru 1/5/14 & 1/21/14 thru 1/22/14	-510.00
02/05/2014	13325	Fire Programs	Support and Upgrade Service for One Year	-1,425.00
02/05/2014	13326	Best Tek Support LLC	Monthly Fee - February 2014	-520.00
02/05/2014	13327	International Association of Arson ...	2014 NJIAA! Annual Seminar - Minkler, Repace, Mangione, We...	-1,600.00
02/05/2014	13328	J.A.B Automotive Service Center	2005 Ford Excursion - Oil Change	-32.50
02/05/2014	13329	MIDDLESEX WATER COMPANY	Hydrant Service - January 2014	-37,845.33
Total Voucher - Columbia Savings				-195,574.69