

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, January 8, 2014 at 7:00 P.M.

Commissioner Todd Howell called the meeting to order.

John Ur: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and for our troops all around the world.

PRESENT: Commissioner Todd Howell, Commissioner John C. Kenny,
Commissioner Ken Gardner, Commissioner Pat Kenny
EXCUSED: Commissioner Richard Gould
ALSO PRESENT: Attorney – Christopher Howell
Clerk – John Ur

Commissioner Patrick Kenny made a motion to approve the minutes of the December 4th, 2013 Regular Meeting which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: I’m going to divert from our normal order of business which at this time would be Committee Reports and we’re going to go directly into the Public Hearing for the 2014 Budget.

Commissioner Patrick Kenny made a motion to open the public portion of the meeting for the 2014 Budget which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: The Operating Budget, do you want me to read the whole thing Line Item by Line Items?

Commissioner P.K.: Questions first.

Commissioner T.H.: Okay, are there any questions? There are copies of it here if anyone wants to look at it. Does anybody have any questions concerning our Operating Budget for 2014? Hearing no questions.....

Commissioner Patrick Kenny made a motion to close the public portion of the meeting for the 2014 Budget which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: Okay, I will read the following Resolution. Whereas the annual budget for Woodbridge Township Fire District #1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Fire Commissioners and the Township of Woodbridge Fire District #1 at its open public meeting on January 8, 2014 and whereas the annual budget is presented for adoption reflects each item of revenue and appropriation in the same amount and title is set forth in the introduced and approved budget including all amendments thereto if any which have been approved by the Director of the Division of Local Government Services and whereas the adopted budget is in compliance with the property tax levy CAP New Jersey Statute 40A:4-45.44ATSEQ and whereas the annual budget as presented for adoption reflects total revenues of eight million three hundred and eighty-five thousand four hundred and sixty dollars which includes amount to be raised by taxation of six million six hundred two thousand three hundred and fifty-seven dollars and total appropriations of eight million three hundred and eighty-five thousand four hundred and sixty dollars and whereas an election shall be held annually on the third Saturday of February at each established fire district to determine the money to be raised by taxation for the ensuing year. Now therefore be it resolved by the Board of Fire Commissioners of Woodbridge Township Fire District #1 at an open public meeting held January 8, 2014 and that the annual budget of Woodbridge Township Fire District #1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and subject to the proposed referendum being approved by fifty percent of the voters shall constitute the appropriations for the purposes stated and authorization of total revenues of eight million three hundred and eighty-five thousand four hundred and sixty dollars which includes the amount to be raised by taxation of six million six hundred two thousand three hundred and fifty-seven dollars and total appropriations of eight million three hundred and eighty-five thousand four hundred and sixty dollars. Be it further resolved that the annual budget is presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget including all amendments thereto if any which have been approved by the Director of the Division of Local Government Services and be it further resolved that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year the results which shall be subsequently certified to the division and municipal assessor. At this time I will call for a roll call vote.

Commissioner Patrick Kenny made a motion to adopt the 2014 Budget which was seconded by Commissioner John C. Kenny and carried unanimously by a roll call vote. Commissioner John C. Kenny – Yes; Commissioner Ken Gardner – Yes; Commissioner Todd Howell – Yes; Commissioner Patrick Kenny – Yes.

Commissioner T.H.: Thank you very much. Committee Reports – Personnel.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner T.H.: First of all I'll report under Personnel that we had a snowstorm last week and I'd just like to commend the Career Department for stepping up to the plate and coming in and covering the firehouse. It was a pretty nasty storm and we weathered it with absolutely no problems whatsoever and I publicly wish to thank them through the president who is sitting here, Keith Repace. Other than that we have normal operations. Buildings and Grounds – Commissioner Gardner.

BUILDINGS AND GROUNDS:

Commissioner K.G.: Thank you Mr. President, a few items. First we will be painting the dormitory starting the last week of January. There's like a tan color in there now. Maybe Mr. Repace can take a look at it and go maybe a little darker than what is there but if he has any objections we'll let the painter take advice. We got to remember the Volunteer Department who's the painter we've asked him several times to help around town. So we put quite a few feelers out and we got somebody to do it. The guy that has been doing our maintenance work is going to come and do the painting as well. So we'll start that the last week of January. I got some bid prices here on our new vents for the dormitory. I'd like to thank Commissioner Howell and Union President Repace for doing some shopping for us and also Maria. I first asked Maria to pull up the state bid list which she did. Unfortunately the state bid list only provided somebody that could give us mattresses but not the head frames and box spring and head boards etc. that would be needed but we did reach out to them, Commissioner Howell reached out to them. That's Chestnut Ridge Home is the name of the company. We did reach out to them. We also have two other prices. This would be for twenty of the complete package I just spoke about. Boscov's gave us a price of \$12,228.00 and Sears came in a little bit lower at \$11,599.40 so I'll make a motion to purchase the beds from Sears for that price.

Commissioner Ken Gardner made a motion to purchase the beds from Sears which was seconded by Patrick Kenny and carried unanimously.

Commissioner T.H.: Okay, very good. Anything else?

Commissioner K.G.: I may come back Mr. President under New Business but nothing right now.

Commissioner T.H.: Okay, Equipment.

EQUIPMENT:

Commissioner T.H.: Under Equipment I'll report that we've had the usual repairs to our apparatus. As of this particular moment everything seems to be running. Purchasing – Commissioner Gardner.

PURCHASING:

Commissioner K.G.: Yes Mr. President Commissioner Patrick Kenny did have some items under Purchasing where we had some car wash that were at an exorbitant price and some issues but it seems to be worked out. Pat is there anything you want to.....

Commissioner P.K.: We got the emails back from the Captain and the Lieutenant on the shift that said stuff was ordered and it was not ordered by them. It seemed to be an automatic delivery and it wasn't even the right stuff. It was actually gear cleaner which this company has done that before to us and we told them last time we wouldn't pay the bill and once again we're going to have Captain Golden actually contact the people and send it back to them and we're not paying the bill. We actually pulled the bill for tonight's.....

Commissioner K.G.: I saw the email that Captain Kenny sent us today about the different things he had called and checked with his team and nobody there.....

Commissioner P.K.: Nobody knows anything.

Commissioner K.G.: So we're going to keep dealing with the company in other issues though or.....

Commissioner P.K.: What I put out in the emails to everybody and I think I cc everybody this afternoon. I told everybody that from now on to go to Captain Golden when we need it. It will be his responsibility to tell us when we're low and then he'll get in touch with the equipment chairman to say if we need the stuff or not and then we'll purchase it if we need it or we'll get other stuff. So now it will be approved through one of us first before it's bought.

Commissioner K.G.: Good, very good. Okay, so have you talked to John at all about that?

Commissioner P.K.: No, this all just went out today and when he comes back to work on his next day in we'll have a conversation.

Commissioner K.G.: Okay, very good.

Commissioner P.K.: I'm sure he'll see my email and I'm sure he'll reach out to me.

Commissioner K.G.: Outside of that Mr. President just the normal purchases I believe. I have asked Captain Golden to look at any savings that we could have by purchasing with either the school district or the town to you know to get a discount for quantity and things like that so we'll continue to work on that effort to save some dollars if we can. That's all on purchasing for now.

Commissioner T.H.: Thank you. Fire Prevention – Commissioner Patrick Kenny.

FIRE PREVENTION:

Commissioner P.K.: In the absence of Commissioner Gould Fire Prevention has started. It's the first of the year so we're going back into our life hazards. I have a little yearend report here for 2013. Total life hazard inspections were one hundred and seventy, total non-life hazard inspections were four hundred and fifty seven, total stock inspections three hundred and twenty-five, total re-inspections five hundred and seventy-one, total complaint inspections, people calling and complaining, fifty-seven and revenue received from fines and penalties forty-nine thousand four hundred and sixty-four dollars and eighty four cents. That was submitted by Lieutenant Keith Repace, Fire Official for the Fire Prevention Bureau. You know the Fire Prevention Bureau is out there even though they're at limited staff right now. They're out there and they're trying to get as much done as they can and make sure that everything is safe so this way we don't have any incidents and we keep everybody on their toes. There were quite a few investigations done this year. I think the training and the schooling that we are sending the firefighters and the Fire Prevention Bureau to, the arson classes, are actually paying off. We're actually reall getting into it determining the cause and origin of fire which a lot of places just put as undetermined. Way back when before we started sending the guys to the classes a lot of our fires were cause and origin undetermined because we really couldn't figure it out. Now the gentlemen out there are getting the knowledge and they are using it and they are investigating it. We're actually closing a lot of cases down. There have been a couple of arson fires that we've actually investigated that are still pending but for the Bureau and the guys on the floor a lot of these things would have never come to fruition or even maybe go to court if they didn't have the knowledge or any experience that they do. I just want to thank the Bureau and the gentlemen downstairs for everything they did for the 2013 year and keep another safe year for 2014. That's all I have under the Bureau for right now.

Commissioner T.H.: Thank you, thank you for that fine report. Radio and Hydrants – Commissioner Patrick Kenny.

RADIO AND HYDRANTS:

Commissioner P.K.: I've been doing a little investigation of all the radios. I'm almost completed determining where all the radios are. There are potentially two radios still missing which once that's completed we will shut them off and we'll go from there to see if they've been missing for a long time but right now each officer has to email me in the morning and when they go home the next day to account for all the apparatus, the portables and stuff on each piece. I know we're going to be going into Executive Session with the Executive Board and Officers. I'd just like an Executive Session to discuss some of the things with the portables on apparatus with them so that we're all on the same page. That's all I have under that sir.

Commissioner T.H.: Okay, thank you very much. Safety – Commissioner Gardner.

SAFTEY:

Commissioner K.G.: Thank you Mr. President. We did have a Safety Committee meeting, myself and Chief Hapstack. Chief Fee was able to make it for about ninety percent of the meeting, he came in a couple of minutes late, and Dave Hines represented the union. A couple of items came up. There are a few items that the union has brought up before and I just want to make the Board aware of it. If anybody has any interest in changing direction please let me know. There was a question about our gear, the type of gear we're using. I guess some of the men in the union wanted to use a different type of gear. I told Dave that I asked them to bring back and I'm sure all of them know that we just had Captain Golden look at a number of different types of gear. I guess Patrick emailed.....Todd you might know better than I but he made a selection. I think we're happy with the selection.

Commissioner T.H.: Yup.

Commissioner K.G.: There was also a request for knee pads to be sewn into the gear. I basically said that there was really no discussion by the Board at this point about it and again I don't know if anybody on the Board has any desire to talk about that further for getting the input. I'm just throwing it out there. I don't have anything else to offer on it. And then there was also.....the union has requested us to investigate a bailout system and again I told Dave that we've talked about this somewhat in the past. I've been told that there's an extensive amount of training that is required in conjunction with that. I also said if the union is interested in taking a vote or something that I want to make sure that they have a significant amount of their members present for a vote if that's going to happen to make sure we get the full impact of the union, all of the members as opposed to a few and I've asked Dave to provide me or those in the union that are interested in this with a basic summary on what the legal requirements we have and what the minimum requirements would be for training so we would know what we were getting into before we took the full package out. It seems there are some people are in favor of it and some people are against it in both the career and volunteer sides so again those are issues that we can look at. There are no conclusion on them but at this point I don't see the Board moving forward on those items. Mike, unless you have anything else specific from them?

Commissioner T.H.: Alright, then we'll move right into Liaison to the Volunteer Fire Company – Commissioner Gardner.

Commissioner J.C.K.: Excuse me, I think that for the requirements why don't we turn that over to the trained ones and have the training officers get back to us.

Commissioner K.G.: You know I'm not sure if I did this but I do believe that I asked Dave to talk to Captain Moran about that. Maybe Keith if you can pass that on behalf of the union. You know Dave volunteers his time on the Safety Committee so they're

doing it as a volunteer amount of time through the union function. That's where it came up so.....

Commissioner T.H.: I would also suggest you get a price on this stuff. It's very expensive. I looked it up one time quite a while ago. It's extremely expensive and it requires more room on your equipment. It's one more thing to carry and the question is is it of.....it's of limited use in a department such as ours.

Commissioner P.K.: If I might can I put my two cents in.

Commissioner T.H.: Yes.

Commissioner P.K.: I believe the training officer is actually putting up a plan together and has actually built a bailout simulator. Do you remember we sent three firefighters to Niagara Falls last year?

Commissioner T.H.: Yes.

Commissioner P.K.: And that was for bailout stuff and he's working on getting everybody the introduction of it and going from there and I know he's going to be working with the chief to do the volunteers and stuff but as soon as the weather breaks then.....

Commissioner K.G.: But those things you can do without the.....

Commissioner P.K.: Correct, you can do all the stuff without the belts so we need to talk with Captain Moran and see how far he's gotten before we go and start spending tons of money. But I know for a fact that we've approved at this Board meeting signage and different stuff that we need to build the props and they're already in the process.....

Commissioner K.G.: They purchased it.

Commissioner P.K.: Yes. So that's all actually in play already.

Commissioner K.G.: Correct.

Commissioner P.K.: It's the equipment.....

Commissioner K.G.: Yeah I'm talking about the next.....

Commissioner P.K.: We might not have to get it all. Maybe we need to just put so much on certain pieces and such and go from there but to fund this whole department with it is extremely a lot of money and it's really kind of useless if we're going to buy it for people that aren't going to come out. It's kind of a waste of money. So we

really have to target our people that come out for fires. But that's something I think we need to discuss even further down the road before we do it.

Commissioner K.G.: Sure.

Commissioner J.C.K.: The other thing is the knee pads maybe we can have Captain Golden look at them. He can see what it costs and see if there are any studies that come back to say how effective they are. I mean they could help you in ergonomics and stuff to prevent knee injuries or symptoms. Let's see what it takes to make it happen.

Commissioner K.G.: Okay, so what direction do you want us to take?

Commissioner J.C.K.: Well I think we should give it to Captain Golden and let him come back and tell us what the cost is going to be to convert kneepads into the current year and you know is there anything out from the NFPA or anything that says you know what the benefits are from you know.....

Commissioner T.H.: Is it required first of all.

Commissioner J.C.K.: Well no I don't think it's required but if it prevents.....they say that they see that there's a ninety percent reduction in knee injuries you know and stuff like that well then maybe it's worth it.

Commissioner T.H.: Then let's get a cost estimate. Good move.

Commissioner P.K.: We can even see when he's purchasing he can have them add it in before we purchase it. We'll start a change over.....

Commissioner K.G.: I'll talk to him about it and we'll have a discussion and I'll come back next month.

Commissioner T.H.: Thank you. Okay, Liaison To The Volunteer Fire Company – Commissioner Gardner once again.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: We have the volunteer officers with us tonight. Mr. President, we'll have an Executive Session with them just to start off the year.

Commissioner T.H.: Thank you.

Commissioner K.G.: That's all I have for now unless you have anything else.

Commissioner T.H.: At this time I'll call for the Report of Payroll and Bills.

The report of Payroll and Bills for December, 2013:

John Ur: The report of Payroll and Bills for the month of December, 2013.

Bills: \$269,289.41 Payroll: \$258,850.27

Commissioner T.H.: I have the following add-on bills which I will read. Seniak & Sons Snowplowing \$300.00; Blooston, Mordhofskey, Dickens & Duffy, a firm that specializes in the radio communications annual retainer, \$358.34; Performance Building Enterprises, some work on the front of the building, \$700.00; Elizabethtown Gas, firehouse, \$1,728.86; Performance Building Enterprises, removing the damaged tiles in the bunk room and first floor office, \$1,150.00; Performance Building Enterprises, removing the existing wall tile in the unisex bathroom due to the flood, \$1,800.00; Bart & Bart, budget consulting work, \$608.00 and LaPenta Oil \$1,539.70. Grand total is \$8,184.90.

Commissioner Ken Gardner made a motion to accept the Payroll and Bills and the add-on bills for the month of December, 2013 which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: Next item – Treasurer’s Report.

TREASURER’S REPORT:

John Ur: The treasurer’s report for January 8th, 2014

Previous Balance – December 6 th , 2013	\$4,157,267.56
Deposits	\$ 10,945.76
Payroll and Adjustments	\$ 287,355.38
Current Bills not including the add-on bills	\$ 269,289.41
Ending Balance as of December 6 th , 2013	\$3,611,068.52

Commissioner Ken Gardner made a motion to accept the Treasurer’s report as read which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: Communications.

COMMUNICATIONS:

John Ur: All communications Mr. President have all been passed through to the Board.

Commissioner T.H.: Thank you, Unfinished Business – I'll start on my left with Commissioner Patrick Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I'm going to go into a couple of things that I actually have on our meeting agendas. I want to do a resolution for a transfer. Whereas the treasurer of Fire District #1 reports that certain 2013 budget appropriations have insufficient balance to meet the 2013 expenditures. Whereas certain other budget expenditures have balances in excess of their needs now therefore be it resolved that upon recommendation from the treasurer in accordance with NJSA40A:14-78.9 that transfers from budget line items with excess to be authorized in the budget items with insufficient balance from fire suppression overtime \$1,206.00 to \$600.00 fire prevention overtime of \$1,206.00 for a total of \$1,206.00.

Commissioner Patrick Kenny made a motion to accept the transfer Resolution which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner P.K.: I got one more which I think the clerk needs approval on. I'd like to make a motion for Electec Election Service, Inc. from Mount Holly in the total amount of \$2,907.50. That's for the 2014 Fire Commissioner election to be held on February 15, 2014.

Commissioner Patrick Kenny made a motion to approve \$2,907.50 to Electec Election Services for the 2014 Fire Commissioner election which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner P.K.: That's all I have under Unfinished Business.

Commissioner T.H.: Alright. The clerk's office has asked for permission and I'll need a motion. They would like permission to shop around for bank rates and fees that we might improve our cost for banking. So I'll just need a motion that they can seek prices. They'll be nothing done until it's approved by the Board. This is just to seek prices. Would someone like to make a motion for that?

Commissioner John C. Kenny made a motion to give permission to the clerk's office to seek prices for bank rates and fees which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: What was the second item you told me?

Maria Bucsanszky: Workmen's Compensation status on Employee No. 2412.

Commissioner T.H.: Would you review that for us?

Maria Bucsanszky: Sure, that employee was waiting prior to Christmas to hear for follow up from his (inaudible). They had vacation. There was no backup individual and so forth so needless to say he was waiting for over a week and a half to get instruction as to have his therapy continue or not. He was contacted. He was advised that he has another I think twelve sessions approved so he will remain out until that's completed. It was just a communication issue with Qualcare.

Commissioner P.K.: Maria, can we shop around and find a better Workmen's Comp or.....

Maria Bucsanszky: There is another JIF that deals with fire districts and first aid squads. We can get a quote. But that would be for everything. They don't just pick Workmen's Comp. It'll be liability coverage.

Commissioner P.K.: Totally understandable. Can we at least get a quote from them and see who they use as far as Workmen's Comp or make sure that they don't use Qualcare too.

Commissioner K.G.: So that's the JIF designates?

Maria Bucsanszky: JIF has the contract with Qualcare or Qual-Lynx as they're called now. Then they have third party.....

Commissioner K.G.: Without leaving the JIF we can bid that (inaudible)

Maria Bucsanszky: No you have to leave Woodbridge JIF to go to....

Commissioner K.G.: You have to leave the whole JIF.

Maria Bucsanszky: Correct.

Commissioner P.K.: You couldn't just take Workmen's Comp and put it as a separate policy?

Maria Bucsanszky: No.

Commissioner P.K.: It would be very expensive.

Commissioner T.H.: Well look into it and get some prices and bring them back if you would. This way we'll know what we're talking about. I'd appreciate that. Does someone want to make a motion that we look into this?

Commissioner K.G.: Can we have our insurance consultant look at that for us. Do they get involved at all with the JIF?

John Ur: No they don't.

Commissioner K.G.: Just the other individual policies?

John Ur: Usually they're referred to regions involved with the JIF. That's what makes it so inexpensive.

Commissioner K.G.: Okay.

Commissioner P.K.: Maybe we can send a letter to maybe Mr. Landolfi Jack as the representative for the JIF for us.

Commissioner J.C.K.: Yup.

Commissioner P.K.: Maybe we can send a letter to him just on the incidents that we've had so maybe he can talk to somebody at the JIF too to see if they can clean it up a little bit. I'll help you with that Maria on that.

Commissioner T.H.: Okay, that's for Unfinished Business.

Commissioner K.G.: Mr. President, under Unfinished.

Commissioner T.H.: Right, Commissioner Gardner.

Commissioner K.G.: Since you brought up Mr. Landolfi he did forward to me the report, not the full report but really just the pricing, from the consultant that was looking at the roof. But I still need the verbal, no not the verbal, the written explanation. So in other words he priced everything out but didn't really say you need to replace this for this reason, give an explanation to us. We're still waiting for that. Luckily the back portion of the roof has held up fine.

Commissioner P.K.: Can we make an emergency repair on that at least and get that covered up. I mean pictures have been taken, they've been out here, they've inspected it. I don't want to see more damage happen because we're sitting there waiting for somebody to prove it. Fix it and then if we have to replace the rest of the roof through that report that you sent out to everybody then we do it. But right now I think we're going to do more damage if we don't put some shingles on it. It's over a year.

Commissioner K.G.: I hear what you're saying and I have talked to Landolfi about that several times. Even in the last email he did say that the consultant did, and again I'm just trying to work together with everybody and the consultant knows more about roofing than I do I'm assuming. They had asked us to wait until that report became final. So if that's what the Board wants to do we'll change direction but maybe Pat you can just have a discussion with him. I know you brought this up at the last meeting and I did talk to Landolfi about it and he even emailed back and said that it be better to wait it again. I know.....

Commissioner P.K.: I guess because all the damages that were done throughout the town have been repaired already.

Commissioner K.G.: But the difference.....

Commissioner P.K.: They're going for this report, the way I understand it, because I was talking to this gentleman from Colorado. This report is for further damages down the road, that's all it is. It's not for initial damages right now.

Commissioner K.G.: And I brought that to Landolfi's attention but in talking to him you're interpreting it incorrectly. I hate to say that but talk to Landolfi about it. I was very specific to him. I brought up your concerns and he said that unless there's, you know, an emergent need to replace what we have.....

Commissioner P.K.: Ken what do you call it? There's no shingles on the roof. That's an emergency repair don't you agree?

Commissioner T.H.: Let me inject one thing when the gentleman was here who climbed up our ladder truck and looked at the roof he said yes there's a patch of the brown shingles missing leaving the black ones exposed. But what you can't see from the ground is that when the air got underneath all the shingles including the original brown ones it pulled all the nails up so the roof that you look at looks like it's okay but actually it's up off the plywood about this much.

Commissioner K.G.: Well you go to pull it up.

Commissioner T.H.: And he said that what will happen is if the wind gets underneath it it will rip the whole thing off, the new shingles old shingles, right down to the plywood and the tar paper. We're lucky we haven't had a wind storm to do that.

Commissioner K.G.: If it didn't blow off in the last two days I think we're safe. I hate to say that.

Commissioner T.H.: I agree with you.

Commissioner K.G.: I'm trying to work with the town.

Commissioner T.H.: Right.

Commissioner K.G.: This is their consultant.

Commissioner T.H.: See if you can prod them a little.

Commissioner K.G.: You know they did give us the estimate. I think the written report should be right behind it. We've been extremely patient. Mr. Landolfi is a nice guy and I'm trying to work with him.

Commissioner T.H.: Okay.

Commissioner K.G.: Pat, why don't you have a discussion with him. That'll help satisfy your.....

Commissioner P.K.: I'll have a discussion with him but I still feel as a Board member we need to at least take care of that little section up there before these tiles fall down from water, the lights get exposed, then we're killing power up to this section of the building and then we're moving our Fire Prevention guys out here because they got water and then we have mold again. I'm not saying do the whole roof.

Commissioner K.G.: Okay.

Commissioner P.K.: That's the little section.

Commissioner K.G.: Pat I know what you're saying.

Commissioner P.K.: It's probably only about two hundred dollars to fix.

Commissioner K.G.: You will need the authorization to do that. We'll call.....

Commissioner P.K.: I'll make a motion to do it.

Commissioner K.G.: But we already have the money approved to do it so I'll ask the Captain to call in the morning and we'll get the back section replaced.

Commissioner P.K.: That's all I'm asking for is that one section where it's exposed.

Commissioner K.G.: I know and.....

Commissioner P.K.: And I'll talk to Mr. Landolfi and I'll explain to him what it is that.....in my eyes, I guess I'm wrong because nobody else is speaking up, that's an emergency situation. It's emergent. There is no shingles on the roof. Once it gets into the plywood and the plywood gets water logged that's it. Now you got more to fix.

Commissioner J.C.K.: Now you got a real problem.

Commissioner K.G.: Okay, so that's what we'll do.

Commissioner T.H.: Okay.

Commissioner K.G.: That's all.

Commissioner T.H.: Unfinished Business – Commissioner Jack Kenny.

Commissioner J.C.K.: None.

Commissioner T.H.: I have none either. New Business – Commissioner Patrick Kenny.

NEW BUSINESS:

Commissioner T.H.: Did we cover everything?

Commissioner P.K.: I think we covered everything the only thing is when we were down the league I had run into a company, A.M. Industries. It's actually the people that we get our generators and our pumps from and stuff. They actually have in their brochure a little, it's like a carrying case, and it's, I mean it's \$1,850.00. We don't need the whole case but it's a storm response kit and in this case, and I'm going to seek out some prices because we have everything that goes in the case we just need a case to put everything in. I think it would be nice and.....

Commissioner T.H.: Organize it.

Commissioner P.K.: Yeah, it's a Pelican Equipment Storage Case and in there you can put a 2000 watt Honda portable generator, the 115 volt submergible sump pumps, 50 feet of flat laid hose, a Type One two gallon gas can, spanner wrenches, 50 foot extension cords, a 10 X 12 poly tarp and a ¼ X 100 poly rope. I mean it holds a lot actually and I think we could actually clean up all our kits so this way when we have to do it it's a lot easier just putting that case in the back of a car to go out and pump basements than the way we do it. I'm going to look for the.....hopefully at the next meeting I'll have some prices for just the cases because we have everything else already.

Commissioner T.H.: Thank you.

Commissioner P.K.: That's all I have under New.

Commissioner T.H.: Anybody else have anything under New Business?
Commissioner Gardner.

Commissioner K.G.: No sir.

Commissioner T.H.: Okay, at this time we'll accept Remarks, Comments and Questions From The Audience. We'll start out with our Chief's Report, Chief Michael Hapstack.

CHIEF'S REPORT:

	<u>2013</u>	<u>2012</u>
December Calls	47	64

REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:

Commissioner T.H.: Is there anyone else in the public who wishes to make a comment? The Chair recognizes Keith Repace, Fire Official and Local 290 President.

Keith Repace: Thank you Mr. President and Happy New Year to the Board members.

Commissioner T.H.: Thank you.

Keith Repace: I do have one question and possibly a cost savings for the Board of Fire Commissioners. I had the wonderful task of dealing with the garage on School Street and the offices the other day and I see that we spend almost nineteen hundred dollars a month in there it's about twenty-two thousand five hundred a year. I think we had that place probably at least ten years, about eight years.

Commissioner T.H.: It's more like seven or eight but I won't split hairs.

Keith Repace: Okay we'll say five years, at least five years. So we're talking over a hundred thousand dollars right there. I'm wondering if the Board could look into possibly either a store container or maybe a bigger shed in the back where the existing one is and save us all this money that we're paying in rent. We're paying for oil, we're paying for repairs on furnaces and we're paying for electric and for gas. It's only excessive storage that we have down there.

Commissioner T.H.: We will take this matter under advice. Thank you for your interest.

Keith Repace: Thank you, that's all I have.

Commissioner T.H.: Anybody else in the audience have anything they wish to bring up? I'll entertain a motion that we go into Executive Session.

Commissioner Ken Gardner made a motion to go into Executive Session at 7:39 P.M. which was seconded by Commissioner John C. Kenny.

Commissioner Patrick Kenny made a motion to return to the regular meeting which was seconded by Commissioner John C. Kenny at 9:10 P.M. which was carried unanimously.

Commissioner Patrick Kenny made a motion to adjourn the meeting which was seconded by Commissioner Patrick Kenny and carried unanimously at 9:11 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Ur".

John Ur
District Clerk

WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

January 8, 2014

01/06/14

Date	Num	Name	Memo	Amount
Voucher - Columbia Savings				
12/05/2013	13178	Glasson's Auto Repair	2003 Dodge Durango - Replace Battery	-147.56
12/05/2013	13179	Occupational Health Dynamics LLC	Annual calibration	-660.00
12/05/2013	13180	Postmaster-Woodbridge	2 Rolls of Stamps	-92.00
12/05/2013	13181	Thomas McNamara	Reimbursement - McNamara & Repace - Convention Hall - ...	-130.00
12/05/2013	13182	Township of Woodbridge-Comptroller's Offi	Phone Bill - November 2013	-180.00
12/13/2013	13183	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 12/1/13-12/31/13	-10,375.58
12/13/2013	13184	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - December 2013	-1,325.80
01/01/2014	13185	Catherine Crowe	Reimbursement - Health Coverage - December 2013	-1,092.29
01/08/2014	13186	Casazza & Ur, Public Accountants, LLC	Monthly Fee - December 2013	-4,750.00
01/08/2014	13187	Madsen & Howell, Inc	Supplies	-293.79
01/08/2014	13188	Madsen & Howell, Inc	Supplies	-32.85
01/08/2014	13189	Arctic Falls	5 - 5 Gallon Water	-40.46
01/08/2014	13190	Auto Parts of Woodbridge	Supplies	-6.75
01/08/2014	13191	Campbell Supply, Inc	Engine #9 - Air Pump Repair	-239.30
01/08/2014	13192	Dorothy Wilcox	Reimbursement - Health Benefits - December 2013	-479.41
01/08/2014	13193	Elizabethtown Gas	Account #2164284700 - Firehouse	-698.81
01/08/2014	13194	Image First	Laundry Service	-161.88
01/08/2014	13195	Lisa Lanza	Reimbursement - Shipping Fee - Pelican Light	-98.51
01/08/2014	13199	Sophie Bader	Reimbursement - Health Benefits - December 2013	-479.41
01/08/2014	13197	JOHN TAKACS CONSTRUCTION CO.	Rent - 400 School Street & Back Garage - January 2014	-1,875.00
01/08/2014	13198	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - January 2014	-1,325.80
01/08/2014	13200	Board of Fire Commissioners District #7	1st Quarter 2014 Dispatch Service	-18,400.74
01/08/2014	13201	Campbell Supply, Inc	Engine #10 - Pump Repair & Engine #9 - Brake Repair	-1,133.92
01/08/2014	13202	Central Joint Insurance Fund	Liability & Workers Compensation Insurance - 1st Installm...	-47,474.55
01/08/2014	13203	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 1/1/14-1/31/14	-10,375.58
01/08/2014	13204	Home News + Tribune	Account#076094 - 2014 Election Notice	-16.12
01/08/2014	13205	Image First	Laundry Service	-161.88
01/08/2014	13206	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-117.16
01/08/2014	13207	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-734.30
01/08/2014	13208	Woodbridge Chamber of Commerce	2014 Membership Dues	-165.00
01/08/2014	13209	Home News + Tribune	Account#076094 - 2014 Budget Hearing Notice	-10.40
01/08/2014	13210	Township of Woodbridge-Comptroller's Offi	Phone Bill - December 2013	-180.00
01/08/2014	13211	InterGlobe Communications	Account #10104452518 - Clerk/Landline/CAD/Fire Alarm	-178.84
01/08/2014	13212	Madsen & Howell, Inc	Supplies	-223.28
01/08/2014	13213	TASC Fire Apparatus, Inc	Bunker Boots (1)	-285.00
01/08/2014	TEPS	State of New Jersey- Health Benefits Fund	Retiree Health Benefits - January 2014	-33,305.01
01/08/2014	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - January 2014	-58,253.62
01/08/2014	13214	Comcast	Account #06101 603531-01-4 Internet	-84.85
01/08/2014	13215	Standard Insurance Company	Life Insurance - Policy #136829 - January 2014	-3,147.44
01/08/2014	13216	Absolute Fire Protection Co., Inc	TFT Ball Intake valve	-1,306.00
01/08/2014	13217	AT&T	732-636-1725 Landline	-40.15
01/08/2014	13218	TASC Fire Apparatus, Inc	Bunker Boots (3)	-855.00
01/08/2014	13219	Bowco Laboratories Inc	Monthly Service - January 2014	-35.00
01/08/2014	13220	Christopher Howell	Monthly Fee - January 2014	-4,000.00
01/08/2014	13221	Christopher Kenny	Reimbursement - Volunteer Physical	-239.40
01/08/2014	13222	Keith McGrath	Reimbursement - Eye Care Service - Scott Mask Lenses	-132.00
01/08/2014	13223	Malachy Parts & Service	Oven Repair	-445.34
01/08/2014	13224	Mary Ann Sofka	Transcription of December 3, 2013 Special Meeting	-12.50
01/08/2014	13225	Middlesex Cnty Prev & Protect Asstr	2013 Renewal Notice - 4 @ \$125.00/each	-500.00
01/08/2014	13226	Treasurer State of NJ	NJ Uniform Fire Code Book - Ericson Lim	-100.00
01/08/2014	13227	Madsen & Howell, Inc	Supplies	-202.96
01/08/2014	13228	Madsen & Howell, Inc	Supplies	-153.30
01/08/2014	13229	Airtec Service Inc	Cooler Repair	-396.00
01/08/2014	13230	Airtec Service Inc	Heat Start-Up	-192.50
01/08/2014	13231	Enforsys Fire Systems, Inc	Maintenance Coverage 01/01/14 - 01/01/15 & Inspection S...	-1,025.00
01/08/2014	13232	Pinnacle Wireless	Monitor Check & New Installation	-517.36
01/08/2014	13233	Somerset County Police Academy	Forensic Photography & Practice - Repace & Weber	-300.00
01/08/2014	13234	Pinnacle Wireless	Depot Repair	-690.00
01/08/2014	13235	A&M Industrial Supply	1 - Electric Submersible Pump	-231.60
01/08/2014	13236	A&M Industrial Supply	2 - Electric Submersible Trash Pump	-513.14
01/08/2014	13237	Minerva Cleaners	Cleaning Firefighting Gear	-92.00
01/08/2014	13238	Lexis Nexis Matthew Bender	NJ Admin Code Title 4A Civil Service Updates - 2/2014 - 1...	-65.34
01/08/2014	13239	Lowe's	Supplies	-323.37
01/08/2014	13240	Thomson Reuters - West	Account #1000452133 - Title 11A Civil Service	-224.50
01/08/2014	13241	Life Insurance Company Of North America	Volunteer Life Insurance- Policy # GL-5474	-406.80
01/08/2014	13242	Occupational Health Services- JFK Medical	Account #000200-00 - 2013 Fit-Testing & Physicals	-1,998.00
01/08/2014	13243	Bart & Bart, Certified Public Accountants	2013 Budget	-1,500.00

Date	Num	Name	Memo	Amount
01/08/2014	13244	Best Tek Support LLC	Monthly Fee - January 2014	-520.00
01/08/2014	13245	Best Tek Support LLC	Monthly Fee - December 2013 & HP Laser Jet Printer	-719.99
01/08/2014	13246	Image First	Laundry Service	-169.42
01/08/2014	13247	Mary Ann Sofka	Transcription of December 4, 2013 Regular Meeting	-62.50
01/08/2014	13248	Canon U.S.A. Inc	ACCOUNT #1233060903 - November 2013 Service & Usa...	-113.61
01/08/2014	13249	Comcast	Account #06101 430780-01-6 TV	-15.36
01/08/2014	13250	Madsen & Howell, Inc	Supplies	-1,377.14
01/08/2014	13251	National Fuel Oil Inc	Fuel	-1,887.97
01/08/2014	13252	KISTLER O'BRIEN FIRE PROTECTION	Portable Extinguisher Inspection	-199.00
01/08/2014	13253	Elizabethtown Gas	Account #8116341423 - Back Garage	-103.37
01/08/2014	13254	MIDDLESEX WATER COMPANY	Hydrant Service - December 2013	-37,845.33
01/08/2014	13255	PSE&G	Electric - 400 School St & Back Garage	-165.29
01/08/2014	13256	PSE&G	Electric - Firehouse	-703.88
01/08/2014	13257	Barbara Golden	Medicare Reimbursement - July 2013 to December 2013	-629.40
01/08/2014	13258	Dorothy Wilcox	Medicare Reimbursement - July 2013 to December 2013	-629.40
01/08/2014	13259	John Tomko	Medicare Reimbursement - July 2013 to December 2013	-1,258.80
01/08/2014	13260	Joseph Karnas	Medicare Reimbursement - July 2013 to December 2013	-1,258.80
01/08/2014	13261	Louis Bader	Medicare Reimbursement - July 2013 to December 2013	-1,258.80
01/08/2014	13262	Martin Snyder	Medicare Reimbursement - July 2013 to December 2013	-839.20
01/08/2014	13263	Michael Sefchek	Medicare Reimbursement - July 2013 to December 2013	-629.40
01/08/2014	13264	Peter Fenick	Medicare Reimbursement - July 2013 to December 2013	-629.40
01/08/2014	13265	Robert Goodman.	Medicare Reimbursement - July 2013 to December 2013	-2,413.80
01/08/2014	13266	Sophie Bader	Medicare Reimbursement - July 2013 to December 2013	-629.40
Total Voucher - Columbia Savings				-269,289.41
TOTAL				-269,289.41

2014 ADOPTED BUDGET RESOLUTION

WOODBIDGE TOWNSHIP

(Name)

Fire District No. 1

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the WOODBRIDGE TOWNSHIP Fire District No.1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the Board of Commissioners of the WOODBRIDGE TOWNSHIP Fire District No. 1 at its open public meeting of January 8, 2014; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 8,385,460, which includes amount to be raised by taxation of \$ 6,602,357, and Total Appropriations of \$ 8,385,460; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the WOODBRIDGE TOWNSHIP Fire District No.1, at an open public meeting held on January 8, 2014 that the Annual Budget of the WOODBRIDGE TOWNSHIP Fire District No.1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$8,385,460, which includes amount to be raised by taxation of \$6,602,357 and Total Appropriations of \$8,385,460; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(President's Signature)

JAN. 8, 2014
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
KENNY, JC	X			
KENNY, P	X			
GARDNER	X			
GOULD				X
HOWELL	X			

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*Motion to adopt 2014 budget made by Comm. P. Kenny,
seconded by Comm. John Kenny, all in favor.*

RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1

WHEREAS, the Treasurer of Fire District No. 1 reports that certain 2013 budget appropriations have insufficient balances to meet the 2013 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From	-----	To	-----
600- Fire Suppression Overtime	\$ <u>1,206.00</u>	600-FPB Overtime	\$ <u>1,206.00</u>
TOTAL	\$ <u>1,206.00</u>	TOTAL	\$ <u>1,206.00</u>

MOTION to accept resolution made by Comm. P. Kenny, seconded by Comm. John C. Kenny, all in favor.

Adopted, January 8, 2014
Date



John Ur, District Clerk