

Minutes of the regular meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, August 7, 2013 at 7:00 P.M.

Commissioner Todd Howell called the meeting to order.

John Ur, Clerk: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and for all the troops underarms throughout the world.

PRESENT: Commissioner Richard Gould, Commissioner Todd Howell,
Commissioner Ken Gardner, Commissioner Patrick Kenny
EXCUSED: Commissioner John C. Kenny
ALSO PRESENT: Attorney – Christopher Howell
Clerk – John Ur

Commissioner Richard Gould made a motion to approve the minutes of the July 9th, 2013 Regular Meeting which was seconded by Commissioner Patrick Kenny and carried unanimously.

COMMITTEE REPORTS:

PERSONNEL:

Commissioner T.H.: Under Personnel everybody is in good health which is good. Vacations are proceeding as normal and there are no further problems. Buildings and Grounds – Commissioner Gardner.

BUILDINGS AND GROUNDS:

Commissioner K.G.: Thank you Mr. President. First we had a water pipe break in the wall the other day. I’m happy to report it had nothing to do with the new bathroom project. However it broke and it seems that there was an old pipe that was capped off when the bathrooms were rearranged downstairs and the handicapped bathroom was created. There was a cap on the pipe that blew off so they had to cut up the handicapped bathroom a little bit. We got a contractor looking at that to repair it. By working with Maria we contacted our insurance and the insurance companies tell us its part of the plan. They’ll have somebody come in to check the rug in the watch desk and the rug in the library to make sure that we don’t have any old problems or anything (inaudible) got wet. I want to thank Captain DeLisi and his

entire shift. This happened on a Sunday and they were actually outside training on a Sunday they don't usually do that so thanks for that. But then once they came into the building and found it they called both myself and Commissioner Howell. We both came down and there was quite a bit of water in the main hallway coming out of the men's room and the lady's room and it got about half way back or a quarter of a way back into the dugout as well. So we have that underway to get fixed. The insurance people are coming tomorrow morning between 7:00 A.M. and 8:00 A.M. to take a look and start the remediation process. I know the bathroom contractor was here today. When I talked to the insurance gentleman he said he'll okay the money for us to try to find you know pretty damn near match two tiles in there so it still looks good. That's the first thing. The other thing is the dormitory bathroom is pretty much complete. We got some minor touchup work to do in there for the plumbing work that was corrected. We didn't even need to spend the money that we had asked for some addition money for the door and different things. We didn't need to spend all those things so the project went well. The contractor did a good job. As I said a couple of minor things you know just got to be touched up and I know one of the shower heads is leaking a little bit. They're going to work on that.

Commissioner T.H.: They were here to fix it.

Commissioner K.G.: They were here to fix it as well, okay so we'll just keep an eye on that. And Maria you still have some final payments for the contractor right so if you would just check with me to make sure that everything is complete. John Brower was the architect on the job and he really went above and beyond. I think we owe him some money really. I mean the guy has just been here so much and really oversaw the project. He probably should have charged us more than he did so he's just a good guy. He's active in the local Knights of Columbus here and Woodbridge Knights so he's really a good guy. He did a great job for us. And we also, as a result of a Safety Committee and the last storm we had when we had some problems with the generator or when we needed to use the generator we found out that some of the things we need in the building are not connected to the generator so we worked with our electrician and he came up with a plan to put everything.....now the first phase is done. All of the outlets and lights in the building are now on the generator. So originally we had some lights even the men's room light downstairs and the hallway lights were not included. When the generator came on they weren't linked to it as well as a number of the plugs in the back room. We were trying to use it to charge lanterns and phones and everything else. All of the plugs and lights in the building are now on the generator so that was completed. After looking at that he also decided you know that it would be better for us, if you looked at the panels in the boiler room and the hallway we've got quite a bit of different electrical panels. He setup a different panel for us so we have one panel that's dedicated to things that are not on the generator to make it a little easier for us and he was able to connect everything else so that was done as well. Then Patrick if we can, possibly on Monday or Tuesday morning, if he wants to get together with us just to take a look and see if we currently have.....the radio room I think the fans and the fire prevention unit I think the fans are on the system but not the condenser compressor....

Commissioner P.K.: Probably when we did the generator that.....all the air conditioners just got put in, in the last two but they're probably not even connected on there. I don't even think the building air conditioner was put on there.

Commissioner K.G.: So all that stuff, the air conditioners and the large exhaust fan out in the bays those are the items that are on the separate and new panel so they're isolated. But with some of the experiences you have with the building you know we'd like to get you involved there so he can kind of clean up that room a little bit and then we can decide what else we want to put on the generator or what else do we need. Certainly the air condition for the radio room would certainly be a priority I think. After we talk to him a little bit about it we can get the computer people in from Town Hall and take a look and then do a load test to see what else we can fit on the generator if necessary. I think that's all I have for now on Building.

Commissioner T.H.: Okay, thank you.

EQUIPMENT:

Commissioner T.H.: Under Equipment I'll report that the hose has been tested and this year we only lost about eight or nine links of assorted sizes which is pretty good. All the ladders have been tested including the ground ladders and the aerial ladder and they all passed. The truck is back today from its pm and Campbell tightened some loose bolts and made some corrections. They will notify the testing company of those repairs and then we'll get a certificate saying that it passed. The pump tests will be held this Friday the 9th and while I have the floor I want it to be in the record that I appreciate the assistance of the paid department and the volunteers who were here and helped us during the flood not only here but the flood that occurred up the street at 400 School Street due to a water leak there. I appreciate the help that they gave us and in moving the file cabinet yesterday too. Just as a point of information Mr. Greiner I believe there are some spare tiles underneath the staircase down in the back hallway for that bathroom. I'm not sure how many but I was told that they were there.

Mr. Greiner: Okay, good.

Commissioner T.H.: That's the end of my report on Equipment. Purchasing – Commissioner Gardner.

PURCHASING:

Commissioner K.G.: The standard supplies Mr. President.

Commissioner T.H.: Thank you. Fire Prevention – Commissioner Gould.

FIRE PREVENTION:

Commissioner R.G.: I apologize for not being around to keep an eye on things. From what I understand.....Pat can you (inaudible). Everything checked out.

Commissioner P.K.: Yeah, everything has been going good. We had a little situation up in J.C. Penney's last week with the sprinkler system and the valve. We had to conduct a fire watch up there which J.C. Penney's was paying for the fire watch. In the future down the road they're going to have to shut it down one more time which then the fire watch will take place once again at the cost of J.C. Penney's. That's really it up in Fire Prevention. There are a couple of items under New Business that I'll bring up for Fire Prevention that they're looking for and that's it.

Commissioner T.H.: Thank you. Okay, Radios and Hydrants – Commissioner Patrick Kenny.

RADIO AND HYDRANTS:

Commissioner P.K.: On Radios everything is up except for your one. It'll be back hopefully soon. Hydrants – All the hydrants are up and running. The two big water projects that we have going which is the one at the Jewelry Express project had to go out to rebid because Henkels & Mccoy couldn't do the job until after November or until November. The new bid is due August 23rd for that one. The Norwood Avenue connection, since we were so helpful, the fire official was so helpful to the water company and the Jewelry Exchange project to help make that happen and we were having some resistance the water company has agreed to continue the lines to Norwood so we have a complete loop up there. That connection was awarded to Henkels & Mccoy and the job is just waiting for them to fit it into the contractor's schedule. Once that is complete the Fire Prevention will do some additional flow tests in that area. That's all I have under Hydrants and Radios.

Commissioner T.H.: Thank you very much. Safety – Commissioner Gardner.

SAFTEY:

Commissioner K.G.: Progress at this point Mr. President.

Commissioner T.H.: Thank you. Liaison to the Volunteer Fire Company.

LIAISON TO THE VOLUNTEER FIRE COMPANY:

Commissioner K.G.: I don't have anything new there Mr. President except we do have the new Boscov's opening this weekend and they have their little grand opening event on Saturday so I got the time. Roy sent me an email that he agreed to send up a piece of apparatus. They have like a parade and grand opening as I talked about at the last meeting and I talked to the chief about it and he was going to have some of the volunteers attend it as well.

Commissioner T.H.: Very good.

Commissioner K.G.: I'll get back to you with the time for that Mr. President so we can notify the.....

Commissioner P.K.: I think the parade is going to be at 9:30 in the morning.

Commissioner K.G.: Yeah, they asked.....

Commissioner T.H.: On Thursday or Saturday?

Commissioner K.G.: Saturday.

Commissioner T.H.: Saturday, okay.

Commissioner K.G.: I have an email from their marketing lady asking them to give me a time. We'll just have to pull it up.

Commissioner T.H.: Okay, is there anything else Commissioner Gardner?

Commissioner K.G.: That's all I have for volunteers for now.

Commissioner T.H.: Okay, Report of Payroll and Bills.

The report of Payroll and Bills for July, 2013:

John Ur: The report of Payroll and Bills for the month of July, 2013.

Bills: \$231,814.03 Payroll: \$191,696.93.

Commissioner T.H.: I also have the following add-ons. We have Air Tech Services - \$577.00; Elizabethtown Gas - \$287.21; Image First - \$161.88; NFPA - \$1,165.50; Trade Master Incorporate - \$2,757.00; Verizon - \$100.00; Home News and Tribune - \$8.84; Hess Corporation - \$500.00; Michael Magda - \$1,491.30; Robert Hilliard - \$585.30 for a total of \$7,634.03. We also have two other add-ons, PSE&G not to exceed \$2,000.00 and InterGlobe Communications not to exceed \$200.00.

Commissioner Patrick Kenny made a motion to accept the Payroll and Bills and the add-on bills for the month of July, 2013 which was seconded by Commissioner Richard Gould and carried unanimously.

Commissioner T.H.: Treasurer's Report.

TREASURER'S REPORT:

John Ur: The treasurer's report for August 7th, 2013:

Previous Balance – July 9 th , 2013	\$2,926,355.00
Deposits	\$ 18,715.91
Payroll and Adjustments	\$ 166,455.70
Current Bills	\$ 231,842.03
Ending Balance as of August 7 th , 2013 not counting the add-on bills	\$2,546,801.19

Commissioner Patrick Kenny made a motion to accept the Treasurer’s report as read which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: Communications.

COMMUNICATIONS:

John Ur: All communications Mr. President have all been passed through to the Commissioners.

Commissioner T.H.: Thank you, Unfinished Business – Let’s start on my left here with Commissioner Patrick Kenny.

UNFINISHED BUSINESS:

Commissioner P.K.: I have none at this time for Unfinished Business.

Commissioner T.H.: Commissioner Gould.

Commissioner Gould: I have nothing.

Commissioner T.H.: Commissioner Gardner.

Commissioner K.G.: Thank you Mr. President. Under Unfinished I’ll do the purchase of the new engines and Maria included a cash flow report for everybody if you just pull it out and I’d like to pull her in on the discussion. After the Board agreed to and appointed the financial advisor I had a conference call with the financial advisor and the Bond Council and told them that, you know, we have a large reserve set aside reserving money each year to decrease the amount that we potentially have to borrow. In that discussion I had asked them if we were to continue to budget \$210,000.00 again in 2014 and then again in 2015....remember that the new engines are going to take at least ten to eleven months to build for us so even if we approve it soon we most likely will not be receiving them until September of 2014, our budget year ends December, and we do not need to pay anything until

they are delivered. So with the funds that we've already set aside and then we were to set another \$210,000.00 aside in the 2014 we would only have a difference of under \$300,000.00 left. So we came up with the idea of budgeting it in the next fiscal year and taking a loan against our own surplus that we have so we would not have to borrow money and pay any interest on the outside. Both Maria and I talked to Mr. Bart our auditor about it. He said just ask him how we would need to organize that within the budget by creating a separate Line Item for it and he didn't see any roadblocks. Both the financial advisor and the Bond Council all thought it was a good idea to do it that way. Both John and Maria have agreed that they thought it was a good idea to do it as well. The auditor had some questions about our cash flow and our existing surplus so I asked Maria to put together the cash flow for us so we could see exactly how much we would have left. As part of that discussion we currently have \$630,000.00 set aside for the engine as part of our ongoing surplus. Obviously if we were to spend that money we would have a lower amount remaining. During the hurricane we had to tap the budget for an additional \$68,000.00 to use, is that correct Maria?

Maria Bucsanszky: Yes.

Commissioner K.G.: So if we were to anticipate going forward to say you know, God forbid, getting hit by another hurricane or some other catastrophe we could figure \$68,000.00 or something like that we would need to have reserved in case of emergencies. Then I asked Maria to calculate what our monthly billing would be comparing that to the amount that we collected taxes each quarter and when we get our payments so that we would make sure that we would still have some cushion within the budget to take the internal loan to pay off the engines. So Maria put this together and I'll let her talk about it. If we can do it we'll save the interest, if not we would need to, you know, borrow \$200,000.00. That's not even accounting for the sale of the other two engines. You know the more we get from those the less it'll impact what we need to take a loan for ourselves or to clone a bond for. Maria, you want to just explain what you put together here if there's something I didn't cover?

Maria Bucsanszky: I started with a couple of assumptions that delivery of the new engine to be in December 2014 and I'm also assuming that the 2014 monthly expenses are comparable to 2013. So I started with the ending balance for August 31st, 2013 and we have total cash available of \$3.8 million of which we have earmarked a \$1.4 million with the engine reserve, retirement reserve and various other items. So the free cash technically is \$2.4 million. So that's my starting point where I was making assumptions for the rest of the year showing September payroll, September bills and how much free cash we have available at the end of September going forward, the same thing for October and November. November we get our next and last tax allotment from the township and of course our December liability. Now assuming we would pay the trucks off in September of 2014 that's roughly a \$1.1 million we have \$1.9 million of free cash available and we still have \$800,000.00 to function for the month of October and November so we would have free cash flow. Then again remember the reserve money is there also so we would be tapping into the

reserve fund for the engine and some free cash for the engine so it would be a possibility to pay it off in full in one shot.

Commissioner T.H.: Would we have sufficient cash coming when the large bills are due for the hospitalization and pension costs in April?

Maria Bucsanszky: It's all timing. If the engines are paid like this in September, October and November it's okay. Our big hit with the pension liability is the first half of the year in April. Then we have an issue with being a little bit more tight but if it's at the end of the year we're fine.

Commissioner T.H.: I see.

(?): I spoke to Campbell and they're strict on delivering in three hundred days. It's not going to be any less and we hold them to that. Then they said there's thirty days leeway for inspections and final sign offing so that'll be three hundred and thirty days until it's due. So you know exactly where you stand in timing. So if you want September or October you need to sign immediately under contract by November or December of this year rather something like that than no later because if it isn't later you'll be able to (inaudible).

Maria Bucsanszky: So that's one option available to the Board or using the engine reserve as is then we'll still be adding to it in 2014 another two hundred grand. We'll have the \$840,000.00 to pay off one in cash and bond the other it is another option.

Commissioner K.G.: Again what I asked Maria to do was since we have, you know, a recurring surplus is there a way that we can use that and take an internal loan. The reason we would need to take the internal loan was because if we're going to appropriate the other \$210,000.000 in the '15 budget we need to carry ourselves at least through January of that year and even a little further because you need to get the tax payments in. So if we float the internal loan we would just be reducing our internal surplus by that additional, and again it's an estimate of \$200,010,00 but then that money would eventually be replenished back, you know, in 2015.

Commissioner P.K.: My question is the budget gets defeated, the Council cuts our budget because we're conservative, I'll use the word, and now we scramble because now we have to drain other accounts to make the payments so I feel we're, and I looked at it and I talked to Maria on it, that we're solid to pay for one but I think either the bond, and I know Bart had said take a loan from the bank and if the budget is passed we can always pay the loan off faster. We just take a loan where we're not getting penalized for paying it off sooner which then cuts the interest rate down. But I'm just afraid if the budget gets defeated, you know it's possible, we have to take that into consideration that we get defeated the Council, whether it be this Council or a different Council says hey you're cash wealthy we're going to cut your budget by this much and now we're scrambling to figure out where we're going to get the money now to make the payments. Because we're obligated to make the payments

because in our decision we're feeling that we can do it but it's running tight by doing it.

Commissioner K.G.: That's a great point Pat. We did discuss that a little bit and I believe that even if the budget was defeated, again that would be the following February so you know the budget would have to pass in '14 and include that money, so you know then on 6/30.....

Commissioner P.K.: And then the budget would have to pass in '15.

Commissioner K.G.: We'd have eight-fifty set aside or almost eight hundred and fifty thousand and have it pass in '15 but that's not again until February and as part of that discussion we could explore with the local finance board. We already have approval from the voters to bond.

Commissioner P.K.: Correct.

Commissioner K.G.: So we have that approval at the ballot. It's just a matter of whether or not we want to take advantage of that or we do it internally. So in the discussions with the financial advisor and the Bond Council we can include the local finance board in that which we're going to need to do anyway at some point and we could ask them at what point do we need to make that discussion whether to bond or not. We may be able to put that off until the election to see whether or not we pass or not. And again if you don't borrow you're saving the interest and all the cost associated with the borrowing.

Commissioner P.K.: But at the same time.....

Commissioner K.G.: I understand what you're saying.

Commissioner P.K.: No, I'm not even talking the budget. I look at other districts that are scrambling because maybe they've done moves like we're trying to do and they've hurt themselves in the back now because they don't have that cash ready to be able to handle things, emergencies.....the bathroom, you know, the flood. You know we don't even know what that could have cost us if it wasn't stopped as fast as it was damage wise and we still don't know how much more damage we're going to have from it, you know, whether its molding or mold and stuff. So little things like that besides the hurricanes and snowstorms and any other big fires that come up that we have to put out of our pocket but we also have to think about the pension. You know right now, you know, we've been good and the pension board is treating us right, the Governor has done what he's done, but at any time he can change it and then all of a sudden we go to make the full pension. I mean we make our payments now what they tell us but even more which then we might not have it budgeted right and we have to tap into our reserve to hit that besides our health benefits whatever they're going to go up for next year but even though that's negotiated in the next budget but then we have to watch too to see how much we're going to go up because

we don't want to go and kill the taxpayers at the same time. I understand what you're saying and I know where we are but you know not even too long ago we did an analysis to hire guys and in two years we were basically broke. We had no cash fund balance left to go.

Commissioner K.G.: Yeah but Pat that was completely.....the difference with that is it's, and I'm happy the union president is here to hear this because that's a completely different thing. When you're hiring men that's a reoccurring cost; when we pay for the engine it's done so I understand the point you're making and at once glance it's an easy conclusion to come to to say well you had no money here why do you have it for the engine but the difference is that the salaries are reoccurring costs within the budget and the engine would not be. So if you spend two hundred thousand dollars out of the budget, regardless what you spend it for, salaries or engines or whatever, once you spend the two hundred thousand it's gone. If you spent the two hundred thousand and you get new engines you don't own anything on them. If you spent the two hundred thousand on salaries you're paying for a year or two and then come year three you don't have any money to pay the guys.

Commissioner P.K.: But we also have to look at more guys retiring in the next year which then we're going to be down again which means we have to hire again. No matter what we cannot not do it because then we'd be falling below where we've been so it's mandatory we're going to have to do that within the next year or two if not sooner so you know you'll have to do that. If you use all the money for the engines well you just smacked yourself because you could have bonded it and I don't even know, what's the bond rate right now because I'm hearing.....

Commissioner K.G.: Very low. I mean all interest rates are low.

Commissioner P.K.: You can bond it and still, and I'm not saying do both, I'm for paying for one off I feel we have enough to pay the one off, I'm saying just bond the second one so that we leave ourselves that little bit of cushion to help ourselves if need be down the road. But at the same time if in a year we say hey you know what we want to pay if off sooner we try to make it and we pay it off sooner so we're not occurring all the interest. With the bond I know it's kind of hard because you're kind of locked in at whatever it is. But I mean we also have to look at this is the only debt we have in the whole entire district. You know, it'll be these two engines. But whatever the one engine whatever we buy. We have no other debt whatsoever.

Commissioner K.G.: We do have some time and Maria, you know, just completed this today. This is the first time.....

Commissioner P.K.: No, I want to look at it too but.....

Commissioner K.G.: I'm taking a look at it and I mean I had substantial discussions with her and she's the expert on how much we need each month.

Commissioner P.K.: I trust her.

Commissioner K.G.: We did talk about new hires, we did talk about the expense of the pensions, you know, and she knows to take all those things into consideration. So let's all take this home and take a look at it and then have a further discussion. From looking at it from the discussion with her it does appear that we would still have sufficient surplus to handle any significant emergencies, to handle the mandatory new hires for the additional retirements we would have as well as you know any kind of catastrophe. It still seems like we would have a sufficient cushion. But let's take a look at it.

Commissioner T.H.: Well everybody should take it home and look at it, go over it. Just as a comment while we're discussing the matter I have a tendency to take a more conservative approach and I do believe that while we've talked about what could happen it's a very real possibility there could be another storm, there could be another disaster, there could be something to go wrong in the building, the building is getting old and falling apart and I believe that we would be better off if we held on to some of the cash and bonded one engine and paid for one. As far as the income we might realize from the sale of the two Rosenbauer's, No. 9 and No. 10, the longer we have them here the less they're worth. The original thought was that they would probably be worth a couple of hundred of thousand dollars a piece and I don't think that's going to happen. It's an unknown factor so that's just keeping conservative. I think that we should kind of husband this cash that we have in case we run into a problem. But everybody go home and take a look at this cash flow analysis and bear in mind that we don't have to make a decision tonight but keep it in the back of your mind as to what this refers to.

Commissioner K.G.: The important piece to remember I think is if you look just at the top of the sheet where Maria has total free cash as of August 31st, 2013 is \$2,430,000.00.

Commissioner T.H.: Right.

Commissioner K.G.: Okay, and then you're going to go down and look at what it is each month and then you know bring it down a little bit further. But what we need to do, I think, to come to the answer is to look at how much is it going to cost you if you have a significant storm, how much would it possibly cost if you had a problem in the building and then look at how large the reserve still is even after that. I'm all in favor of having a surplus, you know, and being smart that way then to deal with the problems that may come up. But there's a point where you could say yes we definitely have enough to handle the catastrophes that we're going to have a look at and we have Sandy as a, you know, a fair example of what could happen storm wise and Maria's got enough experience to deal with so of the other problems so just take a look at that and, you know, again maybe it needs to be refined a little bit more. But even if all the bad things in the world happened to us I think we'll still have a substantial surplus left.

Commissioner T.H.: Anybody else have any other comments? Okay, anything else under Unfinished Business gentlemen? We'll move to New Business – Patrick, do you have anything?

NEW BUSINESS:

Commissioner P.K. I have a couple of things. The Fire Prevention Bureau is looking to buy a compact digital camera, very small. The price is \$249.95 for their investigations and they're also looking to get a Pelican RALS9440 Lighting System for when they do their investigation actually inside so we're not tying up the apparatus with their lights. Between that one, if I'm correct, it's \$766.99 for the light. I'd like to make a motion to approve those two not to exceed \$1,500.00. I know I'm just going a little higher in case if there's shipping or whatever else on this and I don't have my exact numbers here with me today. I'd like to make that a motion for the two items.

Commissioner Patrick Kenny made a motion to authorize Fire Prevention to purchase two pieces of equipment not to exceed \$1,500.00 which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner P.K.: The other thing is I think Ken is probably going to say it under New Business, the election Tuesday.

Commissioner R.G.: Right, we got the election on the 13th so we need to.....I did talk to Todd about that beforehand. We'll just have Mr. Senakovich and Mr. Snyder have been helping us out then so we'll ask them to do it again.

Commissioner P.K.: Through the Chair to the chief, does the chief's car have a remote start or no?

Chief Hapstak: No.

Commissioner Patrick Kenny: I'd like to make a motion to get the Chief's car and the new Fire Prevention Car and get the remote start put in. I'm not sure what the cost is. I don't think it's going to exceed more than two hundred and fifty each car.

Commissioner Patrick Kenny made a motion to get the Chief's car and the new Fire Prevention car and get the remote start put in which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner P.K.: That's all I have sir. I have other things but.....

Commissioner T.H.: The chief clerk, I see.....

Commissioner P.K.: Oh, yeah, that's under New Business. If you guys know that to serve the Community Emergency Response Team is being called under me through

OEM and I'm not sure what the Board is planning on doing with the old Expedition but if the Board would like, I know we just acquired an Expedition from Port Reading First Aid for a dollar and I'm looking to see if the Board would like to get into the same program with me or the town with the old Chief's car to give to the Community Emergency Response Team that could utilize it for their activities that they do throughout the township which is helping with different events that are going on but also they're big with our shelters. When we have a Hurricane Sandy they run the shelters and they're also in the process of being the rehab team for the town too under EMS.

Commissioner K.G.: So we can do an interlocal like we did with Port Reading.

Commissioner P.K.: Yes, it'll be the same thing. If everybody.....

Commissioner K.G.: Do you need to arrive at a price or how do we.....

Commissioner P.K.: Well we did a dollar over there, that's the way we did it.

Commissioner T.H.: That's about what it's worth.

Commissioner K.G.: If that's what.....if we can do it then.

Commissioner P.K.: Yeah, I mean, I'll draft up the interlocal, have the town pass it and then send it to the Board to be signed, if the Board is okay with that.

Commissioner T.H.: You going to make a motion?

Commissioner P.K.: If somebody else wants to make a motion go ahead.

Commissioner Todd Howell made a motion to sell the car for one dollar to CERT which was seconded by Commission Ken Gardner and carried unanimously except for Commissioner Pat Kenny abstaining.

Commissioner T.H.: Anything else under New Business?

Commissioner P.K.: That's all I have, I'm fine.

Commissioner T.H.: Ken?

Commissioner K.G.: I think that's it Mr. President.

Commissioner T.H.: Okay, Remarks, Comments and Questions from the Audience we'll start off with Chief Hapstak.

CHIEF'S REPORT:

2013

2012

July Calls

Year to Date Calls

Chief Mike Hapstak: I don't have a fire call report for this month but it's been about average for the past few months and year. I'd like to thank Pat for getting the chief's truck fixed up, the (inaudible) blew out, and I'd like to thank the board and (inaudible) for working with me for the past six months while the chief was on leave. Thanks a lot.

Commissioner T.H.: Thank you for your comments. Is there anyone else who would like to make any comments?

REMARKS, COMMENTS AND QUESTIONS FROM THE AUDIENCE:

Commissioner T.H.: The Chair recognizes Keith Repace, President of Local 290.

Keith Repace, President of Local 290: Thank you Mr. President. Getting back to the engine through the Chair to Commissioner Gardner regarding the bonding where does the money go for the firefighters that have not been replaced? We'll say four firefighters for right now. Is that going to the General Fund; is that going to Payroll?

Commissioner K.G.: Well if you have, at the end of the year, any money that is not spent becomes part of your surplus.

Keith Repace: Okay.

Commissioner K.G.: However there is nothing prohibiting you from budgeting that same amount the next year.

Keith Repace: Okay, so.....

Commissioner K.G.: See you know what I'm saying so if you had let's say thirty firefighters if in 2012 you have thirty firefighters budgeted, even if you only employed ten, if we're still within our CAP calculations we can budget again for thirty next year. So the reserve and the dollars for the.....and that's you know I understand Patrick made the point but I want you to clearly understand it's a different concept because of the reoccurring salaries. In addition to that what we would do with the engines is simply borrow the money from ourselves, from our own surplus, so if we have two million dollars in our surplus, and again that's just a number, two million dollars in our surplus, we would borrow two hundred thousand out of that to pay for the engine taking that down to \$1.8 million and then in 2015 when we got our tax payments back we will replenish that two hundred thousand back in so that at the end of 2015 that number would be back to the original two million or whatever the number is so it's just an internal loan. Where as if you paid salaries out of that money that would go back, it would never get repaid, and then you would have to pay it in

the next year and the following year and so forth, okay. So a one time expense for the engines and budgeting it and replacing it is what I'm proposing doing or talking about doing at this point. You know it's still under discussion.

Keith Repace: I follow you and I agree, you know, with the comments of buying the one engine and trying to use your own money to loan out but in 2013 if you budget, and I believe I asked that question in January's meeting, you budgeted for a full amount of firefighters. It was thirty-two.

Commissioner K.G.: Let Maria speak up as to the exact number if you remember Maria.

Maria Bucsanszky: We budgeted for the current staff that we have plus three new hires.

Keith Repace: 2013?

Maria Bucsanszky: Correct.

Keith Repace: Okay, so that money is just going to stay.....

Maria Bucsanszky: And unused at this point and it'll flow through to the Fund Balance at the end of the year.

(?): Which you can't use for another year.

Maria Bucsanszky: Right.

Keith Repace: Correct, I understand that part.

Commissioner K.G.: By the fact that we budgeted it that keeps us at a level so that (inaudible) CAP we didn't the amount because when we reduce it that could be a little sticky going forth because you can only go up by two percent. So that money stays level now and again we have to have our own discussion and follow up on the salaries and the pensions and all the other things that come into there and how that's going to affect us long term you know throughout and then we can make a decision of what we need to do there which is a completely different argument.

Keith Repace: Right.

Commissioner K.G.: But it's different than borrowing from yourself and paying it back.

Keith Repace: Okay, thank you.

Commissioner T.H.: Anybody else have any comments that they'd like to make?

Commissioner Patrick Kenny made a motion to adjourn the meeting which was seconded by Commissioner Richard Gould and carried unanimously at 7:42 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Ur". The signature is written in a cursive style with a large initial "J" and "U".

John Ur
District Clerk

WOODBIDGE FIRE DISTRICT NO 1 MONTHLY BILL LIST

August 7, 2013

2/13

Date	Num	Name	Memo	Amount
Voucher - Columbia Savings				
07/10/2013	12885	Best Tek Support LLC	Monthly Monitoring/1 HP Elite Book & Accessories/Pagi...	-2,149.97
07/10/2013	12886	MIDDLESEX WATER COMPANY	Hydrant Service - June 2013	-37,845.29
07/10/2013	12887	Stewarts Root Beer	Refreshments	-117.80
07/10/2013	12888	Atlantic Tire & Service	Tires - Engine 10	-1,249.90
07/19/2013	12889	A&K Equipment Co	1 - 6'4" x 16' Commercial Trailer	-9,250.00
07/22/2013	12912	InterGlobe Communications	Account #10104452518 - Clerk/Landline/CAD/Fire Alarm	-176.84
07/29/2013	12927	PSE&G	Electric - Firehouse	-1,213.40
07/29/2013	12928	PSE&G	Electric - 400 School St & Back Garage	-55.38
08/01/2013	12890	JOHN TAKACS CONSTRUCTION CO.	Rent - 400 School Street & Back Garage - August 2013	-1,875.00
08/01/2013	12891	Catherine Crowe	Reimbursement - Health Coverage - July 2013	-1,092.29
08/01/2013	12913	Lowe's	Supplies	-251.45
08/07/2013	12892	Airtec Service Inc	A/C Repair	-705.00
08/07/2013	12893	Campbell Supply, Inc	Engine #1 - Miscellaneous Repairs	-3,563.25
08/07/2013	12894	Delta Dental Plan of NJ	Group# 01063 - Dental Coverage 8/1/13-8/31/13	-10,185.50
08/07/2013	12895	Image First	Laundry Service	-161.88
08/07/2013	12896	Middlesex County Fire Academy	Fire Official - M. Magda	-184.00
08/07/2013	12897	New Jersey State League of Municipalities	League Magazine subscription - Oct 2013 - June 2014	-16.00
08/07/2013	12898	Township of Woodbridge-Comptroller's Offi	Fuel Billing for April 1, 2013 to June 30, 2013	-1,799.84
08/07/2013	12899	Verizon Wireless - Laptop Modems	Account #982554463-00001 - Laptop Modems	-781.46
08/07/2013	12900	Campbell Supply, Inc	Engine #1 - Miscellaneous Repairs	-2,253.28
08/07/2013	12901	Minerva Cleaners	Cleaning Firefighting Gear	-1,151.25
08/07/2013	12902	Verizon Wireless	Acct# 585555042-00001 - Cell Phones	-116.14
08/07/2013	12903	AT&T	732-636-1725 Landline	-34.90
08/07/2013	12904	Eric M. Bernstein & Associates, L.L.C.	Professional Services Rendered - Labor Matter	-37.50
08/07/2013	12905	First Battaion Firefighting Equip LLC	18 - Gloves	-1,031.22
08/07/2013	12906	Mary Ann Sofka	Transcription of July 9, 2013 Regular Meeting	-112.50
08/07/2013	12907	Middlesex County Fire Academy	Firefighter 2 - Corey Moran	-210.00
08/07/2013	12908	Standard Insurance Company	Life Insurance - Policy #136829 - August 2013	-3,147.44
08/07/2013	12909	Christopher Howell	Monthly Fee - August 2013	-4,000.00
08/07/2013	12910	Dorothy Wilcox	Reimbursement - Health Benefits - July 2013	-629.40
08/07/2013	12911	Sophie Bader	Reimbursement - Health Benefits - July 2013	-479.41
08/07/2013	12914	Arctic Falls	7 - 5 Gallon Water	-55.36
08/07/2013	12915	Campbell Supply, Inc	Engine #10 - Starter Replaced	-797.69
08/07/2013	12916	Charles Mangione	Reimbursement - Stylus for Fujitsu Computer	-27.63
08/07/2013	12917	Comcast	Account #06101 603531-01-4 Internet	-84.85
08/07/2013	12918	Elizabethtown Gas	Account #8116341423 - Back Garage	-25.37
08/07/2013	12919	Middlesex County Fire Academy	Fire Dept Drill - B-4 Burn Building	-236.00
08/07/2013	12920	Madsen & Howell, Inc	Supplies	-154.54
08/07/2013	12921	Vision Service Plan	Acct# 12 078480 0001 Vision Coverage - August 2013	-1,136.52
08/07/2013	12922	EPC TECHNOLOGIES, INC	Asbestos Removal - Ladies Restroom	-1,950.00
08/07/2013	12923	Madsen & Howell, Inc	Supplies	-1,098.18
08/07/2013	12924	Staples	6035 5178 2030 0944 Supplies	-196.62
08/07/2013	12925	Canon U.S.A. Inc	ACCOUNT #1233060903 - October 2012 Service & Us...	-128.11
08/07/2013	12926	Life Insurance Company Of North America	Volunteer Life Insurance- Policy # GL-5474	-418.10
08/07/2013	12929	MIDDLESEX WATER COMPANY	Hydrant Service - July 2013	-37,845.29
08/07/2013	12930	Township of Woodbridge-Comptroller's Offi	Phone Bill - June 2013	-180.00
08/07/2013	12931	Casazza & Ur, Public Accountants, LLC	Monthly Fee - July 2013	-4,750.00
08/07/2013	12932	Catherine Minkler	Reimbursement - Medicare January 2013 - June 2013	-629.40
08/07/2013	TEPS	State of New Jersey- Health Benefits Fund	Retiree Health Benefits - August 2013	-32,815.94
08/07/2013	TEPS	State of NJ- Health Benefits Fund	Health Benefits & Prescription Coverage - August 2013	-53,046.27
08/07/2013	12933	Best Tek Support LLC	8 Updates as Requested by Fire District & Monthly Ser...	-2,652.50
08/07/2013	12934	Canon U.S.A. Inc	ACCOUNT #1233060903 - June 2013 Service & Usage...	-72.24
08/07/2013	12935	Dugasz & Brower	Balance - Bathroom Renovation Project	-750.00
08/07/2013	12936	Campbell Supply, Inc	Truck #6 - Chassis PM Service	-3,839.71
08/07/2013	12938	Michael A Bilyak Electrical Contracting	Boiler Room Panel re-feed to Main Generator Panel	-1,035.60
08/07/2013	12939	Michael A Bilyak Electrical Contracting	100 amp Sub Panel in Boiler Room for A/C Units & Gar...	-1,985.00
08/07/2013	12940	Elizabethtown Gas	Account #8116341423 - Back Garage	-25.82
Total Voucher - Columbia Savings				-231,814.03
TOTAL				-231,814.03