

Minutes of the special meeting of the Board of Fire Commissioners, Fire District No. 1 was held on Wednesday, April 10, 2013 at 7:00 P.M.

Commissioner Todd Howell called the meeting to order.

John Ur, Clerk: Mr. President – All the requirements of the “Open Public Meeting Act” have been complied with by advertising in the Home News Tribune and Star Ledger. Copies of the meeting notice have been sent to the Municipal Clerk’s Office and posted on the bulletin boards of the fire house and the post offices of Woodbridge and Sewaren. Mr. President, you may proceed.

Commissioner Todd Howell led a pledge to the flag.

A moment of silence was observed for our departed members and all our troops that are under arms throughout the world.

PRESENT: Commissioner John C. Kenny, Commissioner Richard Gould,
Commissioner Todd Howell, Commissioner Ken Gardner,
Commissioner Patrick Kenny
ALSO PRESENT: Attorney – Christopher Howell
Clerk – John Ur

Commissioner T.H.: I’m pleased to welcome all of you here. At this time we are going to suspend the normal business order and proceed directly to the swearing in of Lieutenant Robert Minkler, Jr. as lieutenant in our paid fire department. Lieutenant Minkler, would you please step forward. Do you have someone to hold the bible?

Christopher Howell administered the swearing in of Robert Minkler, Jr. to Lieutenant.

Commissioner T.H.: Congratulations Bob.

Lieutenant Robert Minkler, Jr.: Thank you.

Commissioner T.H.: Bob follows a long history of the Minkler family’s service to our fire district and the taxpayers of our district here and I wish you the best and I know that you will do a fine job. Congratulations Bob.

Commissioner P.K.: Mr. President, at this time I take a motion to recess so we could go upstairs to open up the bids for the apparatus.

Commissioner Patrick Kenny made a motion to recess the special meeting temporarily to move it upstairs which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: What we’re going to do is go upstairs and finish our business meeting so that you can enjoy this room for a social.

Commissioner John C. Kenny made a motion to open the special meeting at the regular portion which was seconded by Commissioner Patrick Kenny and carried unanimously.

Commissioner T.H.: At this time we'll go back to the regular order of business which is for this special meeting to open bids that have been received for the purchase of two thousand gallon preventive pumpers. I'll turn this over to our attorney. Mr. Howell.

Christopher Howell: Thank you Mr. President. We had posted the pumper bids in the newspaper. As a result of it being posted in two newspapers over a four day period we did receive some response to those bids and on several bid packages. We received two bids that came back by the due date which was April 8th, 2013 which was this past Monday and was due in my office by 5:30 P.M. The two bids that we received the first one was 1st Priority Emergency Vehicles for KME Fire Apparatus out of Manchester, New Jersey. The second bid that we also received was from Campbell Freight Liner/Campbell Supply. I don't have the address here. Edison, New Jersey, I'm sorry. I have the two bids here. If it's okay I'll hold them up.

Commissioner Patrick Kenny made a motion to let the law attorney open up the bids and do what he has to do which was seconded by Commissioner John C. Kenny and carried unanimously.

Commissioner T.H.: Proceed please.

Christopher Howell: The first bid I'm going to open is 1st Priority KME. Exhibit A which was part of the exhibit that was part of the bid package was entitled Bid Proposal Form, Woodbridge Board of Fire Commissioners. It says here the undersigned duly declare that they have carefully examined the instructions to the bidders and the bid specifications as stated is related to the sale of two fire truck pumpers apparatus and equipment of the Woodbridge Fire Department, 418 School Street, Woodbridge, New Jersey. The total price on this bid is \$998,846.00.

Commissioner T.H.: Would you read that again please Christopher.

Christopher Howell: \$998,846.00.

Commissioner T.H.: Thank you.

Christopher Howell: The rest of the items that will require the Bond, Set of Surety and Non-Occlusion Affidavit, Affirmative Action Compliance known as Proof of Business Registration, Stockholder Enclosure, Certificate of Service Availability and Warrantee information. Exceptions are all checked off as well. Pass the first one on. The second one I'm opening up is Campbell's Supply. I'm reading the letter in the front. It's dated April 8th, 2013 addressed to the Board of Fire Commissioners. It's regarding the purchase of two 2003 Model Year Pumper Fire Apparatus Gear

Service, Campbell Supply representing Crimson Fire Department doing business as Spartan ERB. Please submit the enclosed proposal for two Pumper Apparatus. Our proposed price is \$554,410.00 each. A total would be \$1,108,820.00. It says further our proposal date is April 8th, 2003 has been tailored around your perimeters and per (inaudible) the design quality and performance criteria for the apparatus. They're proposing they would be ready in the three hundred calendar days from the award of signing the contract to produce the fire truck.

Commissioner J.C.K.: Mr. President, I make a motion we turn the bids over to the attorney and to the committee for review and give us the recommendation back.

Commissioner John C. Kenny made a motion to turn the bids over to the attorney and the committee for review and give us the recommendation back which was seconded by Commissioner Ken Gardner and carried unanimously.

Commissioner T.H.: Is there any other business?

Commissioner K.G.: Mr. President.

Commissioner T.H.: Yes, sir.

Commissioner K.G.: Is the committee making a recommendation or just making sure that the bids meet the specifications that.....

Commissioner T.H.: The committee will make sure that they meet the specifications. The Board will make the final decision.

Commissioner T.H.: Are there any further questions from the commissioners?
Hearing none the vote will stand.

Commissioner John C. Kenny made a motion to adjourn the meeting which was seconded by Commissioner Ken Gardner and carried unanimously at 7:12 P.M.

Respectfully submitted,



John Ur
District Clerk